



# Madison Comprehensive High School

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Dear Parents & Students,

I hope all of you have had great start to our second semester! I would like to take a few moments to explain our process for the administration of the 2021 ACT test offered by Madison Comprehensive High School on Tuesday, March 9th. Even though this test will only be offered at this time to third year or junior level students, the actual administration will impact all students within the high school.

## Test Administration

The administration of the ACT Test has very specific rules that must be followed. In order to stay in accordance with these rules, we will be testing in specific classrooms and not in a large space, such as the gymnasium. This is the same process we have used in past years. We typically have displaced students who are not testing into other areas of the school. Unfortunately, this year we now also have Covid -19 protocols that we need to take into account. Displacing students into other classrooms does not allow us to socially distance. This puts our students at increased risk.

## Remote Learning Day for Grades 9, 10, & 12

In order to offer the ACT Test and maintain as safe an environment as possible, Madison Comprehensive High School will be having a Remote Learning Day for all students in Grade 9, 10, and 12 on Tuesday, March 9<sup>th</sup>. Those students will have that day's instruction and assignments communicated to them through Google Classroom/email. Those students who do not have a device will be given a paper/pencil option to complete their work. During remote learning, student attendance will be based off their engagement with their teacher. Further instructions will be given to the students as this date approaches. To be clear, those students (grades 9, 10, and 12) should not report to school on this day, but instead access their instructional materials and complete assignments from home.

## 3<sup>rd</sup> Year / Grade 11 Students Report for Testing

Junior level students should report to school at the normal time. Upon arrival they should go to their lockers and then report to their testing room. Testing room assignments will be posted throughout the school on the days leading to the test. Students should not bring anything to their testing room with the exception of a number two pencil and an ACT allowable calculator. Additional calculators will be

provided as well. The ACT is scheduled to end at 11:45am. Special education students may be provided additional time, depending on their specific Individualized Education Plan.

### **Transportation Home**

At the conclusion of the test, those students who have transportation may leave for the day. If a student does not have transportation home, they will be provided lunch and then be offered a study hall / academic assist for the remainder of the scheduled school day. Their school day will end at the normal time (2:25 pm). At that time students leave by their normal method of transportation.

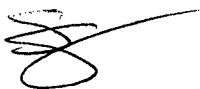
### **MOA Students**

There is no virtual option for the ACT test. Third year or junior level students in the Madison Online Academy are to report to the high school to take the ACT Test in-person on March 9<sup>th</sup>. Students should arrive between 7:30 am- 7:40 am. Room assignments for testing will be posted at the entrance ways of the high school. Each administrator and teacher taking temperatures at the door will also be able to assist students to their testing location.

### **Ram Pride**

I want to personally wish all students preparing to take the ACT test the very best of luck. We are very proud of all of our students and wish them the absolute best. We encourage those students looking for additional help and resources to contact the MCHS Counseling Department.

Yours in Ram Pride,



Mr. Sean Conway

Principal

Madison Comprehensive High School

(419) 589 -2112 ext: 8611