

2022-2023 School Year Staff Evaluation Reporting (Districts & BOCES Only)

All districts must submit Staff Evaluation data for the 2022-2023 school year. Educator Evaluation Summaries were posted on the IRS Business Portal for each district. The Educator Evaluation Summary should be used as a resource when calculating scores and ratings for teachers and principals. The Educator Evaluation Summary is based on your district's/BOCES's APPR plan and it is broken up according to the type of scores and ratings needed for each group of educators.

What Gets Reported?

Up to 3 records are reported for each educator for all districts, except Webster CSD

- Required Student Performance subcomponent score
- Required Teacher Observation/Principal School Visit subcomponent score
- Optional Teacher Observation/Principal School Visit subcomponent score (as applicable)
- Overall Rating

Up to 4 records are reported for each educator for Webster CSD, since the Optional Teacher Observation is included in their APPR Plan

- Required Student Performance subcomponent score
- Required Teacher Observation/Principal School Visit subcomponent score
- Optional Teacher Observation/Principal School Visit subcomponent score (as applicable)
- Overall Rating

*If optional subcomponents are not used in your APPR plan, then nothing is submitted for those elements.

*If an educator is missing one or more of the subcomponents, only report scores for the subcomponents that are complete and do not report an Overall Rating.

Staff Evaluation - Scores and Ratings

Potentially 5 Scores/Rating to be Submitted for All Educators

Student Performance		
1.*	Required Student Performance subcomponent	0-20 score
2.	Optional Student Performance subcomponent	0-20 score (as applicable)
Teacher Observation/Principal School Visits		
3.*	Required Teacher Observation/Principal School Visit subcomponent	0** or 1-4 score
4.	Optional Teacher Observation/Principal School Visit subcomponent	1-4 score (as applicable)
Overall		
5.*	Overall	rating only

*1, 3, and 5 are required for a record to be considered complete.

**A zero is only assigned where all components across all observations are rated as a one.

Reporting Data in Level 0

Don't forget to select the 2023 School Year in Level 0

District:

School Year:

Current school year not selected.

Data must be formatted according to the eScholar template for 2022-2023 school year:

<https://www.p12.nysed.gov/irs/vendors/home.html>

- Be sure to use 2023-06-30 for both the School Year Date and Reporting Date
- Staff ID should be the TEACH ID

Report the appropriate Staff Evaluation Criteria Code for each record. If an educator is missing a rating for one of the criteria codes, then do not report that code at all.

Code	Description	Rating Points
REQSP	Required student performance subcomponent	value from 0-20
OPTSP	Optional student performance subcomponent	value from 0-20
REQOB	Required teacher observation/principal school visit subcomponent	value of 0 or from 1.00-4.00
OPTOB	Optional teacher observation/principal school visit subcomponent	value from 1.00-4.00
OCR01	Overall rating - Ineffective	leave blank
OCR02	Overall rating - Developing	leave blank
OCR03	Overall rating - Effective	leave blank
OCR04	Overall rating - Highly Effective	leave blank

**Please note: these are the only codes used; all codes beginning with 'T' were eliminated in 2021.*

The Overall Rating is determined using the evaluation matrix below.

		Teacher Observation/Principal School Visit Category			
		Highly Effective (H)	Effective (E)	Developing (D)	Ineffective (I)
Student Performance Category	Highly Effective (H)	H	H	E	D
	Effective (E)	H	E	E	D
	Developing (D)	E	E	D	I
	Ineffective (I)	D	D	I	I

The data is Level 0 will look like this for each educator.

Staff Evaluation Records:						
	Status:	Staff ID:	Criteria Code:	Rating Points:	Rating Code:	Reporting Date:
View	Valid		REQSP :: Required student performance subcomponent score	17	NA	2023-06-30
View	Valid		REQOB :: Required teacher observation sub score	4	NA	2023-06-30
View	Valid		OCR04 :: Overall rating - Highly Effective		NA	2023-06-30

Additional resources: <https://www.nysed.gov/educator-quality/resources-educator-evaluation-data-collection-and-submission>