



BLOOMFIELD MIDDLE/HIGH SCHOOL

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Virtual Learning Attendance

Parents & Students,

When the school day is in a totally virtual learning format, the school will be taking student attendance. We have created a system for this process. Please see the following guidelines and a step-by-step process on how to record your daily attendance.

- When the school is in remote learning, each student will be required to check-in and complete tasks that the teacher provides.
- For a student to be marked present in school for each day, they must utilize the check-in system provided below and check-in by 11:59 p.m. at the latest.
- Students will need to login to their school gmail account before they access the attendance link.

Step-by-step process for daily student check-in for attendance:

1. Student must log-in to their school gmail account from their school issued electronic device.
2. Student accesses the district website: <https://www.bloomfieldmesposchools.org/>
3. Students would click on the tab labeled "Schools".
4. A drop down menu below "Schools" appears when you move your cursor over it, click on "Bloomfield Middle/High School".
5. Click on the blue hyperlink below on the link "Virtual Student Attendance Form".
6. Answer the question with your grade level and click "submit".

If there are any questions, please contact the high school office.