

MILLCREEK-WEST UNITY BOARD OF EDUCATION  
Organizational and Regular Meetings  
January 8, 2024  
Library

The organizational meeting of the Millcreek-West Unity Board of Education was called to order at 6:00 p.m. by President Pro-tem Heather Jones. All Board Members were in attendance.

The Pledge of Allegiance was recited.

The Treasurer administered the Oath of Office to Heather Jones and Dawn Layman.

#22-24 Mr. Wieland nominated Mrs. Jones for President of the Millcreek-West Unity Board of Education for 2024 and made a motion for unanimous ballot. Mr. Chester seconded the motion. Vote: Mrs. Jones, yes; Mrs. Layman, yes; Mr. Chester, yes; Mr. Mahlman, yes; and Mr. Wieland, yes. Mrs. Jones was declared the President of the Millcreek West Unity Local Board of Education for 2024.

#23-24 Mrs. Jones nominated Mr. Wieland for Vice-President of the Millcreek-West Unity Board of Education for 2024 and moved the nominations be closed. Mr. Chester seconded the motion. Vote: Mrs. Layman, yes; Mr. Chester, yes; Mr. Mahlman, yes; Mr. Wieland, yes; and Mrs. Jones, yes. Mr. Wieland was declared the Vice-President of the Millcreek West Unity Local Board of Education for 2024.

#24-24 Mr. Wieland made the motion to approve the Organizational Consent Agenda. Mr. Mahlman seconded the motion.

1. Established a Board of Education Service Fund in the amount of \$3,000.00
2. Approved Board Meeting Dates, Times, and Location

Monday, January 8, 2024 at 6:00 p.m. in the Library – Organizational/Regular mtg.

Monday, February 12, 2024 at 6:00 p.m. in the Library

Monday, March 11, 2024 at 6:00 p.m. in the Library

Monday, April 8, 2024 at 6:00 p.m. in the Library

Monday, May 13, 2024 at 6:00 p.m. in the Library

**\*Monday, June 24, 2024 at 6:00 p.m. in the Library – 4th Monday**

Monday, July 8, 2024 at 6:00 p.m. in the Library

Monday, August 12, 2024 at 6:00 p.m. in the Library

**\*Monday, September 16, 2024 at 6:00 p.m. in the Library - 3rd Monday**

Monday, October 14, 2024 at 6:00 p.m. in the Library

Monday, November 11, 2024 at 6:00 p.m. in the Library

Monday, December 9, 2024 at 6:00 p.m. in the Library

\*Denotes date and/or time change

3. Board Compensation

1. \$100 per meeting for sixteen (16) meetings.

4. Designated Interest earned to Fund 001 (left col); interest returned to fund of origin (right col)

018	Principal's Fund	001	General Fund
019	Wellness Grant	002	Bond Retirement Fund
022	Rotary	003	Permanent Improvement Fund
030	Special Levy - Safety	004	Building
034	Project Maintenance Fund	006	Food Service Funds
200	Student Managed Student Activities	007	Scholarship Funds
300	District Managed Student Activities	008	Scholarship Funds
451	Ohio K-12 Subsidy	010	Classroom Facilities
461	HSTW	300 9500	Athletic Fund
499	Misc State Grants		
507	Elem & Secondary School Emergency Relief		
516	IDEA-B		
572	Title I		
584	Title IV-A Student Support		
587	Early Childhood		
590	Title II-A		
599	Misc Federal Grants		

5. Legislative Liaison: Dawn Layman

6. Both building principals as Superintendent Pro-Tem for 2024.

7. Committee Appointment:

-Facilities/Technology:

Brian Wieland  
Randy Mahlman

-Audit Committee: (Will serve with the Treasurer and Superintendent)

Randy Mahlman  
Heather Jones

-Public Records Commission --Board President, Treasurer and Superintendent

8. Authorizations

- Treasurer to secure cash advances from the county auditor when funds become available and payable to the district.

- Treasurer to pay all invoices within the limits of the appropriations as invoices are received.
- Treasurer to invest active and inactive funds at the most productive rates, after consulting with the Superintendent.
- Treasurer to serve as the public records designee and to attend public records training for newly appointed, elected, or re-elected Board Members.
- Superintendent to employ personnel and accept resignations as needed. Such employment decisions will be presented for consideration at the next regular meeting of the Board of Education.
- Superintendent as purchasing agent for the Millcreek-West Unity School District.
- Superintendent to dispose of/sell vehicles, equipment and miscellaneous property.
- Superintendent to authorize attendance at conferences and meetings at staff member requests.
- Superintendent to authorize graduate study requests.
- Superintendent to authorize job description changes and updates.
- Attendance at the following meetings:
  1. Local, district, state and national meetings for members of the Board of Education
  2. Local, district, state and national meetings for the Treasurer
  3. Local, district, state and national meetings for the Superintendent including recruitment and certification meetings.
  4. Local, district, state and national meetings for the principals including recruitment meetings.

Vote: Mr. Chester, yes; Mr. Wieland, yes; Mrs. Layman, yes; Mr. Mahlman, yes; and Mrs. Jones, yes. Motion carried.

The Organizational meeting concluded at 6:04 p.m.

President Heather Jones began the Regular Meeting at 6:04 p.m.

Mr. Wyse presented the first semester Bullying Report Attachment 1 in board notes and the NwOESC Business Advisory Council Meeting Minutes from the September quarterly meeting. Attachment 2 in board notes. Mr. Wyse also thanked the Board for their service to the district and acknowledged their ongoing commitment to Hilltop.

#25-24 Mr. Mahlman made the motion to approve the following consent agenda supported by Mr. Chester:

1. Approved the minutes, Financial Statements and Investments from the December 2023 Board of Education meeting. Attachment 3 in board notes
2. Approved Depository Agreement with F & M Bank retro to December 20, 2023. Agreement will expire on December 20, 2028.
3. Approved district 403(b) plan document administered by OMNI & TSACG Compliance Services.

4. Approved the following appropriation modifications.

Fund	Increase (Decrease) Revenue	Increase (Decrease) Appropriations
590 9024 Title IIA		13,678.38

5. Approved the school calendar for the 2024 - 2025 school year. Attachment 4 in board notes
6. Approved the following graduate study reimbursements:

Elizabeth Horton - D186 - Learning as a Science; D815 - Designing Curriculum and Instruction II; D179 - Data-Informed Practices; D183 - Designing Curriculum and Instruction I; D182 - The Reflective Practitioner; D184 - Standards-Based Assessment; D187 - Differentiated Instruction ~ through Western Governors University ~Summer and Fall 2023 ~ 21 Semester Hours.

Elizabeth Horton - D180 - Educational Research; D181 - Master of Science in Curriculum and Instruction Capstone; D188 - The Collaborative Leader ~ Through Western Governors University ~ Spring 2024 ~ 11 Semester Hours.

7. Accepted the resignation from Jen Huber, Multi-Task Aide, effective January 17, 2024.
8. Advanced Elizabeth Horton to the 150 SH Index on the salary schedule.
9. Rescinded the JH Track Coaching supplemental contract for Shawn Blaisdell.

Vote: Mr. Wieland, yes; Mrs. Layman, yes; Mr. Mahlman, yes; Mrs. Jones, yes; and Mr. Chester, yes. Motion carried.

#26-424 With no further business to come before the Board, Mr. Wieland made the motion to adjourn the meeting, seconded by Mr. Mahlman. With all in favor, the meeting was adjourned at 6:07 p.m.

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Board President

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Treasurer