

SOUTH FAYETTE TOWNSHIP SD

K-12 Guidance Plan | 2023 - 2026

GUIDANCE PLAN PROFILE

PROFILE

LEA Name

South Fayette Township SD

AUN

103028703

Address 1

3680 Old Oakdale Rd

Address 2

City

McDonald

State

PA

Zip Code

15057

LEAD COUNSELOR

Lead Counselor Name

Michael Perrott

Lead Counselor Phone Number

4122214542

Extension

219

Lead Counselor Email

maperrott@southfayette.org

CHIEF SCHOOL ADMINISTRATOR**Chief School Administrator Name**

Dr Michelle M Miller

Chief School Administrator Phone Number

(724)693-3003

Extension**Chief School Administrator Email**

mmmiller@southfayette.org

GUIDANCE MISSION STATEMENT AND CTE PROGRAMS

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1. Enter your school's Guidance Services Mission Statement that reflects the school's mission and includes reference to the three domains (academic, career, social/emotional), and equity and access for all students (500 character limit).

To provide a comprehensive, developmental counseling program addressing the academic, emotional/behavioral, career and personal/social development of all students. School counselors provide support to maximize student potential and academic achievement. With our vested partners, school counselors ensure all students in the South Fayette Township School District have access to and are prepared with the knowledge and skills to contribute at the highest level as productive members of society.

2. Does your school offer PDE-approved Career and Technical Education (CTE) programs, or send students to a Career and Technical Center (CTC) or to another school that offers PDE-approved CTE programs?

Yes

Indicate whether your school offers PDE-approved CTE programs or to which school/CTC do you send students to gain CTE instruction (500 character limit).

Parkway West Career and Technology Center

339.31 BOARD-APPROVED GUIDANCE PLAN

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3. Is your K-12 Guidance Plan approved by your School Board or Joint Operating Committee?

Yes

Enter date when last approved by Board/JOC.

339.32(1) CAREER AND TECHNICAL CURRICULA

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4. Does your school provide career guidance services curriculum to assist all students with unbiased occupational and educational information necessary for realistic career planning?

Curriculum should be available during Perkins and APE/339 compliance reviews.

Yes

5. Does your school maintain a monthly calendar or monthly listing of K-12 career guidance services offered, organized by domain (academic, career, social/emotional) and grade level? The calendar should include ongoing activities to assist all students (and their parents) with career planning to meet student needs and interests.

Yes

Upload Monthly Guidance Services Calendar/List (12 pages maximum)

Monthly Calendar for K-12 Plan (1).pdf

339.32(2) EDUCATIONAL CAREER PLAN

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6. Does your school/CTC guidance services action plan maintain written strategies for developing and sustaining an individual student career plan that addresses academic and technical preparation, postsecondary education, and training via individual and group counseling and assessment?

The student career plan should align to Career Education and Work Standards and evidence required by Future Ready PA Index. The Career Plan should be available during Perkins and APE/339 compliance reviews.

Yes

339.32(3) OCCUPATIONAL INFORMATION

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7. Does your school maintain a listing of diverse external resources, organized by the 13 National Career Clusters, that includes topics such as career readiness, work-based learning experiences, and postsecondary and technical training options?

Yes

Upload List of Career Resources (13 pages maximum)

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339.32(4) CUMULATIVE RECORDS

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8. Does your school maintain a document showing major career guidance service goals and objectives that reflect objectives that reflect a general big idea, followed by specific and measurable goals that use the data?

The document should include details on how guidance staff gather and utilize cumulative student data and records.

Yes

Upload career guidance service goals and objectives document (3 pages maximum).

Major Career Guidance Services - GOals and Objectives.pdf

339.32(5) ORIENTATION TO CAREER AND TECHNICAL OPTIONS

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9. Does your school maintain a listing of career guidance service activities (e.g. events, tours, and interventions) organized by grade level and focused on increasing awareness among all K-12 students, parents, educators, postsecondary, businesses, and community agency stakeholders?

Yes

Upload CTE career guidance services activities and opportunities documents (5 pages maximum).

Acrtivites by grade level.pdf

339.32(6) PLACEMENT AND TRANSITION SERVICES

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10. Does your school provide career guidance services to all students that include provisions for the placement and transition from school to postsecondary work/college/military?

Yes

Upload career placement and transition services document (3 pages maximum).

Number 10.pdf

339.32(7) CONSULTATION WITH TEACHERS AND ADMINISTRATORS

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11. Does your school maintain a four-tier delivery system template that includes career guidance curriculum, prevention and intervention, student planning, and support?

The template should show direct (face-to-face) and indirect (independent research) career guidance services organized by grade level as evidence that all students receive formal and informal career consultation with teachers and administrators.

Yes

Upload 4-tier delivery system document (13 pages maximum).

Question 11 - PDE Comp Counseling Plan.pdf

339.32(8) AND (9) STAKEHOLDER INVOLVEMENT

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12. Does your school maintain a career guidance service action planning chart or document that shows how each stakeholder group (students, parents, educators, postsecondary, businesses, community agencies) benefits from and/or assists with the delivery of guidance services?

Yes

a. Students

Students are the primary recipients of all counseling initiatives. All students have access to their school counselor for individual or group meetings and discussions. They have the opportunity to interact with the school counselors in a variety of settings. Students also contribute to the delivery of guidance services. They can advocate and verbalize their concerns and questions and reap the benefits from lessons, presentations and other available information.

b. Parents

They can participate in several career planning events including: Trade and Technical Schools Night, College Planning Night, Senior Parent Night, Financial Aid Night, and Transition Events. Parents are invited to participate in the Postsecondary Planning Meeting that takes place during the student's junior year. Parents are provided with updates about career planning and work-based learning opportunities for their child monthly. Parents also participate in the Counseling Advisory Committee.

c. Postsecondary

Postsecondary representatives assist in the delivery of career guidance services through the following: Large & small group college/technical school admission rep. meetings College admission panels Technical & Trade school panels/presentations College & Technical schools fairs Guest speaking at parent events Participation in the biannual Counseling Advisory Committee They also benefit from our career guidance services by having a pool of highly qualified candidates to recruit to their institut

d. Educators

Educators assist in the delivery of lessons that meet the Career Education and Work Standards. They host career related speakers in their classrooms. They engage students in hands-on career-related activities such as crime scene investigation, animal dissection, early childhood education, 3D printing, media and film production, business and marketing, etc. They educate students in the areas of resume writing, budgeting, and interviewing. They participate in the Counseling Advisory Committee.

e. Businesses

Business and community partners assist in the delivery of career guidance services through the following: -Hosting students for career shadows and/or career interviews -Providing volunteer or paid positions for students to gain experience

f. Community Agencies

- OVR provides specific students with transition from high school to employment through their services and resources - PHEAA, Higher Education Access Partner delivers Financial Aid presentation to parents and students. Provides continual support for parents and students throughout the school year for questions related to financial aid related to postsecondary planning. - Job Corps assists students with educational training and expenses

13. Does your school conduct at least one career guidance services stakeholder group meeting per year and maintain minutes that show discussion of career and postsecondary planning, and career curriculum and assessment, along with details on how the discussion leads to action steps and solutions that enhance career guidance services?

The minutes should include a listing of all members of the stakeholder group with their name, job title, affiliation, and whether present or absent at the meeting. Agenda, minutes, and action plan should be available during Perkins and APE/339 compliance reviews.

Yes

339.32(10) FOLLOW-UP STUDIES

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14. Does your school conduct follow-up studies to determine the effectiveness of your career guidance services curriculum that includes study results and how the information collected is utilized to improve career guidance services?

The follow-up study should be available during Perkins and APE/339 compliance reviews.

Yes

SIGNATURES AND ASSURANCES

ASSURANCE OF QUALITY AND ACCOUNTABILITY

- As Lead Counselor, I affirm the responses to this school's K-12 Guidance Plan meet compliance with Title 22 Chapter 339.31-32 Career and Technical Education Standards and are accurate to the best of my knowledge.

Lead Counselor

Date

CHIEF SCHOOL ADMINISTRATOR

- As Chief School Administrator, I affirm the responses to this school's K-12 Guidance Plan meet compliance with Title 22 Chapter 339.31-32 Career and Technical Education Standards and are accurate to the best of my knowledge.

Chief School Administrator

Date