

State Reporting

DDC Meeting October 17, 2023

2023-2024 SIRS Changes

Staff Assignment

- Added **Assignment Field** (field 9): identifies the type of assignment.
- Added **Percent Time Assigned** (field 18): collects percentage of time the person is assigned such responsibilities in a particular location.
- Both are only required for **social workers, counselors, nurses, school psychologists**

Staff Assignment Field Codes and Descriptions (Field 9)

Code	Description	Definition
In district	In district	Staff person is providing direct services to students in their own LEA.
Contracted in public	Contracted in public	Staff person was contracted from another public LEA to come to this LEA to provide direct services.
Contracted in private	Contracted in private	Staff person was contracted from a private entity, not a school district, BOCES, or charter school to come to this LEA to provide direct services.
Contracted out public	Contracted out public	Staff person employed in this LEA is contracted to provide direct services to another district, BOCES, or charter school.
Contracted out private	Contracted out private	Staff person employed in this LEA is contracted to provide direct services to a nonpublic school.

- Changes in staff assignment codes (add and remove) and consolidated school counselor assignment code into one code

ACTION	LOOKUP_NAME	CODE	DESC
ADD	STAFF ASSIGN CODES	0717	DIRECTOR OF DIVERSITY, EQUITY AND INCLUSION
ADD	STAFF ASSIGN CODES	2214	PHYSICIAN ASSISTANT
ADD	STAFF ASSIGN CODES	4611	CERTIFIED ATHLETIC TRAINER
REMOVE	STAFF ASSIGN CODES	2107	ELEMENTARY SCHOOL COUNSELOR
REMOVE	STAFF ASSIGN CODES	2108	ELEM SCH COUNSELOR-BILINGUAL
REMOVE	STAFF ASSIGN CODES	2109	MIDDLE SCHOOL COUNSELOR
REMOVE	STAFF ASSIGN CODES	2110	MIDDLE SCH COUNSELOR-BILINGUAL
REMOVE	STAFF ASSIGN CODES	2111	JUNIOR HIGH SCHOOL COUNSELOR
REMOVE	STAFF ASSIGN CODES	2112	JUNIOR H S COUNSELOR-BILINGUAL
REMOVE	STAFF ASSIGN CODES	2113	SENIOR HIGH SCHOOL COUNSELOR
REMOVE	STAFF ASSIGN CODES	2114	SENIOR H S COUNSELOR-BILINGUAL
REMOVE	STAFF ASSIGN CODES	2115	MIDDLE/JR.-SR. H S COUNSELOR
REMOVE	STAFF ASSIGN CODES	2116	MIDDLE/JR-SR H S COUNSELOR-BIL
REMOVE	STAFF ASSIGN CODES	2202	DIRECTOR SCH HEALTH SERVICES
REMOVE	STAFF ASSIGN CODES	2209	NURSE PRACTITIONER

Staff Assignment Code	Staff Assignment Description
2210	SCHOOL NURSE-TEACHER
2211	SCHOOL NURSE (RN)
2212	LICENSED PRACTICAL NURSE (LPN)
2022	SCHOOL SOCIAL WORKER
2017	SCHOOL PSYCHOLOGIST
2117	SCHOOL COUNSELOR

Staff Snapshot

- Years of Teaching Experience: teachers new to the LEA should be asked to provide years of prior experience. Should include non-teaching professional assignments as well.

Assessment Fact

- Removed **ALTREG** and **CCR** test groups All AP and IB exams should be reported under **ADV** test group.
 - AP and IB exams that have an asterisk are approved alternative to Regents and need to have a Standard Achieved code reported
- **LOTE Checkpoint B** is now **World Languages Checkpoint – B**
- Added Regents **Algebra I (NGLS) – Jun**
- New Course Code for **Algebra I – 02050**
- Grade 5 Science Course Code – **Grade 5 Science – 53235**

Program Fact

- Removed **0330 – Title I Migrant Services**
 - Report Migrant students with **migrant indicator in Student Lite Template**
 - Will receive notification letter from METS office
 - Migrant students remain eligible for METS for 36 consecutive months

Enrollment (School Entry/Exit)

- **When a Home Schooled student transfers out of your district**
 - Use Reason for Ending Enrollment Code 255 – *Transferred to home schooling by parent or guardian* if parent plans to continue homeschooling in new district.
 - When a home schooled student transfers to home schooling in another district or state, the district should exit the student with a Reason for Ending Enrollment Code 255 – *Transferred to home schooling by parent or guardian*. A formal notice of transfer and intent to instruct the student at home in the new location is required.

2023-2024 BEDS Day Reporting

Staff BEDS Day Reporting

- Preliminary **Staff Snapshot & Staff Assignment** data due **Thursday, November 16, 2023**
- Preliminary **Course Instructor Assignment & Student Class Entry/Exit** due **Thursday, January 25, 2024**

- Be sure to report Special Education and English as a New Language teachers in their own courses or by using the correct indicator/teacher role on the course section.
- Be sure to report librarians by assigning them to the course 99000- Library (Library Media Specialist).
- Check out SIRS Manual for new course codes for counselors who teach classes.
- Final **Teacher Out of Certification** data due **Thursday, May 16, 2024**
 - The official NYS Out of Certification match is performed based on data through May 16, 2024. SIRS-328 Out of Certification report will be frozen as of this date.
 - Student Daily Attendance, Day Calendar, and course data must be current through May 3rd and in L2 by 11:59pm and will be extracted for the Office of Accountability on May 20, 2024, for growth purposes.

Student BEDS Day Reporting

- **BEDS Day Enrollment Extract** (SIRS 312, 313, 314, 316, 319, 350)
 - Enrollment by grade, district of residence, district Pre-K, and supplemental enrollment counts are collected for calculating preliminary State Aid allocations
- **BEDS Day Free and Reduced Priced Lunch Extract** (SIRS-323 and SIRS-327)
- Due **Thursday, January 4**

IMF BEDS Day Reporting

- This data is **not** collected through SIRS
- **IMF (Institutional Master File)** is available through the Data Exchange (IDEx) via Application Business Portal
- Religious and independent school immigrant student counts should be included on your BEDS District Summary form. This data is collected for Title III funding allocations.
- Due **Friday, November 17**
- **Resources:** <https://www.p12.nysed.gov/irs/beds/IMF/home.html>

2023-2024 Fall Data Reporting

August Graduates

- **SIRS Templates:** Student Lite, School Entry/Exit
- **Data:**
 - Student Lite: Credential Type and Career Path
 - School Entry/Exit: Enrollment Exit Date and Enrollment Exit Code
- **Verification L2RPT:** SIRS-308 Annual Graduation Report
- **Data due: Thursday, October 19**

Student Digital Resources Survey

- **SIRS Template:** Student Digital Resources Survey
- Annual Collection – Districts, BOCES and Charter Schools are to survey parents/guardians each school year
- **Verification L2RPT:** SIRS-336 Annual Digital Resources Survey Report
- **Data Due: Thursday, January 25**

Program Service Data

- **SIRS Templates:** Program Fact
- **SIRS BEDS Day Extracts**
 - **Free & Reduced Lunch and Poverty** (5817, 5806, 0198)
 - Only students who meet the eligibility requirements
 - Verification L2RPT: SIRS-323 and SIRS-327
 - Data due Thursday, January 4
- **Eligible for Alternate Assessment (0220)**
 - Verification L2RPT: SIRS-401 Reasonableness Report
 - For enrollment load to KITE Educator Portal for NYSAA
 - Data due Thursday, November 9
- **Summer School Program Services**
 - Verification L2RPT: SIRS-401 Reasonableness Report
 - Data due Thursday, August 15

SIRS Memo and Timeline: <https://www.nysed.gov/information-reporting-services>

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