

DOVER CITY SCHOOLS BOARD OF EDUCATION
MEETING AGENDA: DECEMBER 2024
228 West Sixth Street
Dover, Ohio 44622
December 8, 2025, 6:00 pm

AGENDA

- 1. Opening**
- 2. Roll Call**
- 3. Approval of Minutes**
3.01 Approval of Minutes from November 10, 2025
- 4. Special Presentation(s)**
4.01 Dover High School PBIS Model Overview | Benj Miller, Dean of Students
- 5. Treasurer's Report**
5.01 Approval of Financial Report
5.02 Approval of Invoices for Payment
5.03 Approve the purchase of property at 2105 North Wooster Avenue, Dover, Ohio, 44622, per attached agreement
5.04 Authorize Kathryn Brugger, Treasurer of the Dover City School District, to request the advance payments of property taxes prior to the completion of a tax settlement for the period of January 1, 2026 through June 30, 2026
5.05 Approve the Following Amended Appropriations:
Fund 035 \$80,000
- 6. Discussion**
6.01 Public Hearing on the 2026-2027 School Year Calendar
6.02 Updates and Discussion regarding a PK-8 Master Facility Plan
- 7. Personnel**
7.01 Approve one year unpaid leave of absence for for **Emily Wells** through the end of the 2025-2026 school year
7.02 Approve the hire of **Jackie Payne** as Noontime Assistant at South School effective November 17, 2025
7.03 Accept the following teaching contract retirement resignations effective May 29, 2026:
Molly Bauer, 5th Grade Teacher at Dover Avenue Elementary
Cathy Bond, 4th Grade Teacher at Dover Avenue Elementary
Beth Mathews, Intervention Specialist at Dover High School
Buffy Monteith, Gifted Intervention Specialist at Dover Avenue Elementary
7.04 Accept the following administrative contract retirement resignations:
Gina Franks, Director of Student Services, effective August, 24, 2026
Tim McCrate, Dover High School Athletic Director, effective June 30, 2026
7.05 Accept the following classified contract retirement resignations:
Dana Lentz, Secretary at Dover High School, effective June 30, 2026

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- 7.06 Accept the following supplemental contact resignations, effective at the end of the 2025-2026 school year:
Joel Benson, Middle School Volleyball Coach
Jenna Franks, Varsity Assistant Volleyball Coach
Jessi Garvin, Middle School Volleyball Coach
Hannah Duff, Freshman Volleyball Coach
Beth Mathews, Head Volleyball Coach
Taylor Mathews, Varsity Assistant Volleyball Coach
Brianna Sondag, Youth (Grades 5 and 6) Volleyball Coach
- 7.07 Accept the resignation of *Emily Wells* as Lead CPI Teacher for the current school year effective at the start of the 2025-2026 school year
- 7.08 Approve the following supplemental contracts for 2025-2026, effective at the start of the 2025-2026 school year:
Melissa Beachy, MS Science/Health Department Chair
Jeremy Evans, 6th Grade Camp Director and Power of the Pen Advisor
Shawna Hinkle, DHS New York City Trip Director
Tammy Kopp, MS English Language Arts Department Chair and 8th Grade Washington, DC, Trip Co-Director
Melanie Krause, MS Intervention Department Chair
Jeff Margletta, 8th Grade Washington, DC, Trip Co-Director
Aaron Martell, MS Social Studies Department Chair
Rae Ann Mizer, Scholar Challenge Advisor and Science Olympiad Advisor
Matt Petricola, MS Math Department Chair
- 7.09 Approve the following supplemental contracts effective December 1, 2025:
Don Mooney, Volunteer Boys and Girls Bowling Coach
Josee Werntz, Volunteer Youth and Middle School Girls Basketball Coach
- 7.10 Approved the hire of *James Maize* as a substitute custodian for the 2025-2026 school year

8. Recommendations

- 8.01 Approve the Interdistrict Open Enrollment Policy for the 2026-2027 school year
- 8.02 Approve the attached early graduation request from Jenna Molk effective January 16, 2026, the end of the first semester
- 8.03 Approve the updated Dover City Schools Comprehensive School Counseling Program written plan
- 8.04 Accept, with gratitude, the following donations:
\$5,000 from the Battelle Foundation STEM Grant for Project Lead the Way
\$2,362 from Springvale Health Center for sponsorship of the Hope Squad

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9. Board of Education Business

- 9.01 Approve organizational meeting to be held on Monday, January 12, 2026, at 6:00 pm
- 9.02 Approve time of regular board meeting on Monday, January 12, 2026, to be changed from 6:00 pm to immediately following the organizational meeting
- 9.03 Appoint John Maxwell as President Pro Tem to temporarily preside over the January 2026 Organizational Meeting
- 9.04 Approve contract addendum for district treasurer, effective August 1, 2025, per attached agreement

10. New Business

11. Executive Session to consider the employment and compensation of a public employee or official; to conduct evaluation of the district treasurer and superintendent; *and* to consider the purchase of property; **no action to be taken.**

12. Adjournment