



South Fayette Township School District

3680 Old Oakdale Road • McDonald, PA 15057-2580
Phone 412-221-4542 • Fax 724-693-2883 • www.southfayette.org

Dr. Michelle Miller
Superintendent of Schools

Dr. Kristin Deichler
Assistant Superintendent

South Fayette Township School District Device Loan Agreement (2022 – 2023)

The South Fayette Township School District is loaning to your Student one district-loaned device, charger, and protective case. (Students in grades K-2 will receive an iPad. Students in grades 3-12 will receive a laptop.) The device is delivered in excellent working order. It is the Student's responsibility to properly handle the equipment and to keep it in an environment that is safe and secure.

The device is, and remains at all times, the property of the South Fayette Township School District and is loaned to the Student for educational purposes only. The Student may not damage, deface, or destroy this property in any way. Inappropriate use of the device may result in the loss of the student's right to use the device. When requested by the South Fayette Township School District, the device must be returned. If the Student leaves or withdraws from the District, the device must be returned prior to departure.

The device, as district property, may be used by the Student only for non-commercial purposes, in accordance with the District's acceptable use policies, procedures, rules, and guidelines as well as local, state, and federal statutes.

Students or others not employed by the District may not install software or apps from personal accounts, without district approval. Photos or videos should only be used by students for educational purposes and under the discretion of the teacher. At some time, it may be necessary to delete videos or photos stored to provide space for District use.

The Student may not make nor allow others to make any alterations to add, delete, access, or modify district owned information on any device or any school owned computer.

The Student, or any individual, may not use the device or any device to have access to, post, or share obscene material. While students are on the South Fayette campus and accessing the District's network, the District utilizes a filtering device to limit accessibility to materials that may be harmful to children.

The Students should have no expectation of privacy regarding the contents of computer files on or communications using the district-owned device. The District reserves the right to examine, inspect and/or access any and all files and information on the device at any time.

The South Fayette Township School District network is provided for the academic use of all students and staff. The Student agrees to take no action that would harm or interfere with the effective, academic use of the school network.

Labels identifying the Student owner and District device have been placed on the device. No other stickers, labels, markings, or tags of any kind are to be added to the device, case, or charger. Students should not, under any circumstances, provide their identifiable information to others and should take all reasonable precautions to prevent others from using their passwords and information. In grades K-8, an email account will not be necessary for Student use.

The Student and his/her parent(s)/guardian(s) agree(s) to make every effort to assure that the device is not damaged or rendered inoperable by any means, such as an electronic virus, while in the student's possession.

In the event of repeated damages, the following measures will be taken:

- First Occurrence – computer is serviced and returned as soon as possible
- Second Occurrence – computer is serviced and returned as soon as possible; the student will also meet to discuss the matter with the building principals, and parent contact will follow
- Third Occurrence – computer is serviced and returned as soon as possible, pending receipt of additional \$25 fee from parent/guardian
- Fourth and Subsequent Occurrences – building principals will determine consequences, including but not limited to additional service fees and/or loss of device privileges

Theft of a device will be considered a violation of student conduct and thus be subjected to Student Discipline Policy 218 and other applicable guidelines.

The Student and His/Her parent/guardian acknowledges and agrees that the use of the device as District property is a privilege and that by the Student's agreement to the terms hereof, the student acknowledges the student's responsibility to protect and safeguard the District property and to return the same in good condition upon request by the South Fayette Township School District.

SOUTH FAYETTE TOWNSHIP SCHOOL DISTRICT'S

1:1 device LOAN AGREEMENT 2022 – 2023

STUDENT RESPONSIBILITIES:

Your device is an important learning tool, and its use is a privilege. It is to be used for educational purposes. You must be willing to accept the following responsibilities:

- The Student understands that proper digital citizenship is expected. Accessing materials that may be considered harmful to children should immediately be reported, and the Student should immediately turn off their device should this occur. This includes the responsible use of social media and other websites and general adherence to district policies and procedures.
- The Student understands that District filters are in place while on campus and connected to the District Network, limiting access to materials that may be considered harmful to children.

- When using the device at school, at home, and/or anywhere else, the student will follow the policies of the South Fayette Township School District, especially the Acceptable Use Policy, and will abide by all local, state, and federal laws and statutes.
- The Student will treat the device with care by NOT dropping it, getting it wet, leaving it outdoors or in an unsafe area, or submitting the device to extreme conditions/temperatures.
- The Student will keep the device in the school issued protective case at all times.
- The Student will not lend the device to anyone, not even friends or family; it will be kept in a secure place at all times.
- The Student will not delete or alter district-owned programs or files from the device.
- The Student will not add software or apps from a personal account or add programs not authorized by the district.
- The Student will bring the device to school each day. The device will be charged and ready for use.
- The Student will agree that any electronic communications should be used for legitimate, appropriate, and responsible reasons.
- The Student will keep all passwords, personal identifications, and accounts secure and will not share or provide the information to others.
- The Student will not attempt to repair the device and will follow District procedures requesting assistance.
- The Student will return the device whenever requested and specifically upon withdrawal or departure from the district.
- The Student will abide by and comply with any parental restrictions on their child's use of the internet or device during non-school hours. The student is responsible for complying with the parents' or guardians' instructions.

SOUTH FAYETTE TOWNSHIP SCHOOL DISTRICT'S

1:1 device LOAN AGREEMENT 2022 – 2023

PARENT RESPONSIBILITIES:

Your student has been issued a device to use as a tool that will enhance and personalize his/her educational experience. It is essential that the following guidelines are followed to ensure the safe, ethical, and efficient operation of this device.

- The Parent/Guardian will supervise the child's use of the device in the home or anywhere the child is using the device. Access to material that may be considered harmful to children should be reported immediately. The Parent/Guardian will also remind the child of proper digital citizenship.
- The Parent/Guardian will discuss with the child the privilege of having the device and the importance of family values and expectations in using technology as a tool for learning.
- The Parent understands that District filters are in place while on campus and connected to the district network limiting access to materials that may be considered harmful to children. However, parents will be responsible for monitoring the use of the device at home.
- The Parent/Guardian will not attempt to repair a device, nor attempt to clean it with anything other than a soft, dry cloth.
- The Parent/Guardian will report to the school any problems with the device and will not delete any district software, apps, or information.
- The Parent/Guardian will make sure the child is prepared for learning by ensuring that the device is charged and is brought to and from school every day.
- The Parent/Guardian understands that the device is the district's property and is not for use by anyone other than the student.

- The Parent/Guardian will not add software, apps from a personal account, or programs not authorized by the district.
- The Parent/Guardian agrees that if the child withdraws or is asked to return the device to the district for any reason, the device must be returned.
- The Parent/Guardian understands that he/she is financially responsible to the district if the device is lost or stolen.
- The Parent/Guardian agrees to notify the district immediately if the device is lost or stolen. If the device is stolen and the situation occurs outside of the school day, a police report must be filed and a copy of the report must be given directly to the Building Principal or the Principal's designee.



South Fayette Township School District

3680 Old Oakdale Road • McDonald, PA 15057-2580
Phone 412-221-4542 • Fax 724-693-2883 • www.southfayette.org

Dr. Michelle Miller
Superintendent of Schools

Dr. Kristin Deichler
Assistant Superintendent

2022-2023 Student Technology Agreement

By Signing below, I confirm I have read and agree to the SFTSD Technology Device Loan Agreement and the Student & Parent Responsibilities. Checks can be made out to 'SFTSD'. Please write the student ID in the check memo line.

Print Parent Name: _____

Parent Signature: _____

Date: _____

Student ID (6 - 12) or grade level (K-5): _____

Student Signature: _____

Check Nbr: _____