

REGULAR MEETING  
MILLCREEK-WEST UNITY BOARD OF EDUCATION  
June 26, 2023  
Library

President Heather Jones called the regular meeting of the Millcreek-West Unity Board of Education to order at 6:00 p.m. in the Library, with the following board members present for roll call: Sarah Carothers, Brian Wieland, David Chester, Heather Jones and Randy Mahlman.

For the Superintendent report, Mr. Wyse reported that the Quarterly Business Advisory Council Meeting was held on March 14, 2023 and presented the meeting minutes. He also presented the second semester Bullying Report and the annual Cafeteria Report. Attachments 1-3 in Board Notes. Mr. Wyse told the board that the donated baby grand piano would be coming in July along with the new risers for the choir room. He also talked to the Board about the old Archery Shed and got a verbal agreement from the Board to get it moved and/or sell it. Lastly, Mr. Wyse asked the Board if they would like to change the July regular meeting to a morning meeting. The Board agreed that the July regular meeting would be held on July 10th, as scheduled, but would begin at 7:00 a.m. in the H.S. Conference Room.

Mr. Riley and Mr. Mansfield gave their respective Principal's Reports. Attachments 4 & 5 in board notes. Mr. Mansfield thanked Mrs. Betty Tanner for her years of service, and said that she would be missed. As part of the H.S. report, Cristin Hagans and 2023 graduate James Bell presented to the Board on Mr. Bell's attendance at the ISEF and Genius Olympiad Science Fairs. James talked about his experiences and thanked the Board for their support in allowing him to attend.

#37-23 Mr. Wieland made the motion to approve the consent agenda. Mr. Mahlman seconded the motion.

1. Approved the minutes, Financial Statements and Investments from the May 2023 Board of Education Meeting. Attachment 6 in board notes.
2. Approved the participation in NOVA digital curriculum through Northern Buckeye Education Council.
3. Approved motion to participate in all federal programs for the 23-24 fiscal year, including CCIP Grants and Lunch and Breakfast programs
4. Approved proposal with Hylant Administrative Services for District's Liability, Violence, Automobile and Property insurance. \$36,545; Pollution Policy \$294.; and Cyber Policy \$2,180.
5. Approved NWOCA membership Fees for FY24: \$30,109.09
6. Approved participation in Early Childhood Special Education Consortium with NwoESC for FY24.
6. Approved Technical Services/Costs Agreement with NWOCA for FY24.
7. Approved Agreement with the N.W. Ohio Juvenile Detention Training & Rehabilitation Center for educational services 7/1/23-6/30/24. \$77/student per day.

8. Approved agreement with North Central Local Schools for School Nurse Services for FY24; \$32,068.57.
9. Approved membership with Ohio Coalition for Equity & Adequacy for FY24; Approximately \$300
10. Approved the FY23 Final Appropriations. Attachment 7 in board notes
11. Approved Temporary Appropriations for FY24 at 75% of FY23 actual expenditures.
12. Approved resolution authorizing the Treasurer to purchase an Employee Dishonesty and Faithful Performance Policy in lieu of a bond.
13. Approved the Treasurer to act as the Board Appointed Public Records Training Designee.
14. Approved the disposal of/sale of the following:
  - Texts/Workbooks: Here We Go: ISBN 0-618-25777-; Let's Be Friends (3): ISBN 0-618-25778-0; Treasurers (6): ISBN 0618-25780-2; Surprises: ISBN 0-618-25779-9; Wonders: ISBN 0-618-25781-0. Copyright 2003, Houghton Mifflin Co.
  - Old Weight Room Equipment
  - Obsolete/Out-of-date Chromebooks
15. Approved the following additions, revenue increases and appropriation modifications:

<i>Fund</i>	<i>Increase (Decrease) Revenue</i>	<i>Increase (Decrease) Appropriations</i>
001 General Fund		-665,200.
002 Bond		-39,000.
003 Permanent Improvement	4,100.	5,000.
006 Food Service		-20,000.
034 Maintenance Fund		-60,000.
018 Principal's Fund		3,500.
587 9023 Early Childhood	3.20	3.20

17. Approved the following donations:
  - \$1,000.00 from North Star Bluescope Steel, LLC to the Food Service fund.
  - Baby Grand Piano from Rob and Dawn Layman to the Music Department.
18. Accepted the following resignations:
  - Marion Allen - Science Teacher and Yearbook Advisor - as of July 31, 2023
  - Jerry Heer - Full-Time Bus Driver - as of December 31, 2023
  - Destiny Stockburger as JV Girls Basketball Coach.
19. Approved the following salary changes:
  - Advance Daniel Hurd to the Master's Salary Schedule for the 2023-2024 school year.
  - Rescind the contract offered to Richard Custar that states six years of teaching experience, and to offer a new contract that correctly states five years of teaching experience.

20. Approved the tuition reimbursement for the following:
  - Kim Warner - EDP651 - Educational Research & EDP601 - Advanced Educational Psychology - through Miami University - Spring 2023 - six semester hours.
  - Kim Warner - EDP607 - Educational Measurement-Evaluation & EDP652 - Educational Research Practicum - through Miami University Online - Summer 2023 - six semester hours.
21. Approved a Memorandum of Understanding with Defiance College for the hosting of Defiance College teacher education candidates. Attachment 8 in board notes.
22. Approved the following overnight stay:
  - The Big E FFA Agriscience Fair ~ The Big E - Eastern States Exposition ~ 1305 Memorial Ave., West Springfield, MA 01089 - September 14 - 17, 2023.
23. Approved the transfer of \$1,635.31 from 001 General Fund to 006 Cafeteria Fund to cover negative lunch balances.
24. Approved Instructional Coaching Services Agreement with Nwoca for FY24: \$72/hr.
25. Approved the Student/Parent Handbook for grades 7-12 the 2023-2024 school year.  
Handbook –attachment 9 in board notes      Summary of Changes – Attachment 10 in board notes.
26. Approved the Student/Parent Handbook for grades K-6 for the 2023-2024 school year.  
Handbook - Attachment 11 in board notes      Summary of Changes - Attachment 12 in board notes
27. Approved purchase of sound equipment from Harter Sound for new JH gym and weight room addition. \$30,078.28 retro to 2/21/2023.
28. Approved the following employments for 23-24:
  - Daniel Baumgartner - Vocal Music Director K-12; 5 yrs experience - 150 Hrs. - one-year limited contract
  - Daniel Baumgartner - Vocal Music - Supplemental contract - 5 yrs experience
  - Bryce Cooley - Environmental and Physical Science Teacher and Yearbook Advisor - 0 yrs experience - Bachelors - Pending Proper Licensure. - one-year limited contract
  - Bryce Cooley - Yearbook Advisor - Supplemental contract - 0 yrs experience
  - Kara Custar - Multi-Task Aide - 7 years' experience - one-year limited contract
  - Jamie Engler - JH Football Coach -pending receipt of all credentials & required background check.
  - Steve Bernard - Volunteer Varsity Assistant Football Coach - pending receipt of all credentials and required background check.

Vote: Mrs. Carothers, yes; Mrs. Jones, yes; Mr. Wieland, yes; Mr. Mahlman, yes; and Mr. Chester, yes.  
Motion Declared

#38-23 Mr. Chester made the motion to approve the Resolution declaring it necessary to provide for the substitution of a substitute tax levy in excess of the 10 mill limitation. Mr. Mahlman seconded the motion. Vote: Mr. Wieland, yes; Mrs. Carothers, yes; Mr. Chester, yes; Mr. Mahlman, yes; and Mrs. Jones, yes. Motion carried.

**RESOLUTION DECLARING IT NECESSARY TO PROVIDE FOR THE  
SUBSTITUTION OF A SUBSTITUTE TAX LEVY IN EXCESS OF THE TEN-MILL  
LIMITATION**

**WHEREAS**, a five-year substitute tax levy for the purpose of providing funds for the necessary requirements of the school district (the "2019 Substitute Levy") was approved by the electors of Millcreek-West Unity Local School District (the "District") on May 7, 2019, which 2019 Substitute Levy was first placed on the 2019 tax list and duplicate for first collection in 2020;

**WHEREAS**, this Board of Education desires to substitute the 2019 Substitute Levy for a substitute tax levy pursuant to Section 5705.199 of the Ohio Revised Code.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of the Millcreek-West Unity Local School District (the "Board of Education"):

**SECTION 1.** That the amount of revenue which may be raised in this District by all tax levies which this District is authorized to impose, when combined with all revenues to be received from the State of Ohio and the Federal Government, will be insufficient to provide for the necessary requirements of the District.

**SECTION 2.** That pursuant to the provisions of Section 5705.199 of the Ohio Revised Code, it is necessary that a substitute tax be levied in excess of the ten-mill limitation for the benefit of this District, for the purpose of providing for the necessary requirements of the District, which substitute tax levy shall wholly substitute the 2019 Substitute Levy. The proposed substitute tax levy shall be a substitute tax levy pursuant to Section 5705.199 of the Ohio Revised Code. The tax shall be levied upon the entire territory of the District and the ballot measure shall be submitted to the entire territory of the District. The District is located entirely within Williams County.

**SECTION 3.** That the question of the passage of said substitute tax levy shall be submitted to the electors of the District at an election to be held on November 7, 2023. If approved by the electors, said substitute tax levy shall first be placed upon the 2023 tax list and duplicate, for first collection in calendar year 2024, and shall be in effect for a continuing period of time.

**SECTION 4.** That in the initial year the substitute tax levy is in effect, the tax levy shall generate proceeds in the amount of \$252,559, and in each subsequent year the substitute tax levy is in effect, the substitute tax levy shall generate a specified amount of revenue equal to the sum of following: (a) the dollar amount of proceeds derived from the 2019 Substitute Levy in the prior year and (b) the dollar amount equal to the product of the taxable value of all taxable real property in the District in the then-current year, excluding carryover property, multiplied by the annual levy, expressed in mills for each one dollar of valuation, that was required to produce the annual dollar amount of the levy in the prior year, provided this amount shall not be less than zero.

**SECTION 5.** That the Treasurer of this Board of Education be and is hereby directed to certify forthwith a copy of this resolution to the Williams County Auditor at least one-hundred (100) days prior to said election as required by law requesting that said County Auditor certify to this Board of Education all certifications required by Ohio Revised Code Section 5705.03, which may include the total current tax valuation of the District, calculation of the annual tax levy in mills for each one dollar of taxable value which will be required to produce the annual amount set forth in Section 4 hereof, and the levy's rate expressed in dollars, rounded to the nearest dollar, for each one hundred thousand dollars of appraised value required to produce the annual amount set forth in Section 4 hereof, in accordance with Sections 5705.199, 5705.195, and 5705.03 of the Ohio Revised Code.

**SECTION 6.** That, if the proposed substitute tax levy is passed by the electors, any remaining tax years on the 2019 Substitute Levy will not be collected after 2023.

**SECTION 7.** It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education, and of any of its committees that resulted in such formal action,

were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this Board of Education adopted in accordance therewith.

#39-23 Mr. Mahlman made the motion to adjourn the meeting with Mrs. Carothers making the second. All the Board members were in favor and with no further business to attend to, the meeting was adjourned at 6:23 p.m.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Treasurer

\*The district Records Commission met following the conclusion of the regular board meeting.