

**ASHEBORO CITY BOARD OF EDUCATION**  
**Professional Development Center**  
**September 14, 2023**  
**7:30 p.m.**

**6:00 p.m. Policy Committee**

**6:45 p.m. Finance Committee**

**I. Opening**

- A.** Call to Order
- B.** Moment of Silence
- C.** Pledge of Allegiance – Donna Lee Loflin Elementary Students
- \*D.** Approval of Agenda

**II. Special Recognitions**

- A.** School Spotlight – Donna Lee Loflin Elementary – Ms. Lisa Hayes, Principal
- B.** Community Partner Spotlight – Ms. Lisa Hayes, Principal, Donna Lee Loflin Elementary
- C.** Points of Pride – Ms. Mikayla Smith, Communications Specialist

**III. Superintendent's Report – Dr. Aaron Woody, Superintendent**

**IV. Public Comments**

Citizens who signed up to address the Board will be called on to make comments. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for the public comment setting.

**V. \*Consent Agenda**

- A.** Approval of Minutes for August 10, 2023, Board of Education Meeting
- B.** Personnel
- C.** Overnight Field Trip Request-Balfour 5<sup>th</sup> Grade (Camp Caraway)
- D.** Overnight Field Trip Request-NAMS-FFA to National Convention (Indiana)
- E.** Overnight Field Trip Request-AHS Band and Chorus (New York, Spring 2024)
- F.** Overnight Field Trip Request-AHS Wrestling Tournament (Chapel Hill)
- G.** 2023-2024 School Treasurers (updated)
- H.** Bank Signature Card-Charles W. McCrary Elementary School
- I.** 2023-2024 Consolidated Federal Funding Application Summary

**VI. Information, Reports, and Recommendations**

- A.** Policies for Review – Ms. Gayle Higgs, Director of Support Services
  - Policy 5008 – Automated Phone and Text Messaging
  - Policy 5028/6130/7267 – Automated External Defibrillator
  - Policy 6410 – Organization of the Purchasing Function

- Policy 7340 – Employee Dress and Appearance
- B. Data Update – Ms. Christina Kinley, Director of Accountability & Student Information
- C. Literacy Growth Update – Ms. Deanna Wiles, Director of K-12 Curriculum & Instruction and Ms. Laurie Johnson, Early Literacy Specialist

**VII. Closed Session**

Under NC General Statute 143-318.11.A1, to prevent disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, the Board will enter closed session to discuss the District School Risk Management Plan (SRMP).

**VIII. \*Action Items**

- A. Approval of District School Risk Management Plan (SRMP) – Dr. Aaron Woody, Superintendent

**IX. Board Operations – Chairman Michael Smith**

- A. Calendar of Events

**X. Adjournment**

\*Item(s) requires action/approval by the Board of Education

Asheboro City Schools' Board of Education meetings are paperless. All information for the board meetings may be viewed at <http://www.asheboro.k12.nc.us> under Board of Education the Friday following the board meeting.

**ASHEBORO CITY BOARD OF EDUCATION**  
**Professional Development Center**  
**September 14, 2023**  
**7:30 p.m.**

**Addendum**

**6:00 p.m. Policy Committee**  
**6:45 p.m. Finance Committee**

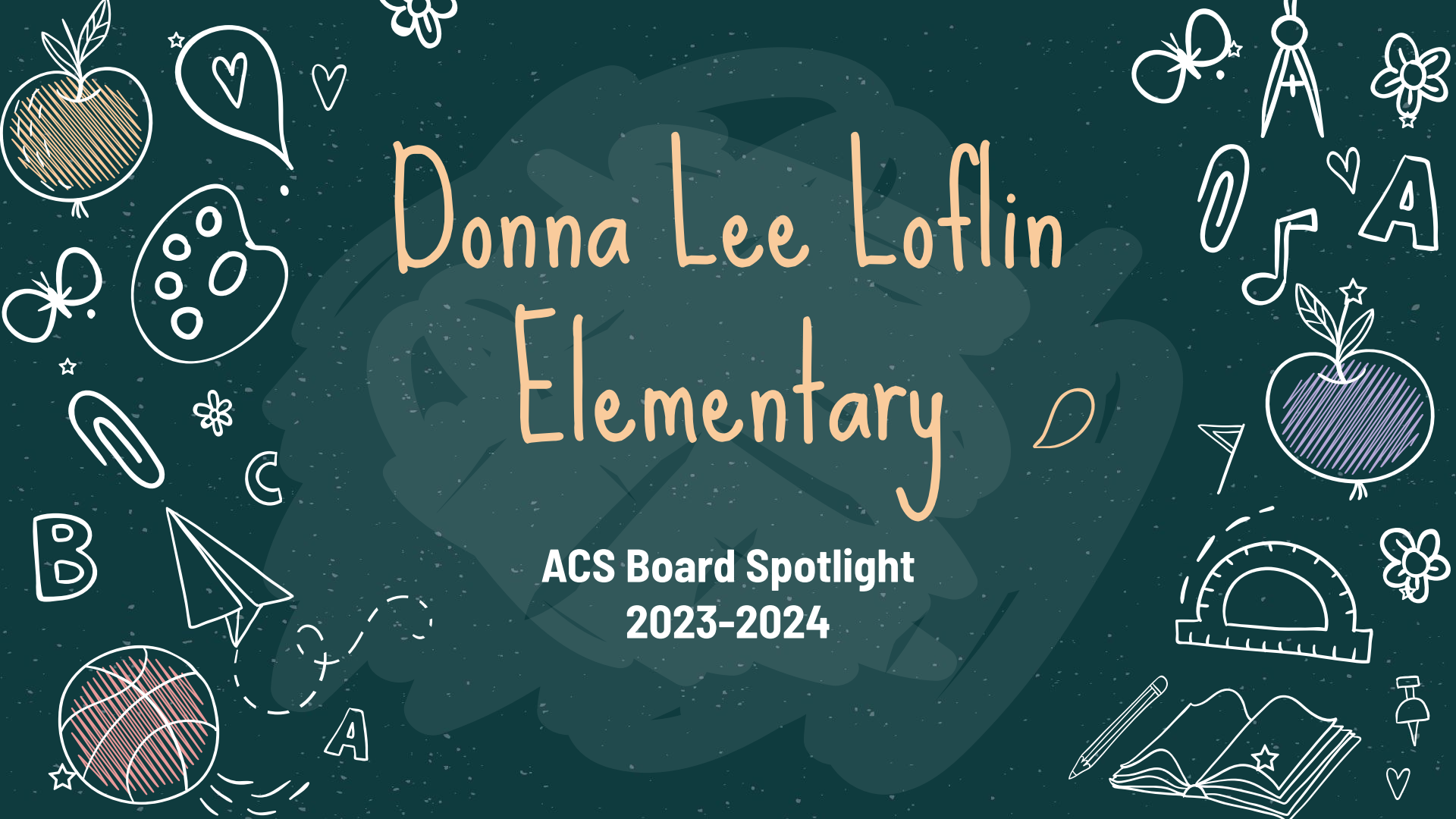
- I. Opening**
- II. Special Recognitions**
- III. Superintendent's Report**
- IV. Public Comments**
- V. \*Consent Agenda**  
C. Personnel (addendum added)
- VI. Information, Reports, and Recommendations**
- VII. Closed Session**
- VIII. \*Action Items**
- IX. Board Operations**
- X. Adjournment**

\*Item(s) requires action/approval by the Board of Education.

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# Donna Lee Loflin Elementary

**ACS Board Spotlight  
2023-2024**



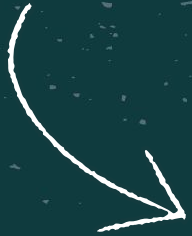


# DLL Innovation Goals

## 2023-2024



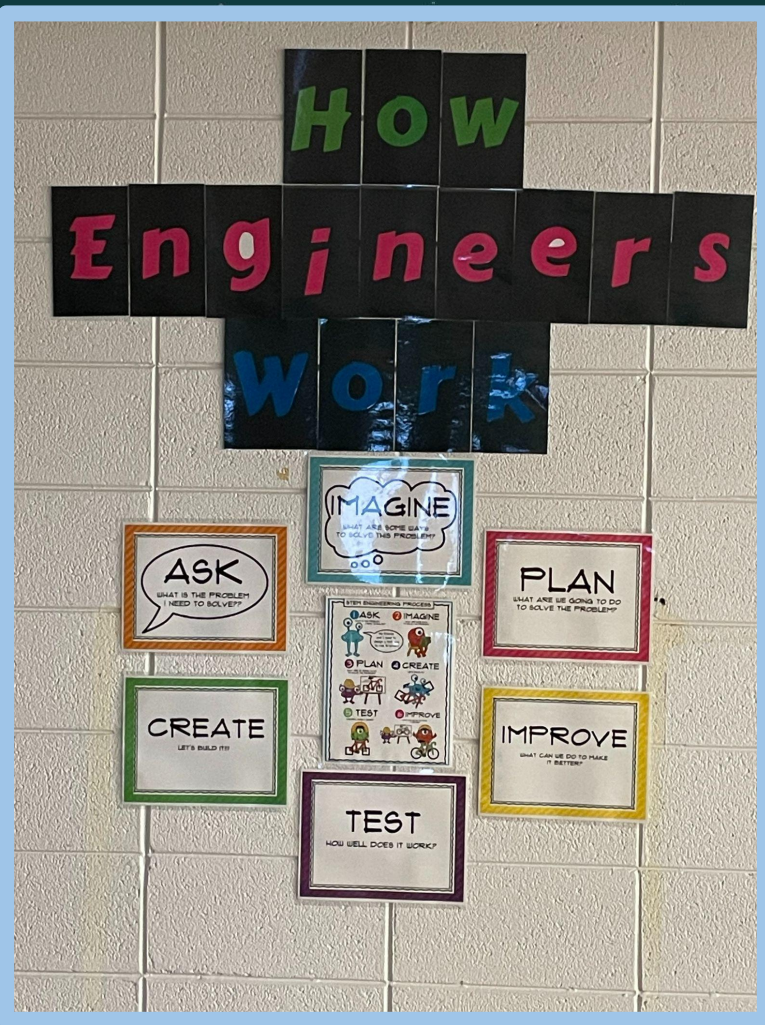
# MAKERSPACE





# GRIT

Teaching children to  
continue working towards  
a goal even when they  
encounter obstacles





# OSMO



The Osmo apps are a great way to practice math and language skills. The pizza shop app allows students to practice making change and to budget for a business.



# CIRCUITS



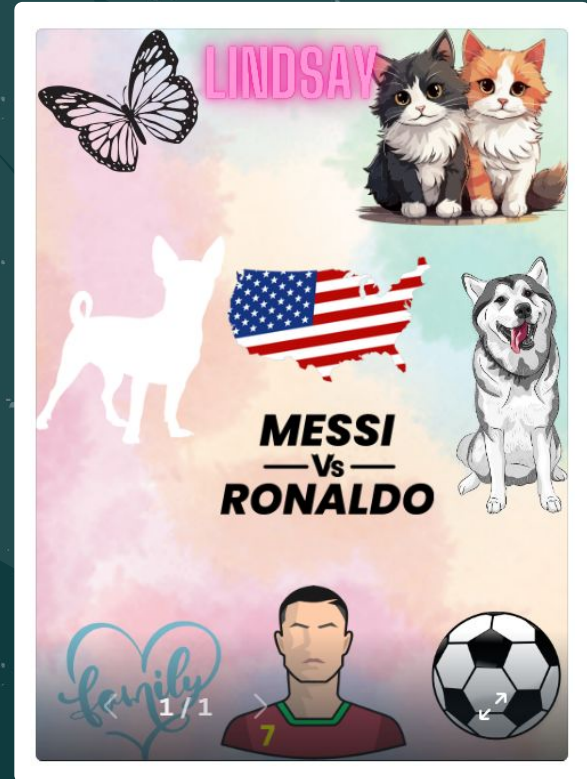
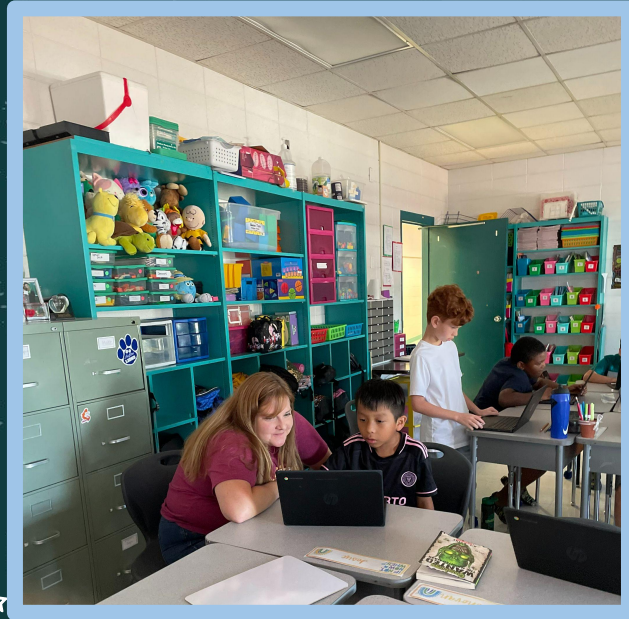
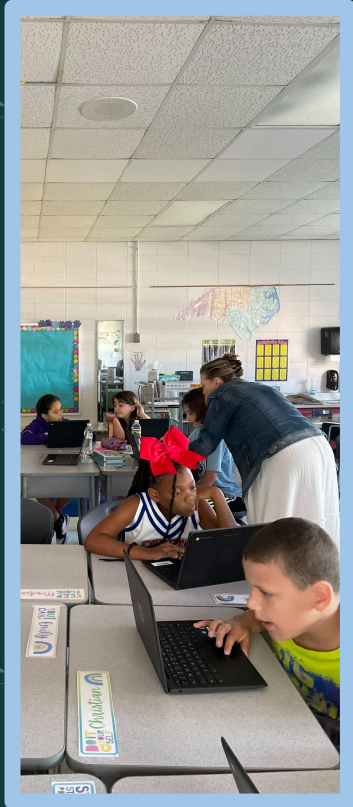
Creating with low tech items can be just as thrilling as high tech items. These students are testing out the circuit that moves a propeller.





# TEAM

Ms. Joyce and Ms. Smith co-taught an identity lesson where students created a poster in Canva to share their identity with classmates.



# Individualized Media Lessons



# SCHOOL COUNSELOR

"Every child you pass in the hall  
has a story to tell. Maybe  
YOU ARE THE ONE to hear it."

-Bethany Hill



# CLASSROOM LESSONS

Classroom lessons are still a key part of our SEL plan.



# CALMING CORNER

We have Calm Down Areas  
in our classrooms and in  
my counseling office.



# CLASSROOM SUPPORT

I have more time to support  
students in the classroom.





# ★ SMALL GROUPS



Tier 2 Small Group Interventions  
are an important part of our  
MTSS plan.



# REVERSE OFFICE REFERRALS



One way to address and prevent issues is to relieve the teacher so they can spend time building a relationship with a particular student.





QUESTIONS?

**ASHEBORO CITY SCHOOL BOARD OF EDUCATION MINUTES**  
**South Asheboro Middle School Media Center**  
**August 10, 2023**

**Policy Committee**

**Board Members Present:**

Michael Smith, Chairman  
Ryan Patton  
Baxter Hammer, Vice Chairman

Linda Cranford  
Gwen Williams  
Hailey Lee

Adam Hurley  
Gidget Kidd

**Staff Members Present:**

Dr. Aaron Woody

Carla Freemyer

Gayle Higgs

The meeting was called to order at 6:09 p.m. Gayle Higgs reviewed the following policies.

- **Policy 5008 – Automated Phone and Text Messaging**
  - New policy that encompasses the following:
    - o Applicability of Policy
    - o Authorized Uses of the Automated Notification System
    - o Prohibited Uses of the Automated Notification System
    - o Consent and Revocation of Consent
    - o Maintaining Contact Information
    - o Requests for Removal from Calling Lists
- **Policy 5028/6130/7267 – Automated External Defibrillator**
  - Updates the hyperlinks in the other resources.
  - Updates the footnotes.
- **Policy 6410 – Organization of the Purchasing Function**
  - Updates a hyperlink in the legal references.
- **Policy 7340 – Employee Dress and Appearance**
  - Updates the legal references.
  - Updates a footnote.

Meeting adjourned at 6:20 p.m.

**Finance Committee**

**Board Members Present:**

Michael Smith, Chairman  
Baxter Hammer, Vice Chairman  
Ryan Patton

Gidget Kidd  
Dr. Beth Knott  
Adam Hurley

Gwen Williams  
Linda Cranford  
Hailey Lee

**Staff Members Present:**

Dr. Aaron Woody

Sandra Spivey Ayers

Dr. Beth Knott called the meeting to order at 6:35 p.m. and referred to Mrs. Sandra Spivey Ayers.

Mrs. Spivey Ayers reviewed the following items included in the consent agenda:

School Fees for the 2023-2024 school year have not changed from the prior year with one exception. Afterschool care is going up by \$1.00 per day. This increase is to cover the cost of increased minimum wages.

The 2023-2024 School Treasurer list has been updated to include our new treasurer at Donna Lee Loflin Elementary, Jasmine Vang. The updated bank signature card is included as well for Donna Lee Loflin.

Mrs. Spivey Ayers gave a construction update for the high school. Weekly meetings are still occurring with the architect and general contractor. There are several billing issues to be resolved with the general contractor and the mobile unit vendor.

Mrs. Spivey Ayers noted that Dr. Woody would be asking the County Commissioners for approval to submit a grant application through the Needs Based Public School Capital Fund Grant to address concerns at South Asheboro Middle School. Dr. Woody will be presenting at their next meeting on September 5, 2023.

There was also discussion about the 10 Year Capital Improvement Plan. We are currently in Year 9 of the 10 Year Plan. The committee agreed that we should have a rolling ten-year plan. Mrs. Spivey Ayers will work with the Director of Facilities to expand the current plan.

There being no further business, Dr. Knott adjourned the meeting at 7:14 p.m.

**Board of Education**

**Board Members present:**

Michael Smith, Chairman  
Gidget Kidd  
Ryan Patton  
Scott Eggleston, Attorney

Baxter Hammer, Vice Chairman  
Gwen Williams  
Hailey Lee

Dr. Beth Knott  
Linda Cranford  
Adam Hurley

**Board Members absent:**

Gus Agudelo

Phillip Cheek

**Staff Members present:**

Dr. Aaron Woody  
Carla Freemyer  
Deanna Wiles  
Angel Etheridge  
Dr. Wendy Rich

Anthony Woodyard  
Gayle Higgs  
Chandra Manning  
Sandra Spivey Ayers  
Tari Johnson

Sarah Beth Cox  
Christopher Scott  
Tracie Ross  
Will Castro  
Angela Palmer



### **Opening**

Chairman Smith called the meeting to order at 7:31 p.m. and welcomed all in attendance. Mr. Smith opened the meeting with a moment of silence. Chairman Smith then led the Pledge of Allegiance.

Upon motion by Gidget Kidd and seconded by Vice Chairman Baxter Hammer, the board unanimously approved the meeting agenda.

### **Superintendent's Report**

We had many tremendous summer opportunities for students. You will hear more tonight about these later in the meeting with presentations.

Dr. Woody stated there are athletic passes for the board attached to their folders that will allow them to attend any athletic home games this year. He also stated there was a gift for the board with their folders, a new Asheboro City Schools shirt. All central office staff will also be provided with a new shirt to celebrate being a part of Asheboro City Schools.

We are developing school flyers for each school this year. These flyers will be available to all schools, central office, and the community. There are two draft flyers in the board folders this evening for the board to review. We plan to send these out to the community to reinforce our pride in our district and keep the community informed. This is part of our plan to extend our communication in better ways.

Ms. Mikayla Smith, our Communications Specialist, with the help of a student intern, has been making many needed updates to our district website.

Dr. Woody shared important dates listed below:

Beginning teachers report tomorrow and they will have orientation beginning on Monday morning at 8:00 a.m.

Teachers and staff return next Thursday, August 17.

Open Houses are on August 23 for elementary and August 24 for middle and high schools.

Convocation will be held on Thursday, August 24 at 10:00 a.m. in the Asheboro High School Performing Arts Center.

The first day of school is on August 28.

Dr. Woody stated the board will have an opportunity to volunteer to work in the end zone concession stand on Friday, October 20, at our home varsity football game.

There are some board development opportunities coming up. The NCSBA Fall Law conference is in October. The NCSBA Annual conference is in November. The COSSBA annual conference will be held February 23-25, 2024, in Dallas, TX.

We are planning our fall retreat for October 21 from 8:00 a.m.-12:00 p.m. with board training from NCSBA.

We are looking forward to having students and staff back in our buildings for the 2023-2024 school year.

### **Public Comments**

There were no public comments.

### **Consent Agenda**

Mr. Adam Hurley recused himself before the vote due to a family member being on the personnel transactions. Upon motion by Linda Cranford and seconded by Ryan Patton, the following items were approved by the board:

- A.** Approval of Minutes for July 13, 2023, Board of Education Work Session, July 13, 2023, Board of Education Meeting, and July 27, 2023, Special Called Meeting
- B.** Policies Recommended for Approval:
  - Policy 5040 – News Media Relations
  - Policy 6330 – Insurance for Student Transportation Services
  - Policy 7503 – Remote Working
  - Policy 7810 – Evaluation of Licensed Employees
  - Policy 7815 – Evaluation of Non-Licensed Employees
- C.** Personnel (see list below)
- D.** Charter Bus Company Recommended for Use in 2023-2024
- E.** 2023-2024 School Fees
- F.** 2023-2024 School Treasurers (revised)
- G.** Bank Signature Card-Donna Lee Loflin Elementary School

**Asheboro City Schools  
Personnel Transactions  
August 10, 2023**

#### **\*A. RESIGNATIONS/RETIREMENTS/SEPARATIONS**

<b>LAST</b>	<b>FIRST</b>	<b>SCHOOL</b>	<b>SUBJECT</b>	<b>EFFECTIVE</b>
Heim	Joyce	BAL	Exceptional Children	7/27/2023
Howard	Tony	CO	Bus Driver	8/2/2023
Smith	Melissa	ECDC	Instructional Assistant	7/28/2023

#### **\*B. APPOINTMENTS**

<b>LAST</b>	<b>FIRST</b>	<b>SCHOOL</b>	<b>SUBJECT</b>	<b>EFFECTIVE</b>
Arnold	Jennifer	AHS	Science	8/17/2023
Hege	Lisa	AHS	Exceptional Children	8/17/2023
Link	Cassie	SAMS	Instructional Assistant/EC	8/17/2023
Little	Tracy	SAMS	English as a Second	TBD
Ospitia	Lorena	GBT	1st Grade Dual Language	8/17/2023
Summey*	Dena	LP	Kindergarten	8/17/2023
Vang	Jasmine	DLL	Data Manager/Treasurer	8/21/2023

**\*C. ADMINISTRATOR CONTRACTS**

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Hanner	Marian	AHS	Assistant Principal	TBD - 6/30/25

**D. TRANSFERS**

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Andrews	B. Sharon	DLL to GBT	Interventionist to 3rd grade	8/17/2023

\*In accordance with Board Policy 7100, Recruitment and Selection of Personnel, this person is an immediate family member of a Board member.

**Asheboro City Schools  
Personnel Transactions  
ADDENDUM  
August 10, 2023**

**\*A. RESIGNATIONS/RETIREMENTS/SEPARATIONS**

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Andrews	B. Sharon	DLL	Interventionist	9/30/2023
Carr	Sean	NAMS	Math	9/1/2023
Kirkman	Morgan	NAMS	Exceptional Children	9/1/2023
Shuskey	Stephanie	NAMS	Exceptional Children	9/1/2023
Trogdon	Matt	CO	Computer Technican	8/18/2023

**\*B. APPOINTMENTS**

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Akins	Brad	CO	Substitute Bus Driver	8/14/2023
Cepeda	Amanda	BAL	Exceptional Children	8/11/2023
Downey	Sarah	AHS	Chorus	TBD
Glidewell	Amanda	CWM	Music	TBD
Herzog	Jodi	NAMS	Math	8/14/2023
McKeown	Charles	NAMS	Exceptional Children	8/11/2023
Trogdon	Laura	CO	SLP (part-time)	TBD

**D. TRANSFERS**

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Alvarez	Marianna	CO	Substitute Bus Driver to Driver	8/21/2023
Evans	Crystal	CO	Substitute Bus Driver to Driver	8/21/2023

**Information and Reports**

- A. Ms. Deanna Wiles, Director of K-12 Education, Ms. Sarah Beth Cox, Director of Career and Technical Education (CTE), and Ms. Chandra Manning, BT Coordinator/Curriculum Specialist shared a presentation on Summer Programming including a CTE update.

Ms. Wiles and Ms. Manning shared the following:

- Read to Achieve Summer Camp: This was a three-week summer camp offered targeted literacy instruction and intervention to first, second and third grade students who had not demonstrated proficiency in literacy. The camp was held at two sites, Donna Lee Loflin Elementary and Balfour Elementary and a total of 142 attended the camp.
- Summer Bridge Camp: This was a three-week camp offered to rising 6<sup>th</sup> and 9<sup>th</sup> graders. This camp was made possible by ESSER II funding under the Office of Learning Recovery and Acceleration. During this camp students had fun with hands-on STEAM and literacy activities while learning about their new school.

Ms. Cox began her presentation by stating the purpose of the CTE camps was to get the students excited about school. Ms. Cox shared the following:

- The District C Summer Teamship event was held on June 12-15, at Asheboro High School. Participating students worked in teams along with coaches to problem-solve a situation shared by one of the industry partners, Klaussner or Randolph Health. Students pitched their solutions to industry partners on Thursday.
  - Ms. Cox shared information about the Health Sciences Camp, Middle School Ag Camp, Minecraft Coding Camp, Design & Engineering Camp and Girls in STEM Camp.
  - Ms. Cox shared information about CTE Summer Internships. The students spent four weeks with our industry partners this summer. The internships allowed the students to get some work experience and figure out what future careers they may be interested in. It was a valuable real-world experience for the students. Students earned an Employability Skills credential from RCC as well as an internship credit. The internships during the school year have grown and is partially due to the summer internships we offer.
  - We are starting a new CTE Pathway called Blue Comet Automotive Institute. We are starting with collision repair and we may expand later. Students can complete the coursework to earn a certificate from RCC and should be able to go to work in the field after graduation.
- B. Ms. Tari Johnson, Transportation Coordinator, and Ms. Angela Palmer, Transportation Supervisor shared an annual review of student transportation which included information about personnel, contracted services, statistical data, the 2023-2024 projection, and a fleet update. We currently have 22 bus drivers, four safety assistants, six sub drivers and three vacant positions. We have combined three routes due to the vacancies; however, we hope to have the vacancies filled soon and we will be able to go back to our normal routes. We are in contract with JR's Transportation to transport students as needed; however, at this time we do not have any students needing this transportation. Our two new activity buses finally arrived at the end of the 2022-2023 school year. And we added two minivans for specialized transportation. We were able to add security cameras to our yellow buses.

#### **Action Items:**

- A. New CTE Course Request – Ms. Sarah Beth Cox, Director of Career and Technical Education (CTE). Ms. Cox requested approval of the CTE course Introduction to Adobe Applications (standard and honors). This course is an introduction to Adobe Photoshop, InDesign, Illustrator, and Premier. Upon motion by Gidget Kidd and second by Ryan Patton, the course was unanimously approved by the board.

**Board Operations:**

A. Chairman Smith reviewed information regarding upcoming events.

The next regularly scheduled Board meeting will be on September 14, 2023, at 7:30 p.m. in the Professional Development Center, unless otherwise posted.

**Closed Session**

Under NC General Statute 143-318.11.A1, to prevent disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the Meaning of Chapter 132 of the General Statutes, and upon motion by Linda Cranford and seconded by Gwen Williams, the board entered closed session to discuss the Superintendent's annual evaluation at 8:35 p.m.

Upon motion by Ryan Patton and seconded by Adam Hurley, the board unanimously approved to open the closed session at 8:45 p.m.

Upon motion by Gidget Kidd and seconded by Ryan Patton, the board unanimously approved to close the closed session at 11:21 p.m.

**Adjournment:**

There being no further business and upon motion by Linda Cranford and seconded by Ryan Patton, the board unanimously approved to adjourn at 11:22 p.m.

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Chairman

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Secretary

**Asheboro City Schools  
Personnel Transactions  
September 14, 2023**

**\*A. RESIGNATIONS/RETIREMENTS/SEPARATIONS**

<b>LAST</b>	<b>FIRST</b>	<b>SCHOOL</b>	<b>SUBJECT</b>	<b>EFFECTIVE</b>
Breedlove	Julia	CO	Computer Technician	9/8/2023
Callicutt	Nena	AHS	Instructional Assistant/EC	12/31/2023
Ross	Tracie	CO	Director of Exceptional Children	9/6/2023
Westoff	Kelly	GBT	Instructional Assistant	8/15/2023

**\*B. APPOINTMENTS**

<b>LAST</b>	<b>FIRST</b>	<b>SCHOOL</b>	<b>SUBJECT</b>	<b>EFFECTIVE</b>
Allmon	Terry	NAMS	EC part-time	8/28/23-6/7/24
Coble	Austin	BAL	Exceptional Children	8/17/2023
Gomez	Marystella	GBT	Instructional Assistant/Dual Language	8/28/2023
Hernandez	Irma	AHS	School Secretary	8/23/2023
Lamb	Jeanne	CWM	Interventionist part-time	9/5/23-6/7/24
Leach	David	SAMS	Non-Faculty Coach Football	8/29/2023
McDonald	Joshua	CO	Network Systems Analyst	8/17/2023
Moore	Kayla	AHS	Instructional Assistant/EC	8/17/2023
Puckett	Kelly	SAMS	Exceptional Children	8/17/2023
Quigley	Caroline	LP	Interventionist part-time	9/11/23-6/7/24
Shimp	Heather	BAL	ESL part-time/temporary	9/5/23-12/20/23
Trogdon	Denise	CWM	Interventionist part-time	9/11/23-5/31/24
Tzintzun-Jimenez	Cecilia	CWM	Data Manager/Treasurer	9/11/2023

**C. TRANSFERS**

<b>LAST</b>	<b>FIRST</b>	<b>SCHOOL</b>	<b>SUBJECT</b>	<b>EFFECTIVE</b>
Ferguson	Krista	LP to GBT	3rd Grade to 4th Grade	8/17/2023
Tinnin	Jessica	AHS to CO	LTIP IA to SparkLab Leader	8/28/2023

**ASHEBORO CITY SCHOOLS  
CERTIFIED APPOINTMENTS  
September 14, 2023**

<b><u>NAME</u></b>	<b><u>COLLEGE/DEGREE</u></b>	<b><u>LICENSURE</u></b>
Coble, Austin	North Carolina A&T University B: Liberal Studies	Exceptional Children

Mr. Austin Coble is recommended to teach Exceptional Children at Balfour Elementary School for the 2023-2024 school year. Mr. Coble has worked at Balfour as an after-school program assistant, lead assistant, and an instructional assistant for the past four years. He is excited to move into the role of teacher, a goal he's had since he began at Balfour. Mr. Coble is a proud Blue Comet, looking forward to making a positive difference for students. Please welcome Mr. Coble as he begins his teaching career. Welcome Mr. Coble!

<b><u>NAME</u></b>	<b><u>COLLEGE/DEGREE</u></b>	<b><u>LICENSURE</u></b>
Puckett, Kelly	University of Mississippi B: Communication Sciences and Disorders Georgia College and State University M: Teaching	Exceptional Children

Ms. Kelly Puckett is recommended to teach Exceptional Children at South Asheboro Middle School for the 2023-2024 school year. Ms. Puckett recently relocated to the area from Macon, GA where she served as a behavior specialist. Prior to that role, Ms. Puckett taught exceptional children at Heard Elementary School. Outside the classroom, she coached volleyball for the Tsunami Volleyball Club and was head volleyball coach for Mount de Sales Academy. We are pleased to welcome Ms. Puckett to Asheboro City Schools. Welcome Ms. Puckett!

**Asheboro City Schools**  
**Personnel Transactions - ADDENDUM**  
**September 14, 2023**

**\*A. RESIGNATIONS/RETIREMENTS/SEPARATIONS**

<b>LAST</b>	<b>FIRST</b>	<b>SCHOOL</b>	<b>SUBJECT</b>	<b>EFFECTIVE</b>
Castro	Wigman "Will"	CO	Asst. Network Systems Analyst	9/22/2023
Scott	Chris	CO	Director of Facilities and Maintenance	9/13/2023

**\*B. APPOINTMENTS**

<b>LAST</b>	<b>FIRST</b>	<b>SCHOOL</b>	<b>SUBJECT</b>	<b>EFFECTIVE</b>
Arellano	Jenny	CO	Interpreter/Translator	10/2/2023
Davidson	Tammy	CO	Office Support (part-time)	9/25/2023



**ASHEBORO CITY SCHOOLS  
 FIELD TRIP / TRANSPORTATION REQUEST  
 SEND TO SUPERINTENDENT - CENTRAL OFFICE**

☒ **Overnight Trip**

Group Making Request:	Balfour Elementary 5 <sup>th</sup> Grade	School:	Balfour School
Destination:	Camp Caraway	Date of Trip:	10/18-10/19/23
Number of Students Involved:	80	Percent of Total Group:	100%
Reasons for Students Not Attending:			
Transportation Method:	<input checked="" type="checkbox"/> Activity Bus	<input type="checkbox"/> Charter Bus	<input type="checkbox"/> Private Automobile
Charter Bus Service, state name of vendor here:			
If using Travel Company, state name of Vendor here:			
**The Travel Company must use an approved ACS Charter Bus Company			
Number of Vehicles Needed (to be secured by the Central Office):		2	
Number of Drivers Needed (to be secured by the Central Office):		2	
Departure Time:	Day 1: 9:30 am	Return Time:	Day 2: 12:00 pm
Round Trip Miles (estimated)		75 miles (x2)	
Estimated Cost to the Student:	\$75.00 There may be a grant awarded which would change the cost to \$40.00		
Purpose(s) of the Field Trip:	<u>The purpose of the field trip is to provide an opportunity for students to learn about the natural world we live in, and give them an opportunity to build relationships, learn about teamwork and cooperation, as well as strengthen social studies concepts related to citizenship and to reinforce science concepts related to earth science, physical science.</u>		

List below the names of adult chaperones who will be accompanying this group on the field trip. Place an "\*" by individuals who are licensed to drive school vehicles and who will be serving in that capacity for you.

Calin Clark, Mary Jo Przybylowski, Jason Salgado, Sarah Tonkin, Amanda Hinshaw  
 Plus parent volunteers with approved background checks

If approved, the following procedures must be followed; (1) Written parental permission is required for all field trips. This permission should be acquired using the Asheboro City Schools Parental Field Trip Permission Form; (2) No students can serve as drivers; private vehicles are used as a last resort; and (3) All students in a class or group shall have an opportunity to attend—means will provided for students to participate when necessary.

Approved: Christoph Trupt Principal Date 8/18/23

Balfour 5<sup>th</sup> grade Sponsor (Group Responsible for Paying for the Trip) Date 08/11/22

I certify that all those requirements, in addition to the general guidelines on the back of this form, will be fully met.

Approved: Ban Y Superintendent or Designee Date 8/19/23

Transportation Scheduled: \_\_\_\_\_ Transportation Supervisor Date \_\_\_\_\_

**ASHEBORO CITY SCHOOLS  
FIELD TRIP / TRANSPORTATION REQUEST  
SEND TO SUPERINTENDENT - CENTRAL OFFICE**

☒ **Overnight Trip**

Group Making Request: North Asheboro FFA School: NAMS  
Destination: National FFA Convention Indianapolis, IN Date of Trip: Nov. 1- 4  
Number of Students Involved: 4 Percent of Total Group: .5%

Reasons for Students Not Attending: Affordability, no leadership role

Transportation Method: ☐ Activity ☐ Charter ☐ Private ☒ Other: Airplane/Rental  
Bus Bus Automobile Car

Charter Bus Service, state name of vendor here: \_\_\_\_\_

If using Travel Company, state name of Vendor here: \_\_\_\_\_

**\*\*The Travel Company must use an approved ACS Charter Bus Company**

Number of Vehicles Needed (to be secured by the Central Office): \_\_\_\_\_

Number of Drivers Needed (to be secured by the Central Office): \_\_\_\_\_

Departure Time: 6 am Return Time: 4 pm Round Trip Miles (estimated) 1300

Estimated Cost to the Student: \$700

Purpose(s) of the Field Trip: National FFA Convention & Expo is about growing the next generation of leaders. Attend workshops, concert, rodeo, other FFA sessions while meeting other FFA members

List below the names of adult chaperones who will be accompanying this group on the field trip. Place an "\*" by individuals who are licensed to drive school vehicles and who will be serving in that capacity for you.

1 - Brooke Griffith

2 - Sam Griffith

Brooke Griffith - NAMS FFA

Sponsor (Group Responsible for Paying for the Trip)

Date

Approved:

Principal

8/21/23

Date

Approved:

Superintendent or Designee

Date

**Transportation**

**Scheduled:**

Transportation Supervisor

Date

If approved, the following procedures must be followed; (1) Written parental permission is required for all field trips. This permission should be acquired using the Asheboro City Schools Parental Field Trip Permission Form; (2) No students can serve as drivers; private vehicles are used as a last resort; and (3) All students in a class or group shall have an opportunity to attend—means will provided for students to participate when necessary.

I certify that all those requirements, in addition to the general guidelines on the back of this form, will be fully met.

☒ **Overnight Trip**

Group Making Request: Band/Chorus School: AHS  
Destination: New York, NY Date of Trip: 4/11-4/15  
Number of Students Involved: 100 Percent of Total Group: TBD  
Reasons for Students Not Attending: choice

☐ Activity Bus ☒ Charter ☐ Private ☐ Other:

Transportation Method:

Bus Automobile

Charter Bus Service, state name of vendor here:

Holiday Tours

If using Travel Company, state name of Vendor here:

**\*\*The Travel Company must use an approved ACS Charter Bus Company**

Number of Vehicles Needed (to be secured by the Central Office): 0

Number of Drivers Needed (to be secured by the Central Office): 0

Departure Time: TBD Return Time: TBD Round Trip Miles: 1800

**ASHEBORO CITY SCHOOLS**

**FIELD TRIP / TRANSPORTATION**

**SEND TO SUPERINTENDENT - CEN**

Estimated Cost to the Student: 925.00

Purpose(s) of the Field Trip:

Biannual trip

List below the names of adult chaperones who will be accompanying this group on the field trip. Place an "\*" by individuals who are licensed to drive school vehicles and who will be serving in that capacity for you.

Homiller, T. Smith, Downey

If approved, the following procedures must be followed; (1) Written parental permission is required for all field trips. This permission should be acquired using the Asheboro City Schools Parental Field Trip Permission Form; (2) No students can serve as drivers; private vehicles are used as a last resort; and (3) All students in a class or group shall have an opportunity to attend—means will be provided for students to participate when necessary.

Approved:

Principal

Date

I certify that all those requirements, in addition to the general guidelines on the back of this form, will be fully met.

Approved:

Superintendent or Designee

Date

Transportation

n

Scheduled:

Transportation Supervisor

Date

Special Comments/Response: \_\_\_\_\_

To: Dr. Ryan Moody, Principal, Asheboro High School  
Cc: Dr. Aaron Woody, Superintendent, Asheboro City Schools  
The Asheboro City Schools Board of Education  
Mrs. Gayle Higgs  
From: Phil Homiller, Band Director, Asheboro High School  
Re: AHS Band & Chorus Trip, Spring 2024

The students and teachers of the Asheboro High School Band & Chorus request permission to travel to New York, NY April 11-15, 2024.

Proposal:

The students will travel to New York via motor coach. Motor coaches will be arranged through a Board-approved company (Holiday Tours). The length of stay will be four nights and four days. We will leave on Thursday and return on Monday evening.

The primary focus of this trip will be music education. Students will perform for and participate in a clinic/workshop at a location and with clinicians to be determined. Students will attend a performance at the Metropolitan Opera and two Broadway shows. Tickets to the 9/11 memorial and the Metropolitan Museum of Art are included, as is a cruise on the Hudson River.

The trip will be contracted through Triad Travel, based in Greensboro. Accommodations will be in the Meadowlands, New Jersey area. The cost for the program will be approximately \$925.00 per person (this includes four buffet breakfasts and 2 dinners, all activities and transportation). Rooms will be reserved with 4 students per room.

Student safety will be the priority of the trip. An administrator and a nurse will also attend. We always have more than enough chaperones so that the adult to student ratio is usually 1 to 4 or 5. This will allow for more efficient and effective supervision. While in the City, students will never be without an adult chaperone. Students will be assigned to groups with at least one chaperone per group. No student may go sightseeing on his/her own. An evening curfew will be in place. No student may leave his/her room after curfew except with a chaperone. All chaperones are expected to follow the same guidelines as ACS employees.

Financial regards:

The total cost of the trip for students is expected to be approximately \$925.00 per person (based upon quad occupancy). Other expenses that a student might incur during the trip would include all lunches, meals on the bus trips, snacks, souvenirs, and incidentals. Students will participate in two fundraisers to help defray a portion of or the entire cost of the trip. A deposit of \$200.00 will be required of each person participating in the trip. The remaining trip cost will be paid in installments.

For students who have financial circumstances/hardship that would prevent them from participating in the trip because of cost, very limited monies in the AHS band fund will be available to help defray a portion of the cost for those students.

**ASHEBORO CITY SCHOOLS**  
**FIELD TRIP / TRANSPORTATION REQUEST**  
**SEND TO SUPERINTENDENT – CENTRAL OFFICE**

Form 8  
Procedure No. 3320.01  
5/2017

☒ **Overnight Trip**

Group Making Request: AHS Wrestling School: AHS  
Destination: Chapel Hill High School Date of Trip: 12/21 - 12/22  
Number of Students Involved: 14 Percent of Total Group: 30%  
Reasons for Students Not Attending: Starting Varsity Group Only  
Transportation Method: ☒ Activity ☐ Charter ☐ Private ☐ Other:  
Bus Bus Automobile  
Charter Bus Service, state name of vendor here: \_\_\_\_\_  
If using Travel Company, state name of Vendor here: \_\_\_\_\_

\*\*The Travel Company must use an approved ACS Charter Bus Company

Number of Vehicles Needed (to be secured by the Central Office): 1 Activity Bus  
Number of Drivers Needed (to be secured by the Central Office): 0  
Departure Time: 7:00am <sup>12/21</sup> Return Time: 12/22 5:30pm Round Trip Miles (estimated) 108 miles

Estimated Cost to the Student: \_\_\_\_\_  
Purpose(s) of the Field Trip: Tiger Holiday Classic Wrestling Tournament 12/21 - 12/22  
List below the names of adult chaperones who will be accompanying this group on the field trip. Place an "\*" by individuals who are licensed to drive school vehicles and who will be serving in that capacity for you.  
\* Wes Berrier \* Chris Hall

If approved, the following procedures must be followed; (1) Written parental permission is required for all field trips. This permission should be acquired using the Asheboro City Schools Parental Field Trip Permission Form; (2) No students can serve as drivers; private vehicles are used as a last resort; and (3) All students in a class or group shall

Wes Berrier  
Sponsor (Group Responsible for Paying for the Trip)

8-31-23  
Date

Approved:

[Signature]  
Principal

9/5/23  
Date

Approved:

[Signature]  
Superintendent or Designee

9/5/23  
Date

Transportation  
Scheduled:

Transportation Supervisor

Date

have an opportunity to attend—means will provided for students to participate when necessary.

I certify that all those requirements, in addition to the general guidelines on the back of this form, will be fully met.

Special Comments/Response: \_\_\_\_\_



*A learning community of excellence!*

*Chartered in 1905*

P.O. Box 1103, Asheboro, NC 27204-1103 ■ 1126 S. Park St. ■ (336) 625-5104 ■ (336) 625-9238, fax

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## **School Treasurers 2023-2024**

Marsha A. Vickery  
**Asheboro High School**

Donna B. Hill  
**North Asheboro Middle School**

Aaron P. Nall  
**South Asheboro Middle School**

Kaitlyn E. Pearson  
**Balfour Elementary School**

Gina G. Delk  
**Early Childhood Development Center**

Cecilia Tzintzun-Jimenez  
**Charles W. McCrary Elementary School**

Jasmine Vang  
**Donna Lee Loflin Elementary School**

Tina E. Poole  
**Guy B. Teachey Elementary School**

Nicole L. Cox  
**Lindley Park Elementary School**



# CERTIFIED RESOLUTIONS OF ASSOCIATION OR SIMILAR UNINCORPORATED ORGANIZATION

*Deposit Accounts, Loan and Services Agreement*



I, Dr. Aaron Woody, hereby certify that I am the duly elected and qualified secretary of Asheboro City Board of Education, an unincorporated association, and as such officer the keeper of its records, and that at a regular called meeting of the Asheboro City Board of Education of such association, held on the 14<sup>th</sup> day of September, 2023, at which a quorum was present, the following were elected to the office opposite their respective names and the following resolutions were adopted, and that such persons are now such officers of said association and that said resolutions are now in full force and effect:

The following officers were duly elected to serve for the ensuing year or until their respective successor shall be elected and duly qualified:

Officer Name:			
Home Address:	City:	State:	Zip:

Officer Name:			
Home Address:	City:	State:	Zip:

Officer Name:			
Home Address:	City:	State:	Zip:

The following resolutions were adopted and are now in full force and effect:

## 1. BANK DEPOSITORY. *RESOLVED*, that First Horizon Bank

("Bank") is hereby designated as a depository of this association and that an account or accounts, for and on behalf of this association, be revised or opened and operated in said Bank in the name of

Account Name:	<u>Charles W. McCrary Elementary School</u>	Account Number:	<u>268151</u>
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**2. AUTHORIZED SIGNERS FOR DEPOSIT ACCOUNT.** *RESOLVED*, that delivery to Bank of funds, checks, drafts or other property, with or without endorsement, and if endorsed, in whatever manner effected, unless specifically restricted, shall be authority to said Bank to place the same to the credit of the association under the terms set forth in the Bank's Depository Agreement, and such credits may be withdrawn by check, draft, debit card or other order of withdrawal executed for the association by any of the following signers, even though the association may have a requirement for more than one signature, with the understanding that Bank shall be under no obligation to see or make inquiry as to the application of the funds so withdrawn, even though such withdrawal order may be payable to the agent of the association executing same and funds be withdrawn for personal use:

Title	Typed Name	Signer's SSN	Signature
Finance Officer	Sandra Spivey		
Treasurer	Cecilia Tzintzun-Jimenez		
Principal	Christopher Burian		



## **2023-2024 Consolidated Federal Funding Application Summary**

### **Title I Part A - ESEA Chapter I Low Income**

Planning Allotment - \$1,498,770

Carryover - \$275,446.21

Asheboro City Schools uses Title I funds to support all elementary and middle schools. Individual school improvement teams meet to determine the best use of these funds. All school teams choose to use the majority of funds to provide additional classroom teachers to reduce class size. In total, Title I funds provide 23 classroom teachers. Additional instructional materials, professional development opportunities and tutoring services are other ways schools choose to spend their funds. Title I funds are used to supplement the level of federal, state, and local funds provided by other sources designated to increase the academic achievement of our students.

A portion of the Title I allocation is set-aside to provide support to the Early Childhood Development Center as well as any homeless students in the district.

Title I funds also support Parent and Family Engagement in accordance with Board Policy # 1320 – Title I Parent and Family Engagement.

### **Title II-A – Supporting Effective Instruction**

Planning Allotment - \$231,711

Carryover - \$146,447.20

Asheboro City Schools will use Title II funds to focus on the following areas:

**Instructional Support** through a targeted approach with Beginning Teachers and those whose data does not demonstrate effectiveness in the classroom. Provide instructional support through the use of Instructional Facilitators at all levels to include curriculum support for beginning teachers.

**Tuition Assistance** to support staff who pursue advanced degrees, work toward expanding their teaching license, or successfully complete the National Board Certification renewal process.

**Teacher Recruitment and Retention** to support emerging best practices in recruiting, hiring and retaining highly qualified teachers. Funds will be used to support the Beginning Teacher Support programming, licensure, and teacher evaluation.

**Professional Development** will specifically focus on support to build leadership capacity, Reading Research training to strengthen efforts to infuse literacy, and Math Foundations for teachers with an identified need across the district. Funds may also be used to further support training to enhance math and science content knowledge across the district.

**Mentoring Support** to provide funds for a Lead Mentor at each school. Lead Mentors are key to the implementation of the district's Beginning Teacher Support Plan, and play an integral part in the success of beginning teachers.

**Class Size Reduction** to create smaller class sizes at the elementary school level. Funds will be used to employ one class size reduction teacher.

### **Title III Part A - English Language Acquisition**

Planning Allotment - \$100,598

Carryover - \$131,283.49

Asheboro City Schools uses Title III funds to carry out highly focused, innovative, locally designed activities to expand and enhance existing language instruction educational programs and academic content instruction

programs for English learners and immigrant children and youth. A full time Lead Teacher is funded through this grant to enhance the engagement of staff, students, families and community.

### **Title III Part A – Significant Increase - English Language Acquisition**

Planning Allotment - \$1,318

Carryover - \$112.85

Asheboro City Schools uses Title III funds to purchase materials to be provided to support newcomers and their families in order to the acquire English language.

### **Title IV – Student Support and Academic Enrichment**

Planning Allotment - \$116,457

Carryover - \$3,727.77

There are three components to the Title IV grant that focus on well-rounded educational opportunities, safe and healthy students, and effective use of technology. The funds may be used for a variety of activities to improve student outcomes and address opportunity gaps.

#### **Well-Rounded Education**

Asheboro City Schools will utilize funds to improve access to foreign language, arts, and music education. Each school submits a plan to provide experiences for students through after school clubs or through extended learning opportunities. STEAM experiences will also be used to provide students with supplemental activities that enhance grade level curriculum.

#### **Safe and Healthy Students**

There is an increased need for additional support for social-emotional learning support and a need for mental health services. Funds will be used to provide school-based mental health services and counseling to students. Panorama, a social-emotional screener, will be implemented to gather data on our students social and emotional well-being. This data will assist counselors, mental health specialists, and teachers in determining how to best meet the needs of our students. Funds will be used to provide professional development for counselors and teachers related to social emotional skills and appropriate responses to mental health needs.

#### **Effective Use of Technology in Schools**

Asheboro City Schools will utilize funds to build our technological capacity as a district. We will purchase a software management program for student Chromebook computers. This instructional tool allows teachers to monitor student devices and communicate with students both on campus and remotely to maximize time on task. Features include the ability to lock student screens and easily take screenshots of student activity in order to provide meaningful feedback during class. Teachers can remotely monitor student progress without hovering over them to provide redirection and assistance.

# Policies For Review

The board recognizes the benefits of using an automated notification system to communicate valuable information to students, parents, and the community regarding emergencies and other school-related matters. The superintendent and his or her designees are authorized to use an automated notification system to send pre-recorded telephone voice messages and/or text messages to members of the school community in accordance with applicable law and this policy.

**A. APPLICABILITY OF POLICY**

This policy applies to the use of an automated notification system by school system employees to deliver a text or an artificial or pre-recorded voice message to a set of pre-programmed telephone numbers. For purposes of this policy, an automated notification system is any automated telephone dialing and/or text messaging system or service. The term “calls” in this policy includes both telephone calls and text messages.

**B. AUTHORIZED USES OF THE AUTOMATED NOTIFICATION SYSTEM**

School system employees may use an automated notification system to make calls for emergency or informational purposes. Any such call that uses an artificial or pre-recorded voice must state the name of the school system and/or the specific school that initiated the call.

**1. Emergency Calls**

An automated notification system may be used to call parents, guardians, or school personnel when the call is incident to a bona fide emergency potentially affecting the health and safety of students and/or school personnel, such as weather closures, fire, health risks, threats, and unexcused absences.

An automated notification system may be used to call other members of the school community to make emergency public safety announcements when the announcements are relevant to the called party.

**2. Informational Calls**

Subject to the consent requirements set forth in Section D of this policy, an automated notification system may be used to make non-emergency calls when the calls are closely related to the school’s educational mission, such as to provide notification of official system-wide or school-specific events or activities (e.g., parent-teacher conferences, surveys on school-related issues, immunization reminders).

When permitted by law, school officials may use the automated notification system to satisfy parental notification requirements described in policy 1310/4002,

Parental Involvement. School officials shall use means other than the automated notification system to deliver the required notices to parents who have not given consent to receive non-emergency calls or who have revoked prior consent.

**C. PROHIBITED USES OF THE AUTOMATED NOTIFICATION SYSTEM**

1. An automated notification system may not be used for commercial advertisement or marketing or political campaigning or promotion. Before making automated calls for any other non-emergency purpose that is not closely related to the mission of the school or school system, school system employees shall obtain the express consent of the recipient to receive calls of that nature.
2. An automated notification system may not be used to make calls for any non-emergency purpose to an individual who has notified the school that he or she does not wish to receive such calls.

**D. CONSENT AND REVOCATION OF CONSENT**

Before using an automated notification system to make any non-emergency call, school system employees must have consent from the recipient to receive such calls. Consent will be deemed to have been provided in certain situations, as described in the next paragraph. Consent is not required for emergency calls.

By providing a wireless telephone contact number to the school system, parents, guardians, and students are deemed to consent to receive non-emergency calls at that number for purposes that are closely related to the school's educational mission and consistent with this policy, such as to provide notification of official system-wide or school-specific events or activities.

Individuals may revoke prior consent to receive non-emergency calls at any time. School officials shall honor revocation requests promptly.

**E. MAINTAINING CONTACT INFORMATION**

To minimize the risk of calling unintended recipients, the superintendent shall require principals and supervisors to update telephone contact information on a regular basis. Parents and guardians are encouraged to provide accurate contact information during registration and to keep their child's school informed of updated information when it changes.

**F. REQUESTS FOR REMOVAL FROM CALLING LISTS**

All calls made using an automated notification system must include an automated voice-interactive or key-press activated opt-out method for the recipient to opt out of future non-emergency calls.

Legal References: 47 U.S.C. 227, 503; 47 C.F.R. 64.1200; *In re: Rules and Regulations Implementing the Telephone Consumer Protection Act of 1991 Order on Reconsideration and Declaratory Ruling*, CG Docket No. 02-278, FCC 22-100 (December 27, 2022), available at <https://docs.fcc.gov/public/attachments/FCC-22-100A1.pdf>; *In re: Rules and Regulations Implementing the Telephone Consumer Protection Act of 1991 Declaratory Ruling*, CG Docket No. 02-278, FCC 16-88 (August 4, 2016), available at [https://apps.fcc.gov/edocs\\_public/attachmatch/FCC-16-88A1.pdf](https://apps.fcc.gov/edocs_public/attachmatch/FCC-16-88A1.pdf); *In re: Rules and Regulations Implementing the Telephone Consumer Protection Act of 1991 Declaratory Rule and Order*, CG Docket No. 02-278, WC Docket No. 07-135, FCC 15-72 (July 10, 2015), available at [https://apps.fcc.gov/edocs\\_public/attachmatch/FCC-15-72A1.pdf](https://apps.fcc.gov/edocs_public/attachmatch/FCC-15-72A1.pdf)

Cross References: Parental Involvement (policy 1310/4002), School Safety (policy 1510/4200/7270), Schools and the Community (policy 5000), Emergency Closings (policy 5050)

Adopted:

The board is committed to providing a healthy and safe environment for its students, employees, and visitors. To provide opportunities for assistance to individuals who experience sudden cardiac arrest on school property, the board authorizes the placement of automatic external defibrillators (AEDs) in designated locations in schools and other board-owned or operated facilities and at designated events to be accessed by medical practitioners and other trained persons.

To the extent funding, staff, and training are available, the superintendent is authorized to acquire AEDs for use at designated schools and events. The superintendent is further authorized to develop a program to address access to and training, use, and maintenance of AEDs in the school system. All such AEDs and any program developed must comply with the requirements of state and federal law.

The superintendent, in consultation with medical professionals trained in cardiopulmonary resuscitation (CPR) and AED use, shall develop procedures to implement this policy. Procedures must include information regarding:

1. Medical/healthcare provider oversight: Choice of AED devices will be made in consultation with a physician licensed by the state of North Carolina. Preference will be given to machines that offer both adult and child settings. The type of AED product must be one that is approved by the United States Food and Drug Administration.
2. CPR and AED use training for anticipated responders: Training will be completed in accordance with nationally recognized training programs including those approved and provided by the American Heart Association or American Red Cross. Appropriate records of training will be maintained.
3. Coordination with the emergency medical services (EMS) system: Appropriate local EMS officials must be notified of the location and most recent placement of AEDs within a reasonable period of time of placement.
4. Appropriate device maintenance and testing.
5. Placement of AEDs.

The superintendent or designee shall report to the board on the plan for and actual use of AEDs in the school system. The superintendent shall designate a program coordinator to manage the AED program in the schools.

Nothing in this policy should be construed to require the presence or use of an AED on school property or at school sponsored events, unless otherwise required by law. The board cannot and does not guarantee that an AED or a person trained in its use will be available at any particular school site or school-sponsored event.

The board and its employees expressly reserve all immunities from civil liability which are available to them under state or federal law, including governmental immunity and the statutory immunities set forth in North Carolina General Statutes 90-21.14, 90-21.15, and 115C-375.1 and federal statute 42 U.S.C. 238q.

Legal References: G.S. 90-21.14, -21.15; 115C-375.1; 42 U.S.C. 238q

Cross References: Student Health Services (policy 6120)

Other Resources: *N.C. Emergency Guidelines for Schools*, (NCDHHS 2009), available at <https://www.dpi.nc.gov/documents/resources/nc-emergency-guidelines>; *Implementing an AED Program*, (American Heart Association 2018), available at <https://cpr.heart.org/-/media/CPR-Files/Training-Programs/AED-Implementation/2022-updates/AED-Guide-1.pdf>

Adopted: May 14, 2015

Revised: August 11, 2016



## ORGANIZATION OF THE PURCHASING FUNCTION

*Policy Code:*

**6410**

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The superintendent shall organize the purchasing function in a manner intended to meet the purchasing goals of the board. The purchasing function includes the following responsibilities:

1. making purchases for all departments in accordance with applicable laws and regulations, including the requirements of the State Division of Purchase and Contract when applicable, board policy, the superintendent's directives, good purchasing practices, and ethical principles;
2. establishing and enforcing a system for approving and accounting for purchases;
3. maintaining appropriate records on price quotations of supplies most frequently purchased;
4. maintaining other supplemental data to assist in making purchases at the most economical prices possible;
5. maintaining N.C. E-Procurement compliance and making purchases through the E-Procurement Service to the extent appropriate to maximize savings and efficiency in the purchasing function;
6. establishing a practical degree of standardization of equipment, supplies, and materials with sufficient flexibility to meet unique needs of schools and departments;
7. operating a central inventory warehouse;
8. supervising the receiving of all materials, including establishing procedures to ensure received goods are properly inspected, counted, and documented;
9. maintaining lists of potential bidders for various types of materials, equipment, and supplies;
10. providing information regarding bidding opportunities to vendors;
11. providing information and service to schools and departments that wish to make purchases; and
12. maintaining current information on all applicable laws, regulations, board policies, and administrative procedures.

Legal References: G.S. 143-49, -52, -52.3; 115C-522; 147 art. 6E, art. 6G; N.C. Session Law 2003-147; N.C. Procurement Manual, Department of Administration, Division of Purchase and Contract, available at <https://files.nc.gov/ncdoa/documents/files/NC-Procurement-Manual-2022-with-TOC.pdf>

Adopted: May 14, 1998 to become effective July 1, 1998

Updated: August 13, 2015, October 13, 2016

The board believes that the appearance and the conduct of its faculty are of supreme importance in establishing a positive image for education in the community and for presenting a good example for students. Therefore, the board affirms its expectation that all personnel will be professionally, neatly, and appropriately attired for the work to be done. An employee's dress must not disrupt or distract from the educational process and must be in accordance with health and safety standards. The superintendent shall develop and communicate to employees guidelines for appropriate dress and appearance. Such guidelines (1) must be gender-neutral; (2) may authorize the principal or department supervisors to develop specific dress or appearance requirements for each school or department; (3) may authorize exemptions from the guidelines for employees performing specialized duties that require a different form of dress; and (4) must provide a process for offering reasonable accommodations when required by law.

Administrative and supervisory personnel shall set a good example in personal appearance and good manners and shall encourage and expect employees to dress in accordance with the board's expectations. An employee's supervisor will make an initial determination of whether an employee's dress or appearance is inappropriate. In making this determination, the supervisor will consider the following factors:

1. the nature of the work;
2. whether the dress is consistent with a professional environment;
3. health and safety factors;
4. the nature of the employee's public contact and the normal expectations of outside parties with whom the employee will work;
5. the employee's interaction with students;
6. the prevailing practices of other workers in similar jobs; and
7. any properly established guidelines for dress or appearance.

If the supervisor determines that the employee's dress or appearance violates the established guidelines or is hazardous to the health or safety of the employee, fellow employees, or students, the supervisor shall counsel the employee regarding attire that is consistent with this policy and shall determine whether the employee is allowed to remain at work or must leave work to change his or her dress. Any failure to follow the supervisor's directive and/or blatant or repeated violations of this policy will subject the employee to disciplinary action, up to and including dismissal.

Legal References: Americans with Disabilities Act, 42 U.S.C. 12101 *et seq.*; Title VII of the Civil Rights Act of 1964, 42 U.S.C. 2000e *et seq.*; Consolidated Appropriations Act, 2023, P.L. 117-

328, div. II - Pregnant Workers Fairness Act; *Bostock v. Clayton County*, 590 U.S. \_\_\_, 140 S. Ct. 1731 (2020); G.S. 115C-36, -47

Adopted: March 13, 2003

Administrative Procedure: None

Updated: October 8, 2009, July 14, 2016, August 11, 2022



# Literacy Work in Asheboro City Schools

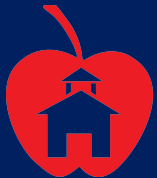
Deanna Wiles

Director of Curriculum and Instruction

Laura Johnson

Early Literacy Specialist, NCDPI

September 14, 2023





# LETRS Professional Development



## Language Essentials for Teachers of Reading and Spelling

### Volume 2



- ☐ **Unit 5:** The Mighty Word: Oral Language and Vocabulary
- ☐ **Unit 6:** Digging for Meaning: Understanding Reading Comprehension
- ☐ **Unit 7:** Text-Driven Comprehension Instruction
- ☐ **Unit 8:** The Reading-Writing Connection

#### Language Comprehension

##### Background Knowledge

facts, concepts, etc.

##### Vocabulary

breadth, precision, links, etc.

##### Language Structures

syntax, semantics, etc.

##### Verbal Reasoning

inference, metaphor, etc.

##### Literacy Knowledge

print concepts, genres, etc.

#### Word Recognition

##### Phonological Awareness

syllables, phonemes, etc.

##### Decoding

alphabetic principle, spelling-sound correspondence

##### Sight Recognition

of familiar words

# LETRS Professional Development



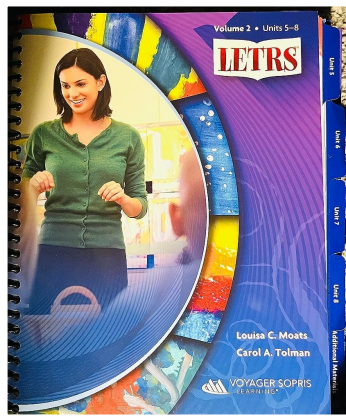
Online Learning Platform



Print Manual



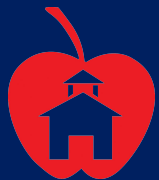
Unit Professional Learning Sessions  
(Face-to-Face or Live Online)



# Curriculum Alignment



Heggerty



# Coaching Model

## Asheboro City Schools PD and Coaching Cycle

### LEARNING

Teachers review professional content or complete PD on their own or as part of a school or district initiative.

### GOAL SETTING

Teachers meet together in PLC or CASA with the IF. As a team, they:

- Review the content and choose a skill focus.
- Watch as the skill is modeled.
- Practice the skill.
- Set a goal for implementing the skill.

### TEACHER CHOICE

Teachers choose their level of next step support:

- Modeling
- Co-teaching
- Observing

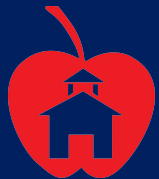
The IF follows up with this support over the next 1-2 weeks.

### TEACHER PRACTICE

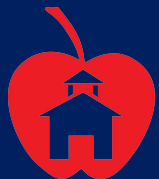
Teacher practices the new skill during lessons and requests additional support if needed from the IF and peers.

### TEACHER REFLECTION

The IF and teachers meet to discuss progress, provide feedback, and plan next steps and next skills to work on.

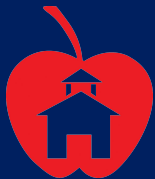
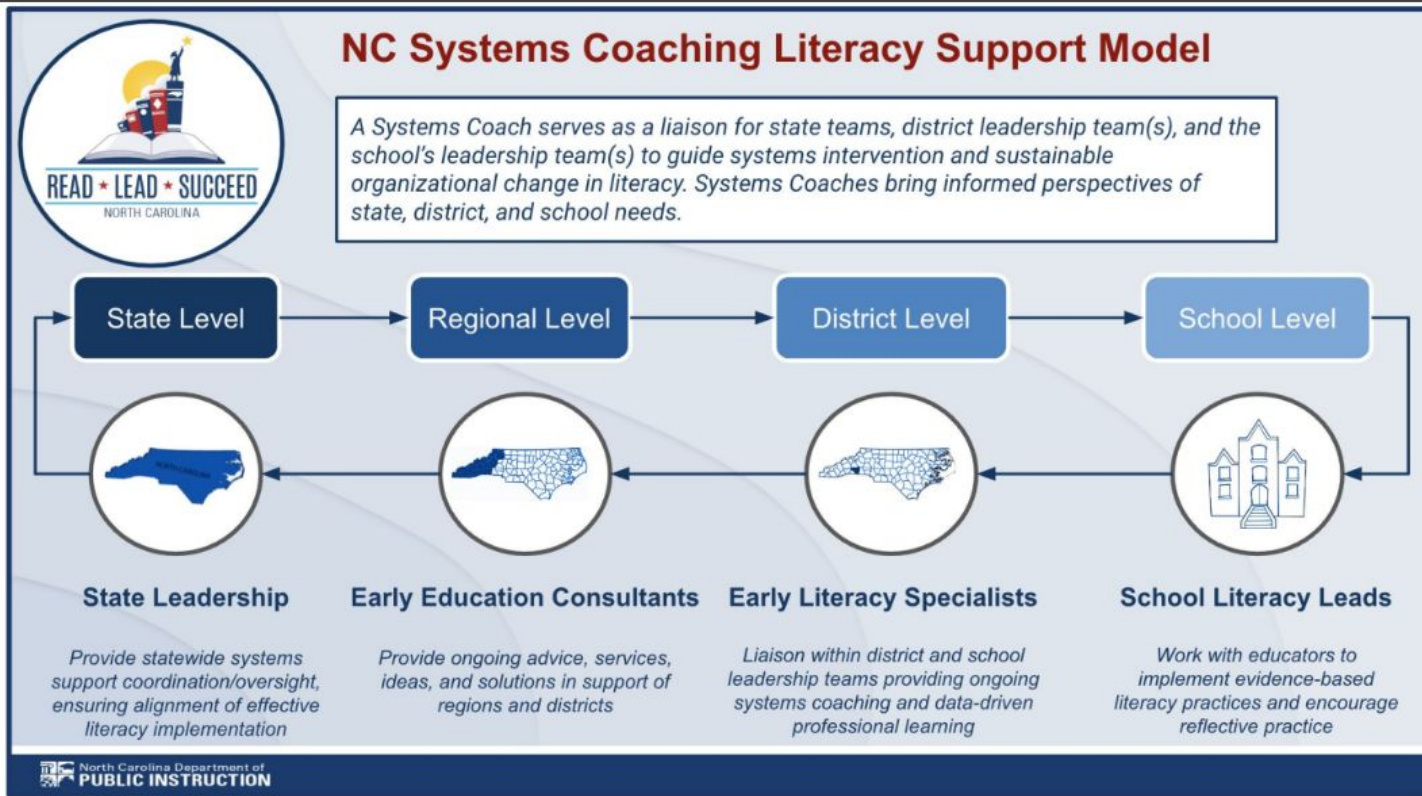


## Early Literacy Specialist Hires by District





# Early Literacy Specialist



# Early Literacy Specialist

## Phonics Instruction: Self Reflection Tool

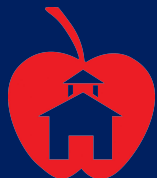
The purpose of this tool is to support the application of new learning as educators participate in the LETRS professional development course. This tool is meant to be used for the purpose of professional growth in the application of practices learned in the LETRS course, it is **NOT** meant to be used for evaluative purposes.

**For administrators and coaches:** use this tool to reflect upon your own understanding of phonics instruction. Are you able to identify these practices when you see them? What areas are strengths in your understanding? What areas are opportunities for your understanding to grow?

**For classroom teachers:** use this tool to reflect upon your planning and daily instruction. Are these practices intentionally included in your practice? What areas are strengths? What areas are opportunities for growth?

Literacy Instruction Standard: Explicit instruction and intentional opportunities to develop awareness of the segments of sound in oral language.

Instructional Guidance WHAT we teach...	Is this evident in classroom instruction? ( <i>note dates to show growth over time</i> )	Explicit Instruction HOW we teach...	Is explicit instruction evident in classroom instruction? ( <i>note dates to show growth over time</i> )
<p>1. Use a scope and sequence that progresses from simple to more complex</p> <p><i>Example: Lesson plans reflect phonics skills taught in a progression with cumulative review built in: once students have mastered single consonant (m, n, s, t, etc.) letter-sound correspondences, teachers move to teaching digraphs (sh, th, ch, etc.).</i></p>	<p>Reflection #1 Date _____</p> <p>Reflection #2 Date _____</p> <p>Reflection #3 Date _____</p>	<p><b>I DO IT</b> (Model)</p> <ul style="list-style-type: none"> <li>explain, demonstrate skill same way student will practice it</li> <li>Give a clear, concise, and correct explanation of the skill</li> <li>Show multiple examples</li> <li>Show all the steps</li> <li>VERBALIZE: Do a think-aloud as you model</li> </ul> <p><b>WE DO IT</b> (Active Student Engagement Opportunities) <b>Provide opportunities for Practice</b></p> <ul style="list-style-type: none"> <li>Give opportunities for guided practice</li> <li>Check for understanding in multiple ways (choral</li> </ul>	<p>Reflection #1 Date _____</p> <p>Reflection #2 Date _____</p> <p>Reflection #3 Date _____</p>
<p>2. Connect phonics instruction to phonemic awareness</p>	<p>Reflection #1 Date _____</p>		



# Early Literacy Specialist



# Questions?



CALENDAR OF UPCOMING EVENTS - September 14, 2023 Board Meeting				
DATE	TIME	EVENT	LOCATION	
Friday, September 22	4:00 p.m.	Asheboro High School Homecoming Parade	Sunset Avenue through Downtown Area	
Friday, September 22	7:30 p.m.	Asheboro High School Homecoming Night	Asheboro High School	
Monday October 2	6:00 p.m.	Randolph County Commissioners Meeting	Northgate Government Plaza, Board of Elections, 1457 N. Fayetteville Street	
Wednesday October 11	11:30 a.m./12:30 p.m.	Early Release Day for Professional Development	All Schools	
Wednesday, October 11- Friday, October 13	N/A	NCSBA Fall Law Conference for Board Members	Asheville, NC	
Thursday, October 5	7:30 p.m.	Board of Education Meeting	Professional Development Center	
Tuesday, October 24	7:30 p.m.	Asheboro High School Bandorama	Asheboro High School Performing Arts Center	
Monday, October 30	All Day	Required Teacher Workday	All Schools	
Monday, November 6	6:00 p.m.	Randolph County Commissioners Meeting	Northgate Government Plaza, Board of Elections, 1457 N. Fayetteville Street	
Tuesday, November 7	7:00 p.m.	US Navy "Commodores" Jazz Band	Asheboro High School Performing Arts Center	
Thursday, November 9	7:30 p.m.	Board of Education Meeting	Professional Development Center	
Friday, November 10	All Day	Holiday - Veteran's Day	All Schools	
Monday, November 13- Friday, November 15	N/A	NCSBA Annual Conference for Board Members	Koury Convention Center, Greensboro, NC	
Wednesday, November 22	All Day	Optional Teacher Workday	All Schools	
Thursday, November 23- Friday, November 24	All Day	Thanksgiving Holidays	All Schools	