

**REGULAR MEETING MILLCREEK-WEST UNITY BOARD OF EDUCATION**  
**December 11, 2023**  
**Library**

President Heather Jones called the regular meeting of the Millcreek-West Unity Board of Education to order at 6:00 p.m. in the library, with the following board members present for roll call: Sarah Carothers, Brian Wieland, Heather Jones, and Dave Chester. Randy Mahlman was absent.

Mr. Wyse gave the Superintendent's Report. He offered the second opportunity for public input for the 2024-25 tentative school calendar; gave the Board a chance to comment on tentative Board Meeting dates for 2024; and presented the second reading of the NEOLA policies/updates Vol. 42. Attachments 1 & 2 in board notes

Mr. Riley, H.S. Principal gave his monthly report. Mr. Mansfield presented the Elementary Principal's report. -Attachments 3 & 4 in board notes

#16-24 Mr. Chester made the motion to approve the agenda as presented. Mrs. Carothers seconded the motion.

1. Approved the November 2023 Financial Statements and the minutes from the November 2023 Board of Education meeting. Attachment 5 in board notes
2. Approved unpaid medical leave of up to 6 weeks for Kara Custar beginning December 21, 2023.
3. Approved Bus Driver/Multi-Task Aide salary schedule for FY24, FY25, FY26.
4. Approved the following NEOLA Vol. 42 #1 - New Policies plus revisions and replacements:
  - Policy 0141.2 - Conflict of Interest - Revised
  - Policy 0164 - Notice of Meetings - Revised
  - Policy 2623.02 - Third Grade Reading Guarantee - Replacement
  - Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities - Revised
  - Policy 4120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities - Revised
  - Policy 5113.01 - Intra-District Open Enrollment - Revised
  - Policy 5320 - Immunization - Revised
  - Policy 5330 - Use of Medications - Revised
  - Policy 5337 - Care of Students with Seizure Disorders - New
  - Policy 6240 - Board of Revision Complains and Countercomplaints - New
  - Policy 6700 - Fair Labor Standards Act (FLSA) - Revised
  - Policy 7440 - Facility Security - Revised
  - Policy 8210 - School Calendar - Revised
  - Policy 8330 - Student Records - Revised
  - Policy 8600 - Transportation - Revised
  - Policy 8650 - Transportation by \School Van - Revised
  - Policy 9160 - Public Attendance at School Events - Revised
  - Policy 9211 - District Support Organizations - Revised
  - Policy 9270 - Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students Not Enrolled in the District - Revised
5. Approved the advancement of salary for Damon Drews to the 150 Hr. Index.
6. Approved the Curriculum and Technology software updates for classroom usage. Attachment 6 in board notes

7. Approved NwOESC Classified and Certified Substitute Lists for the second semester of the 2023-2024 school year that are provided and maintained by the Northwest Ohio Educational Service Center (NwOESC). Assignments will be made by the Superintendent and/or the Superintendent's designee. All other pay and benefits will be according to the Board adopted policy.
8. Approved the following Millcreek-West Unity substitute employments for the second semester of the 2023-2024 school year:
  - Substitute Teachers: Abbie Smith, Laura Worline, and Diane Wyse
  - Substitute Bus Drivers: Tony Gerig, Paul Heisey, Don Leu, Jamie Motter, Shari Robison, Ashley Siegel, Abbie Smith, Bill Stipe, Tom Stotz, and Bill Williams
  - Van Drivers: Shawn Blaisdell, Bill Boyer, Janice Bruner, Troy Cummins, Connor English, Katie Frey, Dan Hurd, Tina Lopez, Jason Mansfield, Casey Massie, Nate Massie, Steve Riley, Tom Schaper, and Natalie Schaffner.
  - Substitute Cafeteria Workers: Deb Connolly
  - Substitute Custodial Worker: John Drexler
  - Substitute Paraprofessionals Workers: Jen Marvin and Laurie Worline
  - Substitute Secretarial Worker: Debbie Nixon
9. Approved the rescinding of the supplemental contract of Bill Geis as Assistant Boys Basketball Coach.
10. Approved the following employments:
  - Steve Bernard - HS Boys Basketball Assistant Coach
  - Bill Geis - HS Boys Basketball Volunteer Coach
  - Kaiden Clendenin - Volunteer coaches for Baseball
  - Michelle Van Dam - Bus Driver/Multi-Task Aide, effective December 18, 2023
11. Accepted the resignation of Jim Wyse as Superintendent effective August 1, 2024.

Vote: Mrs. Jones, yes; Mrs. Carothers, yes; Mr. Chester, yes; and Mr. Wieland, yes. Motion carried.

**#17-24** Mrs. Wieland made a motion to approve Randy Mahlman as a volunteer assistant baseball coach. Mrs. Carothers seconded the motion. Vote: Mr. Wieland, yes; Mrs. Jones, yes; Mr. Mahlman, abstain; and Mrs. Carothers, yes. Motion carried.

**#18-24** Mrs. Carothers made a motion to approve the Resolution determining to Proceed with submission for a Partial Substitute Tax Levy in excess of the ten-mill limitation, seconded by Mr. Chester.

## **MILLCREEK-WEST UNITY LOCAL SCHOOL DISTRICT**

### **RESOLUTION NO. 18-24**

#### **RESOLUTION DETERMINING TO PROCEED WITH SUBMISSION OF A PARTIAL SUBSTITUTE TAX LEVY**

**WHEREAS**, this Board of Education at its meeting on the 13th day of November, 2023, by resolution duly adopted, determined the necessity of levying a substitute tax in excess of the ten-mill limitation for the benefit of the Millcreek-West Unity Local School District (the "District") for the purpose of providing for the necessary requirements of the District, in an minimum amount of \$225,000 per year for a period of five years, and provided that the question of levying said substitute tax shall be submitted to the electors of the entire territory of said District at an election to be held on March 19, 2024; and

**WHEREAS**, the County Auditor has certified to this Board of Education that the total current tax valuation of the District is \$81,292,210 and that the estimated average annual levy (assuming that the amount of the tax list of this District remains throughout the life of the levy the same as the amount of the tax list for the current year) required to produce said

annual amount is 2.77 mills for each one dollar (\$1.00) of taxable value, which amounts to \$97 for each \$100,000 of the County Auditor's appraised value.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Millcreek-West Unity Local School District:

**SECTION 1.** That it is hereby determined to proceed with the submission to the electors of the question of levying the substitute tax described in the preambles hereto at the election to be held on March 19, 2024, under authority of Section 5705.199 of the Ohio Revised Code.

**SECTION 2.** That the Treasurer of this Board of Education be and is hereby directed to certify the following to the Board of Elections: (a) the Resolution of this Board of Education Determining the Necessity of said substitute tax and said election; (b) this Resolution; (c) the total current tax valuation of the District and the amount of the average tax levy, expressed in dollars and cents for each \$100,000 of the County Auditor's appraised value as well as in mills for each one dollar (\$1.00) of taxable value, as calculated and certified by the County Auditor, and (d) the number of years said levy is to run (5 years) and to notify said Board of Elections to cause notice of such election to be given as required by law.

**SECTION 3.** That the form of ballot, upon which the question of levying said substitute tax shall be submitted to the electors, shall be substantially as follows (which ballot language may be modified by the Board of Elections and/or the Ohio Secretary of State):

**PROPOSED PARTIAL SUBSTITUTE TAX LEVY**

**MILLCREEK-WEST UNITY LOCAL SCHOOL DISTRICT**

A majority affirmative vote is  
necessary for passage.

Shall a tax levy substituting for an existing levy be imposed by the Millcreek-West Unity Local School District for the purpose of providing for the necessary requirements of the School District in the initial sum of \$225,000, and a levy of taxes be made outside of the ten-mill limitation estimated by the County Auditor to require 2.77 mills for each \$1 of taxable value, which amounts to \$97 for each \$100,000 of the County Auditor's appraised value for the initial year of the tax, for a period of five years, commencing in 2024, first due in calendar year 2025, with the sum of such tax to increase only if and as new land or real property improvements not previously taxed by the School District are added to its tax list?

	FOR THE TAX LEVY	
	AGAINST THE TAX LEVY	

**SECTION 4.** That, if the proposed substitute tax levy is passed by the electors, any remaining tax years on the 2019 Substitute Levy (as defined in the Resolution of Necessity passed by this Board of Education on November 13, 2023) will not be levied after the year preceding the year in which the substitute levy is first imposed.

**SECTION 5.** That the Treasurer of this Board of Education be and is hereby directed to certify forthwith a copy of this resolution, the Resolution of Necessity, and the Auditor's Certification, to the Williams County Board of Elections at least ninety (90) days prior to said election as required by law, including without limitation, Section 5705.03 of the Ohio Revised Code.

**SECTION 6.** That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in

such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Vote: Mr. Wieland, yes; Mrs. Jones, yes; Mr. Chester, yes; and Mrs. Carothers, yes. Motion carried.

In "Items from the Board", Mr. Chester thanked Mr. Wyse for all he has given to public education over the years. Mrs. Jones thanked Mrs. Carothers for her many years of service to the district and to the Board of Education.

#19-24 Mr. Wieland made a motion to set the 2024 Organizational Meeting for the Millcreek West Unity Local Board of Education, for January 8, 2024, at 6:00 p.m. in the Library. The January 2024 regular meeting will immediately follow. Mr. Chester seconded the motion. Vote: Mr. Wieland, yes; Mrs. Jones, yes; Mr. Chester, yes; and Mrs. Carothers, yes. Motion carried.

#20-24 Mr. Wieland made a motion to appoint Mrs. Jones as the President Pro Tem of the Millcreek West Unity Board of Education until a President is elected at the Organizational Meeting. Mrs. Carothers supported the motion. Vote: Mr. Wieland, yes; Mrs. Jones, yes; Mrs. Carothers, yes; and Mr. Chester, yes. Motion carried.

#21-24 With no further business to come before the Board, Mrs. Carothers made a motion to adjourn the meeting. Mr. Chester supported the motion. With all in favor, Mrs. Jones adjourned the meeting at 6:15 p.m.

---

Board President

---

Treasurer