

Dear Prospective *Bexleo* Student,

Thanks for your interest in becoming a member of the *BEXLEO* staff! Your application should be submitted no later than **WEDNESDAY, FEB. 13 at 3:30 p.m.** You may place the finished application in Mr. Nolan's mailbox, deliver it to him in person, or email it to bexleo@bexleyschools.org.

I will let you know whether you have been accepted to the staff via email. Please be aware that the number of applications usually exceed the number of available positions, in which case I cannot offer everyone a spot on the staff. In that case, you will be placed on a waiting list. Typically, a few people each year who are accepted end up not being able to participate due to scheduling conflicts or other issues, and I'm able to offer those spots to students on the waiting list.

Applicants should be able to honestly answer the following questions about work ethic and attitude with a resounding "Yes!"

- Are you a hard worker?
- Can you complete tasks independently and on time without reminders and prodding?
- Do you have high standards for your work?
- Do you consistently seek to improve your work?
- Do you work well with others?
- Are you dependable and honest?
- Are you able to accept constructive criticism with tact and grace?
- Are you unfailingly polite and courteous?
- Are you willing and eager to learn about photography and photo-editing in Adobe Lightroom?
- Can you be trusted with very expensive, professional photography equipment?
- Will you make time during and especially after school 3-4 times/month to take pictures of your fellow students in their extracurricular activities?

What is involved in being on *BEXLEO*? You must be scheduled into the seventh period meeting time next year (if you cannot fit this into your schedule, you cannot be on the staff). Each staff member is typically responsible for creating 3-4 spreads (each spread is 2 pages) during the year. For example, you might work on Field Hockey, Winter Homecoming, Boys Tennis, and the Senior Art Show spreads. It's the responsibility of every staff person to take on numerous photo assignments each season. You will edit photos in Adobe Lightroom, upload them to our web-based publishing software, and export them for social media (Instagram & Twitter) and the web (www.bexleo.org). Bexleo also publishes the seasonal sports program and, of course, the yearbook that your peers will treasure for a lifetime!

You must also sell one advertisement in the early fall. (This is easy!) Advertisements underwrite the cost of publishing the yearbook and allow us to keep our camera equipment up to date.

I look forward to receiving your application by Feb. 13!

Sincerely,

Mr. Nolan

2019-20 BEXLEO Staff Application

THIS APPLICATION MUST BE TYPED.

Name:

Current grade level:

*There are absolutely NO PREREQUISITES for Bexleo; however, special consideration may be given to students with a background in Photography, Photoshop, Lightroom, or Graphic Design. We also need outstanding writers! Please note that if you are selected for the BEXLEO staff, you must be enrolled in BEXLEO during seventh period next year. Also, please be clear that Bexleo is **not** study hall. You will be expected to work on Bexleo tasks all year long during 7th period.*

1. Do you have any experience with Photoshop, Lightroom, or Graphic Design? If so, please explain. (Remember to TYPE your answers!)

3. Do you have any experience as a photographer? If so, please explain.

4. What activities do you plan to be involved in next year? (Both school and non-school related)

5. Please list any activities that you're knowledgeable about but which you aren't engaged in (for example, you may be a huge baseball fan, understand the game, know the jargon, etc., even though you don't play baseball yourself):

5. Write a **well-developed** paragraph explaining why you would like to join the *Bexleo* staff and what positive qualities you would bring to the yearbook team.

Finished applications must be emailed to bexleo@bexleyschoools.org or placed in Mr. Nolan's mailbox or submitted in person NO LATER THAN Wednesday, Feb. 13 at 3:30 p.m.