

BOCES 4 SCIENCE - StarLab Leasing Form - 2023-2024

District:	BOCES:
Contact Name:	
Title:	
Address:	
Telephone:	
Fax:	
Email:	

Equipment Policy: Please inventory your materials upon arrival using the checklist provided. Any missing/damaged parts must be reported to BOCES 4 Science within 2 days of the delivery date. Equipment is also checked upon return to BOCES 4 Science; the district is responsible for missing and/or damaged equipment.

Important Note: The dome requires a minimum ceiling height of 12 feet - with no sprinklers or other equipment below that height - and 21x21 feet of floor space. You will be contacted approximately one week prior to requested dates to finalize delivery and specific equipment requests.

For additional StarLab Information, please contact Kathryn Jensen - kjensen@boces4science.org

Calendar Dates Requested (Instructional): _____

Number of Days: _____

First Day:

+ _____ \$200.00

Additional Days X \$125/Day:

+ _____

Total

= _____

Photocopy this completed form and please mail, fax, or email to:

<p>BOCES 4 Science</p> <p>Gina Vaccarella 38 Turner Drive Spencerport, NY 14559 Fax #: 585-352-1157 Phone #: 585-617-2363 gvaccare@boces4science.org</p>

For additional leasing information:

please email Steven Montemarano,
 Director of BOCES 4 Science, at
smontema@boces4science.org

Please visit our website at
www.boces4science.org
 for more information