

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their regular meeting held June 25, 2019.

The meeting was called to order at 6:30 pm by President Nona Rupp. All in attendance recited the Pledge of Allegiance.

REPORTS:

•**OSBA LEGISLATIVE LIAISON:** Brian Baker provided a legislative update. The Senate passed HB 166 (Budget Bill) by a vote of 33-0. A conference committee will iron out the differences between the versions of the bill prior to its upcoming adoption. The House Primary and Secondary Education Committee amended and passed HB 123, which requires public schools to implement certain programs on suicide awareness and prevention and violence prevention. The amendment includes a provision to permit pre-existing clubs that have an adult adviser and are open to the student body to satisfy the bill's club requirement, provided that the pre-existing club implements suicide and violence prevention and social inclusion training and awareness. The committee also conducted a third hearing on HB 165, which requires the state to adopt health education standards, which may be utilized by public schools. The House Health Committee conducted a second hearing on HB 210 which would require Ohio Department of Education-licensed preschool programs and other entities to screen and test prospective employees for tuberculosis and annually test certain employees for a five-year period. The House Judiciary Committee conducted sponsor testimony on HB 208, which increases the penalty for assault if the victim is acting as a sports official or the assault is committed in retaliation for the victim's actions as a sports official.

•**CFO/TREASURER:** Homer Hendricks reported the biennial budget process is being monitored as it winds down. The Senate has released their version of the bill and it will be heading to the conference committee to work out the differences between the House and Senate versions. The budget needs to be approved by the June 30 deadline to ensure there are minimal or no delays in funds coming from the state. Program cost invoices and other smaller invoices have been distributed to districts over the first few weeks of June to wrap up the fiscal year, with payments being received on several. As the fiscal year winds down, the business office is working on numerous year-end and new year processes. Several members of the business office staff attended the statewide eFinancePlus User Group meeting in Shelby on May 30. Actual eFinancePlus users organize and present at these meetings by sharing their processes on various modules within the system and facilitating discussion. NwOESC continues to work with the Williams County Board of Developmental Disabilities on their Summer Enrichment program. Dennis Meyers runs the program and coordinates with business office staff for staffing and purchasing.

•**DIRECTOR OF SPECIAL EDUCATION:** Jill Gilliland provided a report that supervisors are doing a great job with staffing plans for the 2019-20 school year. Melissa Sears has done a fabulous job of tracking information on staff assignments, reassignments, newly hired staff, and new requests for staff from districts. Students will have the support and services they need to succeed thanks to this team effort. Each preschool student must be enrolled in PowerSchool before the start of the year. The Special Education Office Specialists and EMIS coordinator will be working on this project over the next month. Additionally the IEC will be utilizing PowerSchool next year to more efficiently manage attendance, course enrollment and to share this data with a student's home district.

•**DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT:** Kris Dobbelaere shared her report from the Curriculum and Professional Development Team. The 2019 Summer Honors Academy was held the week of June 10 with Defiance Elementary hosting. This year set a record attendance with 500 students attending. Kris thanked Katie Jimenez, coordinator of the event, Ashleigh Repp, who provided support in registrations making everything run smoothly as well as the Consultants who were there each day to assist. Professional Development plans were shared for the 2019-2020 school year with a theme of Creating Cultures of Excellence. The Educational Consultant Newsletter was shared with updates of their work as well as the Summer Honors Academy newsletter created by students who attended that week.

•**DIRECTOR OF TECHNOLOGY:** Chad Rex shared details about the summer projects that he and Corey Todd are working hard to complete before August. The annual inventory process is underway as well as the Active Directory and Google Admin Console synchronization process, redesigning and implementing a new server structure and completing a redesign and upgrade project in the ESC main office network closet. The conference room area that will be enhanced through projection and presentation environment upgrades. There will be new HD projectors and mounted screens installed in the Defiance and Fulton Rooms. The Defiance Room will have a second projector and screen installed which will create a dual screen environment. The LPDC software will be moving to a new system with an implementation target of August. The special education office is nearing the completion of the PRESIS database project. The preschool phase is complete and the school age phase completion is set for September.

Approved the following items under the consent agenda format:

•Minutes from the regular board meeting held May 28, 2019.

•Financial Transactions

•**AGREEMENTS**

-Businessmap to provide to NwoESC, Erate Consultant Services, for the period of 7/1/19-6/30/20.

-NwoCA to provide to NwoESC, Rent-A-Tech Services for the period of 7/1/19-6/30/20.

-NwoESC to provide to Bowling Green City Schools, Visual Impairment (VI) Services for the period of 8/15/19-6/15/20.

-NwoESC to provide to Eastwood Local Schools, Visual Impairment (VI) Services for the period of 8/15/19-6/15/20.

-NwoESC to provide to Elmwood Local Schools, Visual Impairment (VI) Services for the period of 8/15/19-6/15/20.

-NwoESC to provide to North Baltimore Local Schools, Visual Impairment (VI) Services for the period of 8/15/19-6/15/20.

-NwoESC to provide to Otsego Local Schools, Visual Impairment (VI) Services for the period of 8/15/19-6/15/20.

-NwoESC to provide to Rossford Exempted Village Schools, Visual Impairment (VI) Services for the period of 8/15/19-6/15/20.

-NwoESC to provide to Wauseon Exempted Village Schools, English as a Second Language Instruction Services for the period of 8/15/18-6/15/19.

-NwoESC to provide to Williams County Board of Development Disabilities, Summer Enrichment Program for the period of 6/5/19-7/31/19.

•**RETIREMENTS**

Marcella Vance, Paraprofessional, effective 12/1/2019

•**RESIGNATIONS**

Sue Goebel, Student Services Specialist, effective 5/31/2019

Ruth Matthews, paraprofessional, effective 7/31/2019

Veronica Neuwirth, District EMIS Coordinator, effective 7/31/2019

•**EMPLOYMENT RECOMMENDATIONS**

CONTRACTS

Certified Limited

Name	Contract	Length
Oyer, Barbara	CERT-1 Yr	8/1/19-7/31/20
Spencer, Jordan	CERT-1 Yr	8/1/19-7/31/20
Tietje, Tara	CERT-1 Yr	8/1/19-7/31/20
Turnbull, Emily	CERT-1 Yr	8/1/19-7/31/20
Westrick, Heather	CERT-1 Yr	8/1/19-7/31/20

Classified Limited

Name	Contract	Length
Babcock, Makayla	CLASS-2 Yr	8/1/19-7/31/21
Baker, Mary	CLASS-2 Yr	8/1/19-7/31/21
Bly, Lexi	CLASS-1 Yr	8/1/19-7/31/20
Brown, Madison	CLASS-1 Yr	5/28/19-7/31/19
Dempsey, Garrett	CLASS-2 Yr	8/1/19-7/31/21
Dunlap, Ashlyn	CLASS-2 Yr	8/1/19-7/31/21
Grime, Meredith	CLASS-1 Yr	8/1/19/7/31/20
Hollstein, Heather	CLASS- 1 Yr	8/1/19-7/31/20
Moll, Kathleen	CLASS-2 Yr	8/1/19-7/31/21
Phillips, Tarra	CLASS-2 Yr	8/1/19-7/31/21
Rhodes, Haley	CLASS-1 Yr	8/1/19-7/31/20
Rinck, John	CLASS-1 Yr	8/1/19-7/31/20
Rose, Annie	CLASS-1 Yr	5/28/19-7/31/19
Willitzer, Michael	CLASS-1 Yr	5/18/19-7/31/19
Wurster, Shannon	CLASS-2 Yr	8/1/19-7/31/21

Certified Limited Summer Enrichment

Name	Contract	Beginning
Eidenier, Victoria	CERT-1 Yr	6/17/19-8/31/19
Fryman, Trina	CERT-1 Yr	6/17/19-8/31/19
Opdycke, Debra	CERT-1 Yr	6/17/19-8/31/19

Classified Limited Summer Enrichment

Name	Contract	Beginning
Adams, Angel	CLASS-1 Yr	6/17/19-8/31/19
Bailey, Brandie	CLASS-1 Yr	6/17/19-8/31/19
Bates, Heather	CLASS-1 Yr	6/17/19-8/31/19
Beattie, Kayla	CLASS-1 Yr	6/17/19-8/31/19
Dargartz, Kari	CLASS-1 Yr	6/17/19-8/31/19
Hutchinson, Shelly	CLASS-1 Yr	6/17/19-8/31/19
Keller, Emiley	CLASS-1 Yr	6/17/19-8/31/19
Keller, Teresa	CLASS-1 Yr	6/17/19-8/31/19
Mann, Donna	CLASS-1 Yr	6/17/19-8/31/19
Schulenberg, Sue	CLASS-1 Yr	6/17/19-8/31/19
Sumner, Casey	CLASS-1 Yr	6/17/19-8/31/19

21st Century Site Coordinators

Defiance Middle School – Mary Born, Emily Clark, Barbara Smith

Delta Elementary School – Jessica York

Holgate High School – Karen Thomas

Patrick Henry Elementary School – Bryan Hieber, Kathy Sonnenberg

Swanton Middle School – Amanda Carrizales, Julie LaPoint

Wauseon Middle School – Stacy Beaverson, Amy Kreiner, Brenda Robison, Pamela Waugh

21st Century Teachers

Defiance Middle School – Amanda Barger, Melissa Barnhart, Austin Carr, Cynthia Cereghin, Danielle Fuhrmann, Jennifer Long, Lindsay Long, Edward Miller, Jacob Moore, Sara Ohm, Amanda Rettig, Brier Stabler

Holgate High School – Catherine Buchholz, Julie Casillas, Timothy McGhee, Beth Peck, Kimberly Schroeder, Shanna Sidle, Sarah Wenzinger, Christine Yenser

Patrick Henry Elementary School – Linda Hummer, Amy Kirkendall, Lisa Kleman, Rebecca Leonard, Tabitha Maas, Marie Myers, Karen Phillips, Angela Schroeder, Amanda Seedorf, Kristine Seemann, Susan Shanks, Cheryl Shively, Cristin Sunderman, Shawn Sunderman, Taylor Ziegler

Swanton Middle School – Taryn Casteel, Brooke Chinni, Kersten Davis, Kevin Heintschel, Jason Hill, Kimberly Kahl, Julie LaPoint, Ariel Ohlemacher, Becky O'Shea, Leigh Pancoast, Mark Philippi, Samuel Wesche

Wauseon Middle School – Amy Boyers, Mallory Carroll, Christian Crew, William Friess, Kevin Kreiner, Catherine Lemley, Lauren Martinez, Katie Miller, Ashley Oyer, Christopher Thomas, Tricia Yoho

21st Century Program Assistant

Defiance Middle School – Catherine Ayers, Stephanie Holbrook

Holgate High School – Anne Healy

Patrick Henry Elementary School – Peggy Schwiebert

Swanton Middle School – Deborah Mangas, Dawn Sullivan

Wauseon Middle School – Susan Benson, Victoria Godsey, Gwendolyn Wills

21st Century Specialized Education Assistants

Delta Elementary School – Brenda McCullough, Dana Meiring, Susan Starr

Substitute Paraprofessionals

Sharon Barber, Caitlin Barrera, Melinda Bell, Melissa Bidlack, Karen Breece, MaryAnn Bunke, Diane Diamond, Karen Dickerson, Brittany Dominique, Susan Dominique, Jessica Fleetwood, Adrianna Flores, Susan Flowers, Kay Ford, Carissa Fritch, Taylor Heath, Patricia Hill, Beverly Keber, Debra Krauss, Lori Moore, Abbey Nafziger, Dale Openlander, Michele Ordway, Michelle Oxender, Martha Ringenberg, Michelle Schaffner, Stacie Schroeder, Jennifer Shipman, Natalie Short, Constance Smith, Janet Smith, Jennison Vincent, Paula Volkman, Christine Wood, Jessica York, Deanna Zimmerman

Substitute Teachers

Jannette Adkins, Mary Jo Andres, Hilary Bailey Poulson, Caitlin Barrera, Barbara Beaman, Susan Beck, Wendell Beck, Melinda Bell, Jamie Bialecki, Carla Blaker, Jodie Blanchard, Clinton Bostelman, Teri Brillhart, Bradley Britton, Bruce Brown, Victor Cales, Charles Cary, Susan Dominique, Marshall Donaldson, John Downey, Cherie Dupler, Anita Eureste Kryder, Patti Fee, Andrew Feyes, Kay Ford, Christine Fraker, Darlene Frania, Mary Garman, Jamie Gill, Nancy Grover, Janet Hageman, James Harris, Carla Hartz,

Anthony Hench, Patricia Hill, Sam Hutchinson, Beverly Keber, Jenifer King, Charles Klamer, Marianne Lemons, Larry Lindsay, Christine Long, Anne McCarty, Karin McGilvery, David Miller, Natalie Miller, Abbey Nafziger, Christine Nagy, Michele Ordway, Ruth Owrey-Soto, Michelle Oxender, Roger Pence, Williard Peters Jr., Steven Pieracini, Kevin Pool, Allen Radlinski, Joseph Repka, Brandy Rhodes, Judy Rosebrook, Betty Sadowski, Rhonda Samples, Michelle Schaffner, Suzanne Schmidt, Stacie Schroeder, Jessie Schulze, Richard Selgo, Abby Short, Cynthia Shoup, Terrilyn Singer, Gregory Slattery, Alan Smith, Janet Smith, Wallace Snyder, Catherine Sohnly, Lois Speed, Paul Stoll, Elizabeth Strick, Randall Stuckey, Peggy Sullivan, LuAnn Swary, Heather Szymanski, Lisa Tippin, Kerry Vandock, Kurt VanMeter, Julie VanWormer, Jennison Vincent, Thomas Wagner, Mark Wallace, Donald Walton, Lisa Watz, Deborah Weagley, Renee Weaver, Steven Webster, Helen Weese, Magdalene Westrick, Doug Williams, Susan Wines, Janet Wyse, Roseanna Wyse, Kathro Yoder, Debra Zimmerman

Substitute Speech Language Pathologist

Kelley Phillips

Paraprofessional Northeastern Kindergarten Camp

Susan Kearney, Jamie Ort

Bus Drivers Summer Enrichment

Teresa Keller, Donna Mann, Sue Schulenberg, Casey Sumner

Student Teachers/Interns/Volunteers

Berardinis, Hannah, Methods Placement as a BGSU Student, Fall Semester, 2019 Placed with Robyn Corron

Berardinis, Hannah, Student Teaching as a BGSU Student, Spring Semester, 2020 Placed with Robyn Corron

Callahan, Hayley, Methods Placement as a BGSU Student, Fall Semester, 2019 Placed with Glenda Funnell and Joilyn Waidelich

Callahan, Hayley, Student Teaching as a BGSU Student, Spring Semester, 2020 Placed with Glenda Funnell and Joilyn Waidelich

Frame, Sonya, Volunteer, Summer Enrichment Program, Summer, 2019 Placed with Dennis Myers Hiser, Cassidy, Methods Placement as a BGSU Student, Fall Semester, 2019 Placed with Jody Mohring

Hiser, Cassidy, Student Teaching as a BGSU Student, Fall Semester, 2020 Placed with Jody Mohring
McCallum, Jessica, Methods Placement as a BGSU Student, Fall Semester, 2019 Placed with Christi Ranzau

McCallum, Jessica, Student Teaching as a BGSU Student, Spring Semester, 2020 Placed with Christi Ranzau

Tripp, Nicole, Student Teaching as a University of Findlay Student, Spring Semester, 2019 Placed with Jackie Schroeder

Young, Abigail, Methods Placement as a BGSU Student, Fall Semester, 2019 Placed with Christi Ranzau

Young, Abigail, Student Teaching as a BGSU Student, Spring Semester, 2020 Placed with Christi Ranzau

Bus Drivers

Evergreen - Jeffery Abrams, Gloria Baker, Anna Boger, Tamara Bonaminio, Carrie Brown, John Burgan, Lori Burghardt-VaneSande, Theresa Burgess, Paula Christlieb, Darcy Feeback, Kathi Fruchey, Susan Hanifan, Michael Huffman, Nicholas Kerekes, Terrie Ketring-Copeland, Rosalie Koch, Melissa Miller, Michele Morrin, Donna Neifer, Cynthia Pinkleman, Lindsey Piskac, Ashlee Ricker, Henry Roberts, Jeffery Simon, Debra Slee, Dawn Spradlin, Anthony Williams

Van Drivers

Evergreen - Lucas Burkholder, Brittaney Cymbolin, Aaron Schmidt

•Approved membership in the Ohio Educational Service Center Association (OESCA) for the period of 7/1/19-6/30/20.

- Approved membership in the Ohio Coalition for the Education of Children with Disabilities for the period of 7/1/19-6/30/20.
- Approved an agreement with NOVA to provide licensing and/or online learning coursework at the Northwest Ohio Opportunity School and Independence Education Center for 2019-20 school year.
- Approved membership in The Ohio Coalition for Equity & Adequacy of School Funding for 2019-20.
- Approved the FY20 appropriation measure for general funds as listed with carryover of current year encumbrances to arrive at the expendable budget amounts, and all other funds (special cost centers of 9000 and higher) with encumbrances also to be carried forward with their ending cash balances and appropriations into the new fiscal year.
- Approved transfer from the General Fund (001-0000) to the Building Maintenance Fund (001-9090) for fiscal year 2020. NBEC/NWOCA will be invoiced the identical amount for the fund with the combined resources allocated to pay all regular maintenance/custodial expenses in said fiscal year.
- Approved the purchase of electronic data sharing and management, database web access and web site support, network support, and server support services from META Solutions for the Ohio Migrant Education Center with Title I-C Migrant funds for the period of 7/1/19-6/30/20.
- Approved a contract with Mara Gongora as an independent contractor to provide Re-Interview Services for the period of 7/1/19 through 10/31/19 per re-interview for a minimum of 50 successful face-to-face with all costs included in the rate except minimal supplies and office use. All costs to be paid from Title I-C Migrant funds.
- Approved the purchase from Northern Buckeye Education Council of surveillance systems at the Main Office and the Independence Education Center. NwoESC will be applying for a BWC School Safety and Security Grant to offset costs for the IEC.
- Approved the purchase Northern Buckeye Education Council of public address systems at Nolan Parkway and the Independence Education Center Campus. NwoESC will be applying for a BWC School Safety and Security Grant to offset costs for the IEC.
- Approved a School Psychology Graduate Program Agreement for Denise Cai in collaboration with the University of Toledo.
- Approved a School Psychology Graduate Program Agreement for Morgan Uribes in collaboration with the University of Toledo.
- Approved a School Psychology Graduate Program Agreement for Olivia Krieger in collaboration with the University of Toledo.
- Approved a School Psychology Graduate Program Agreement for Alexandria Kowal in collaboration with the University of Toledo.
- Approved the purchase of a 2018 Dodge Grand Caravan SE (Handicap Accessible) from Terry Hendricks Chrysler-Dodge-Jeep-Ram (Archbold). An allowance will be applied for the trade-in of a 2002 Pontiac Montana.

INFORMATION/DISCUSSION ITEMS:

- Reviewed 'draft' copies of the following NwoESC handbooks for 2019-20:
 - Certified Staff Handbook
 - Classified Staff Handbook
 - Preschool Parent Handbook
 - IEC Parent/Student Handbook

- Northwest Ohio Opportunity School Parent Handbook/Student Handbook
- 21st Century Staff Handbook
- 21st Century Parent/Student Handbook (Sample)
- LPDC Handbook
- Bus/Van Driver Handbook

-NwoESC Business Advisory Council

- Reviewed Minutes of 03/05/2019

-Board Member Terms of Office/2019 General Election Reminder

•**SUPERINTENDENT'S REPORT:** Kerri Gearhart provided an update on Administrative Searches in process throughout the service area as districts secure superintendents and treasurers for the coming year. NwoESC administrative staff and directors have been working to finishing staff evaluations and getting information input into the state data collection system for teacher and principal evaluation – eTPES. 63 ESC staff were evaluated with OTES or OPES this year. The NwoESC Wellness Grant for 2019-20 has been submitted to NBHP for review, with priorities in individual goal setting, biometric screening participation, and participation in a fitness event or on-going wellness activity. NwoESC had 5 staff retiring in 2018-19, with 141 years combined experience. These retirees were honored with an open house, and a glass apple or a clock as a show of appreciation for their years of service.

- Janet Bostater, Paraprofessional at North Central; 28 years
- Randy Britton, School Psychologist at Defiance County; 29 years
- Marjorie Fogle, Paraprofessional at Evergreen; 23 years
- Janet Grieser, Intervention Specialist at Evergreen; 36 years
- Cynthia Gustwiller, Paraprofessional at Archbold; 25 years

•As all of the business of the evening was complete, the meeting adjourned at 7:48 pm. The next meeting will take place on Tuesday, July 23, 2019 at 6:30 pm at the Northwest Ohio Educational Service Center, 205 Nolan Parkway, Archbold, OH.