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# College Credit Plus Student Checklist

## 2020-2021

### Next Steps: Student Checklist for Applying & Participating

To help students who are interested in participating in a College Credit Plus program, we have provided the following checklist to help support students as they navigate the application process. Students **MUST** use and monitor their Bexley City Schools school email as this is an expectation when participating in a CCP program.

- ❑ Submit the Letter of Intent to Participate in College Credit Plus form online by April 1, 2020  
<https://bexleyschools.formstack.com/forms/dci02intentcollegcreditplus>

***Note: the letter of intent form MUST be submitted BEFORE applying to any College Credit Plus program. Students interested in participating in a summer College Credit Plus term may be required to submit their letter of intent form prior to the annual April 1 deadline (example: [Ohio State Academy Program](#) applications for summer term are typically due the first week of February).***

- ❑ Attend the College Credit Plus Information Session to learn more about the College Credit Plus program and opportunities for the upcoming year (summer 2020, fall 2020, spring 2021). Bexley High School will be participating in the following information session hosted by The Ohio State University, Columbus State Community College and Otterbein University. Attendance is not required for participation but we strongly encourage students and families to attend.

#### College Credit Plus Student & Parent Information Night

Date: January 16, 2020

Time: 6:30 – 8:30pm

Location: Fawcett Center Auditorium

The Ohio State University

2400 Olentangy River Road

- ❑ Apply to the College Credit Plus program at the Institution of Higher Education (IHE) and complete all application requirements. As part of the application, students will likely include (but is not limited to) the following: application, high school transcript, high school information form or registration consent form, and proof of college readiness (likely the students qualifying [ACT](#), [SAT](#) or the IHEs' required placement test). For example, Columbus State applicants may complete the [Accuplacer](#) assessment if they have not taken an ACT or SAT test).

Application deadlines vary by each participating IHE and students are responsible for understanding and completing all application requirements based on the IHE requirements. Based on the frequency of Bexley High School student participation, the following College Credit Plus Program information is provided below for reference, but please keep in mind the decision to apply and where to apply should be made by each student and their individual goals and interests:

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## Columbus State Community College College Credit Plus

Summer 2020: May 22, 2020

Autumn 2020: August 7, 2020

Spring 2021: November, 16, 2020

Application Link: <https://www.cscs.edu/academics/college-credit-plus/>

Admissions Checklist: <https://www.cscs.edu/academics/college-credit-plus/ccp-admissions.shtml>

## The Ohio State University Academy Program

Summer 2020: February 15, 2020

Autumn 2020: May 1, 2020

Spring 2021: October 14, 2020

Program Information: <https://academy-ccp.osu.edu/>

Application Link: <https://academy-ccp.osu.edu/apply>

- ☐ Upon acceptance into a College Credit Plus program (which is not guaranteed), students should schedule a time to meet with an academic advisor at the IHE to evaluate course options based on previous course work, prerequisites, college readiness scores, or any other factors.
- ☐ After meeting with the IHE academic advisor, students should schedule a time to meet with their assigned high school counselor to evaluate scheduling options and prioritize course options at both the high school and IHE locations.

***Note: While every effort will be made to coordinate and schedule all student course requests for both Bexley High School and the IHE, students may at times need to prioritize the courses available as well as remain flexible in terms of how to accomplish all of their course interests.***

- ☐ Within three school days after each mid-term reporting period at Bexley High School (end of first quarter for fall, end of third quarter for spring), students are required to submit a current grade report to their assigned School Counselor documenting the academic status for all College Credit Plus course(s). The information is required to verify academic progress and monitor athletic and co-curricular eligibility. Students who do not submit the grade report by the mid-term deadline will be considered ineligible until such information is provided.
- ☐ Within one week of the conclusion of each semester / term (including summer), students are required to return all course materials (books, lab equipment, etc.) to their assigned School Counselor at Bexley High School. Students who do not return all materials may be charged for the replacement cost or cost incurred by Bexley High School for the course materials.

**Students and families are encouraged to visit the Bexley High School College Credit Plus Program website for more information: <https://www.bexleyschools.org/CollegeCreditPlusProgram.aspx>**