

Minutes of the **REGULAR BOARD MEETING** of the **DOVER BOARD OF EDUCATION** of Dover, Ohio, held in the **BOARD ROOM** on **December 8, 2025** at **6:00 P.M.**

Roll Call: Ms. Anne Bruno, Mr. John Maxwell, Mr. Kyle Stemple, and Mr. Mike Studer. Mr. Brian Hanner was absent.

89-25 Mr. Stemple moved and Mr. Maxwell seconded the Board approve the minutes of the November 10, 2025 Regular Board meeting as presented.

Yea: Ms. Bruno, Mr. Maxwell, Mr. Stemple, Mr. Studer.

A special presentation by Benj Miller, Dean of Students, on Dover High School's PBIS Model took place.

90-25 Mr. Stemple moved and Mr. Studer seconded the Board approve the following items as presented by the Treasurer:

- Approve the Financial Report
- Approve the Invoices for Payment
- Approve the purchase of property at 2105 North Wooster Avenue, Dover, Ohio, 44622, per attached agreement
- Authorize Kathryn Brugger, Treasurer of the Dover City School District, to request the advance payments of property taxes prior to the completion of a tax settlement for the period of January 1, 2026 through June 30, 2026
- Approve the Following Amended Appropriations: Fund 035 \$80,000

Yea: Ms. Bruno, Mr. Maxwell, Mr. Stemple, Mr. Studer

A Public Hearing on the 2026-2027 School Year Calendar was held, and a discussion regarding a PK-8 Master Facility Plan took place.

91-25 Mr. Maxwell moved and Mr. Stemple seconded the Board approve the following personnel items:

- Approve one year unpaid leave of absence for **Emily Wells** through the end of the 2025-2026 school year
- Approve the hire of **Jackie Payne** as Noontime Assistant at South School effective November 17, 2025
- Accept the following teaching contract retirement resignations effective May 29, 2026:
 - Molly Bauer**, 5th Grade Teacher at Dover Avenue Elementary
 - Cathy Bond**, 4th Grade Teacher at Dover Avenue Elementary
 - Beth Mathews**, Intervention Specialist at Dover High School
 - Buffy Monteith**, Gifted Intervention Specialist at Dover Avenue Elementary
- Accept the following administrative contract retirement resignations:
 - Gina Franks**, Director of Student Services, effective August, 24, 2026
 - Tim McCrate**, Dover High School Athletic Director, effective June 30, 2026
- Accept the following classified contract retirement resignations:
 - Dana Lenz**, Secretary at Dover High School, effective June 30, 2026
- Accept the following supplemental contact resignations, effective at the end of the 2025-2026 school year:
 - Joel Benson**, Middle School Volleyball Coach
 - Jenna Franks**, Varsity Assistant Volleyball Coach
 - Jessi Garvin**, Middle School Volleyball Coach
 - Hannah Duff**, Freshman Volleyball Coach
 - Beth Mathews**, Head Volleyball Coach
 - Taylor Mathews**, Varsity Assistant Volleyball Coach
 - Brianna Sondag**, Youth (Grades 5 and 6) Volleyball Coach
- Accept the resignation of **Emily Wells** as Lead CPI Teacher for the current school year effective at the start of the 2025-2026 school year
- Approve the following supplemental contracts for 2025-2026, effective at the start of the 2025-2026 school year:
 - Melissa Beachy**, MS Science/Health Department Chair
 - Jeremy Evans**, 6th Grade Camp Director and Power of the Pen Advisor
 - Shawna Hinkle**, DHS New York City Trip Director
 - Tammy Kopp**, MS English Language Arts Department Chair and 8th Grade Washington, DC, Trip Co-Director
 - Melanie Krause**, MS Intervention Department Chair
 - Jeff Margletta**, 8th Grade Washington, DC, Trip Co-Director

Aaron Martell, MS Social Studies Department Chair
Rae Ann Mizer, Scholar Challenge Advisor and Science Olympiad Advisor
Matt Petricola, MS Math Department Chair

- Approve the following supplemental contracts effective December 1, 2025:

Don Mooney, Volunteer Boys and Girls Bowling Coach
Josee Werntz, Volunteer Youth and Middle School Girls Basketball Coach
- Approved the hire of **James Maize** as a substitute custodian for the 2025-2026 school year

Yea: Ms. Bruno, Mr. Maxwell, Mr. Stemple, Mr. Studer

92-25 Mr. Studer moved and Mr. Stemple seconded the Board approve the following recommendations:

- Approve the Interdistrict Open Enrollment Policy for the 2026-2027 school year
- Approve the attached early graduation request from Jenna Molk effective January 16, 2026, the end of the first semester
- Approve the updated Dover City Schools Comprehensive School Counseling Program written plan
- Accept, with gratitude, the following donations:
 - \$5,000 from the Battelle Foundation STEM Grant for Project Lead the Way
 - \$2,362 from Springvale Health Center for sponsorship of the Hope Squad

Yea: Ms. Bruno, Mr. Maxwell, Mr. Stemple, Mr. Studer

93-25 Mr. Stemple moved and Mr. Studer seconded the Board approve the following Board of Education Business items:

- Approve organizational meeting to be held on Monday, January 12, 2026, at 6:00 pm
- Approve time of regular board meeting on Monday, January 12, 2026, to be changed from 6:00 pm to immediately following the organizational meeting
- Appoint John Maxwell as President Pro Tem to temporarily preside over the January 2026 Organizational Meeting
- Approve contract addendum for district treasurer, effective August 1, 2025, per attached agreement

94-25 At 7:03 p.m., Mr. Maxwell moved to go into Executive Session for the purpose of the following: consider the employment and compensation of a public employee or official; to conduct evaluation of the district treasurer and superintendent; and to consider the purchase of property; no action to be taken. The motion was seconded by Mr. Studer.

Yea: Ms. Bruno, Mr. Maxwell, Mr. Stemple, Mr. Studer

At 8:49 p.m., the Board was called back into open session.

95-25 At 8:50 pm., Mr. Maxwell moved and Mr. Studer seconded a motion to adjourn the meeting.

Yea: Mr. Maxwell, Ms. Bruno, Mr. Stemple, Mr. Studer

Board President

Treasurer