



## Teachey Elementary School

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Ms. Ann Evans  
Principal

Ms. Rhonda McHenry  
Assistant Principal

Dear Teachey Elementary Parents,

We are looking forward to starting the school year, even under new circumstances. In plan "C", buildings are closed for students and 100% of instruction will take place online until **September 21, 2020**. You received your A/B day assignments under the previous plan, and though those are *not* relevant under plan C, please maintain that information for the future. You will of course have many questions about how to make this year a successful one both academically and socio-emotionally for you son or daughter. We have outlined a few "*Need to Knows*" below.

### What are the dates I need to know?

- **Device Pick-Up** will take place on August 13th for all students that do not already have a school issued device at home. Please come at your convenience between the hours of 2:00 and 6:00 at our car rider loop. When you come to pick up your child's device, we ask that you wear a mask when passing the car rider loop and interacting with teachers and staff. We will also have other school supplies available for those who need them (pencils, paper, and the like).
- **Remote Learning Orientation** will take place during the week of August 17th. Teachers will host virtual and in-person orientation sessions for students and families. Be prepared to wear a mask and to socially distance during any in-person meetings on campus. These will be set-up by appointment. Expect communication from your child's teacher in the coming days. For in-person appointments, we are limiting attendance to the student and up to 2 adults.

### When is my child's official first day of school?

Everyone's first day of school will be on Monday, August 17th. As we start the school year, our goals for the first two weeks of school will be to orient you and your students to your new device, the learning management system (Google Classroom), and some applications students will use to support their learning. Additionally, we hope to help your students adjust to the new learning environment by delivering non-academic lessons focused on their social and emotional well being during this time.

For the first two weeks of school, please plan to have your child logged on with his/her classroom teacher beginning on Monday, August 17th. We will provide specific directions with their device to log on to a "Google Meet" each day at ONE of the following times:

- 8:30 AM
- 1:30 PM

Once we have all become adjusted to the learning environment and begin to further delve into academic content and coursework, you will receive an updated schedule from your child's teacher.

### How will you take attendance?

Whether students are attending school on or off site, we must take attendance daily. Your child's attendance will be determined by presence in online Google meets, other two-way communication with his or her teacher, and/or by student work completion.

If your child is absent, please continue to send in doctors' notes and/or parent notes (via email or fax) for our records.

**Will I have to be a computer or technology expert to help my student succeed?**

You or your child's caregiver will need to be able to help your student log on to his or her device and on to his or her google classroom. That information will be provided during the Remote Learning Orientation.

**How will this remote learning experience differ from the one at the end of the 2019-2020 school-year?**

Last spring, when school closed suddenly, we were all taken by surprise and had to be flexible in our new learning environments as we anticipated challenges for families, teachers, and students. This fall, there will be stricter attendance expectations for our students and higher expectations for student work completion and participation.

We have strategies in place to support you and your child's distance learning efforts including, but not limited to:

- An individual and uniform device for each student
- Support in gaining access to WiFi
- Set weekly times for virtual instruction
- Established teacher office hours for conferences and or student helps sessions

**How often will my child log on for instruction and how much time will be spent working independently?**

Grades	Instructional Time (with the classroom teacher)	Independent Work Time (approximately)
K-2	1 hour daily	1 hour daily
3-5	1-2 hours daily	2 hours daily

These are approximations, and students will have opportunities for additional support and/or intervention from their classroom teacher or guidance counselor as needed. These times also do not include online instruction that may be delivered by an EC, ESL, or AIG teacher or the lessons that will be provided by a specialist in music, art, or PE.

**What about school supplies? Do remote learners and on campus students require the same materials?**

The school supply list provided to families was intended for in-person instruction. While in plan C (remote instruction), the specified supplies will not be necessary. Families can hold off on purchasing or save already purchased supplies until we return to in-person instruction.

We know more questions will arise under this new plan. We will continue to work together with you in order to best support your child.

Signing off with TIGER PRIDE,

Ann Evans  
Principal