

KINDERGARTEN REGISTRATION

HELP SHEET

For 1st Time Kindergarten Enrollments

Please note the following items which will make your kindergarten registration easier.

- *Your child must be 5 years old on or before August 1, 2020 in order to attend kindergarten for the 2021-22 school year.*
- All registration forms must be completed on-line at www.sylvaniaschools.org under the “Enroll” tab, **before** your scheduled appointment with Student Services.
- All appointments are done over the phone due to COVID-19.
- Medical forms:
 1. Physical Examination Form – Completed by Doctor *
 2. Oral Assessment Form – Optional Dental form completed by Dentist

**Physical/Doctor’s form does not need to be completed by your registration date, but must be submitted by the first day of Kindergarten in August.*

- Please submit all of the required documents prior to your scheduled appointment via email to enroll@sylvaniaschools.org, fax to 419-824-8549 or drop off copies to the Administration Building at 4747 N. Holland Sylvania Rd., Sylvania, OH 43560 in the drop box located in the lobby.
- All required documents, such as *birth certificate, proof of residency, custody papers*, etc must be submitted at the time of your appointment in order for your file to be complete. If all documents are not presented at the time of registration, you will be asked to make another appointment once you have all of the required documents.
- **Requests for specific teachers are to be made at the school.**