

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their regular meeting held July 28, 2020 via face to face and remote meeting.

The meeting was called to order at 6:30 p.m. by President Nona Rupp.

## **REPORTS:**

•**OSBA LEGISLATIVE LIAISON:** Brian Baker shared that OSBA fall events are going to be held virtually this year (NW region and Capital Conference). The Ohio Controlling Board met recently and approved a request to appropriate \$50 million in CARES Act funding to provide grant payments to public and private schools to support connectivity for in-need students and to create the BroadbandOhio Connectivity Grant Program. The program will create a matching grant program for school districts, joint vocational school districts, educational service centers, community schools, STEM schools, and nonpublic schools. Funds can be used to support connectivity for in-need students. Connectivity can be in the form of individual hotspots, in-home enterprise solutions, mobile hotspots or internet-connected devices and will require a 1-1 match. Schools are releasing their restart plans, which could be face to face, blended, or virtual. Some urban areas, such as Columbus City, recently announced they will start the year fully virtual.

•**CFO/TREASURER:** Homer Hendricks reviewed new leave provisions that are part of the Family First Coronavirus Relief Act (FFCRA). He has participated in several webinars and meetings to prepare business office staff and work with employees effectively. Mr. Hendricks also reviewed several summer processes including new grant applications, fiscal year 2020 audit reports, and the high performing ESC application.

•**DIRECTOR OF SPECIAL EDUCATION:** Jill Gilliland reported that Lyndsey Eckley has been selected as the Education District 1 Teacher of the Year. Congratulations, Ms. Eckley! Her application moves forward for consideration for the Ohio Teacher of the Year. We are investigating options for conducting home visits either in person or via zoom. K-12 psychologists will be utilizing iPads for some assessment in order to maintain social distancing and reduce the need for sanitizing materials. Mr. Slattman has been included in Defiance County Superintendent meetings to plan for re-opening school. We will be sharing plans with staff and families soon.

•**DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT:** Josh Clark shared of his smooth transition into the role of Director, as Kris Dobbelaere provided valued insight and support up until her last day at NWOESC, and she will be greatly missed. Multiple education consultants are playing active roles in their respective districts' restart committees. Consultants are helping districts develop instructional and operational plans in the event schools reopen face-to-face or virtually. OTES 2.0 Virtual Bridge Training concluded for administrators and credentialed evaluators. Administrators and evaluators who successfully completed the online learning management system hosted by the Ohio Department of Education and facilitated locally by Kallie Gensler, Katie Jimenez, and Josh Clark, are currently taking their credentialing tests online. Professional development offerings for the 2020-2021 school year will look a bit different than in past years, as the majority of scheduled offerings will come with a virtual option. The finishing touches are currently being put on the PD brochure that will be sent out to districts and distributed virtually during the administrative conference. The education consultants will be back in the office face-to-face per their respective calendars, with the first consultant "kick-off" meeting scheduled for the afternoon of August 3. This is truly an unprecedented time in education, but our mission as a curriculum department is to see these uncertain times as opportunities to reflect on and implement best practices, assist districts with instructional and compliance needs, and to spotlight the necessity of social-emotional health for staff and students.

•**DIRECTOR OF TECHNOLOGY & OPERATIONS:** Chad Rex shared several updates. The Tech Leaders are continuing to meet biweekly via Zoom to stay connected during this unique summer. The technology department has been meeting with individual staff to assist with document management in support of our data backup system. We have upgraded several staff with new laptops and are utilizing legacy equipment as loan devices when possible. The school psychology iPad project is well underway. Mr. Rex attended

OESCA's "Reframing Education" webinar to become familiar with the collaborative project to benefit school districts. Mr. Rex is getting more familiar with the Remind communication system which will be implemented at the IEC/Opp School. Mobile phone users are being surveyed about the option of Google Voice instead of their ESC issued smartphone. Software licenses for staff that utilize Zoom and SMART Notebook have been renewed. Additional Chromebooks have been ordered for IEC students to increase our level of laptops and prepare for remote learning. Regarding operations, Mr. Rex and Larry Davis, Building Maintenance Technician, are working to gather, organize, and analyze all of the past and current processes. A front desk team is being coordinated. Building walk-throughs with an energy company to support their data gathering process took place. Water operator services for the IEC/Opportunity School location have been secured. We are working with Quality Glass to design protective barriers for our front lobby as well as analyzing our custodial needs and options. Electrostatic backpack sprayers were ordered for the main office and the IEC to efficiently sanitize. A floor scrubber for the main office is being purchased that will provide high-quality cleaning of our hard surfaces and allow for more frequent and efficient cleaning. Landscaping has been refreshed and storage rooms are being reorganized. Vehicle detailing was coordinated and is in process. We researched and purchased new motion hand sanitizers, which have been received and are ready for use. To support the IEC as well as our school psychologist team's play-based assessment needs, we researched, ordered, and will be distributing 24 cleaning tubs with locks and supplies. We are getting a contract around with Creighton Electric for annual inspection and PM of our pole set and transformer. The IEC's annual bus inspection passed. Chuck installed a new float in the sewage house and coordinated the ordering, delivery, and installation of fresh mulch for the IEC playground area.

Approved the following items under the consent agenda format:

- Minutes from the regular board meeting held June 23, 2020.

#### •FINANCIAL TRANSACTIONS

##### •DONATIONS

- New Hope Community Church to the IEC Activity Fund - \$100.00

##### •AGREEMENTS

- Ayersville Local Schools to provide to NwOESC, Paraprofessional Services for the period of 8/15/20-6/15/21.

- Defiance County Juvenile Probation to provide to NwOESC, Defiance County Attendance Officer Services for the period of 8/15/20-6/15/21.

- Henry County Common Pleas Court-Juvenile Division to provide to NwOESC, Henry County Attendance Officer Services for the period of 8/15/20-6/15/21.

- NwOESC to provide to Liberty Center Local Schools, Extended School Year Services for the period of 6/1/20-7/28/20.

- NwOESC to provide to Northwood Local Schools, Visual Impairment (VI) Services for the period of 8/15/20-6/15/21.

- NwOESC to provide to St. John Lutheran School, Speech Therapist Services for the period of 8/15/20-6/15/21.

- NwOESC to provide to St. Paul Lutheran School, Occupational and Physical Therapist Services for the period of 8/15/20-6/15/21.

- NwOESC to provide to St. Paul Lutheran School, Psychologist Services for the period of 8/15/20-6/15/21.

- NwOESC to provide to St. Paul Lutheran School, Speech Therapist Services for the period of 8/15/20-6/15/21.

-NwOESC to provide to St. Richard Catholic School, Psychologist Services for the period of 8/15/20-6/15/21.

-NwOESC to provide to St. Richard Catholic School, Speech Therapist Services for the period of 8/15/20-6/15/21.

**•LEAVES**

FMLA and Disability

**•RESIGNATIONS**

- Dunlap, Ashlyn, Paraprofessional, effective 7/31/2020
- Flower, Tori, Paraprofessional, effective 7/31/2020
- Hug, Skeat, Paraprofessional, effective 7/31/2020
- Schaffner, McKenzee, Paraprofessional, effective 7/31/2020
- Vincent, Jenison, Instructional Assistant, effective 7/31/2020
- Zeigler, Lindy, School Psychologist, effective 6/30/2020

**•EMPLOYMENT RECOMMENDATIONS**

**CONTRACTS**

**Certified Administrative Salary  
Notice**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Salinas, Jose		

**Certified Limited**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Beck, MaryBeth	CERT-1 Yr	8/1/2020-7/31/2021
Hammersmith, Emily	CERT-2 Yr	8/1/2020-7/31/2022

**Classified Limited**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Frisbie, Allison	CLASS-1 Yr	8/1/2020-7/31/2021
Hewson, Cameron	CLASS-2 Yr	8/1/2020-7/31/2022
Simon, Dawn	CLASS-1 Yr	8/3/2020-6/30/2021

**21st Century Site Coordinators**

Holgate High School – Karen Thomas

Pike-Delta-York – Jessica York

Wauseon Middle School – Brenda Robison

**21<sup>st</sup> Century Teachers**

Defiance Middle School – Austin Carr, Jacob Moore

Holgate High School – Beth Peck, Kimberly Schroeder, Shanna Sidle, Sarah Wenzinger

Pike-Delta-York – Michelle Shelt

Swanton Middle School – Kevin Heintschel, Mark Philippi

Wauseon Middle School – Tricia Yoho

**21<sup>st</sup> Century Program Assistant**

Holgate High School – Lisa Jones

Patrick Henry Elementary – Heather Wanless

Swanton Middle School – Madeline Byers

Wauseon Middle School – Amber Fryzel

**21st Century Specialized Education Assistants**

Holgate High School – Lori Clady

**Substitute Paraprofessionals**

Jenny Ackerman, Lauren Beers, Melissa Bidlack, Bonnie Boff, Margaret Bornholdt, Susan Dominique, Drena Doseck, Michelle Fee, Taylor Heath, Michelle Hoffman, Heather Hollstein, Janelle Hoschak, Rebecca Komisarek, Terri Martin, Kristy Meyers, Lori Moore, Amanda Nowak, Laura Parker, Cynthia Pawlaczyk, Melissa Peck, Melissa Rummel, Edith Samson, Cynthia Sheets, Bridget Slattman, Janet Smith, Lana St John, Kendra Tracz, Laura Vasko, Jennifer Volz, Marisa Wagner, Melanie Wyse, Jessica York, Jennifer Ziegler, Deanna Zimmerman

**Substitute Teachers**

Janey Allen Dunford, Leanne Anthony, Abigail Babcock, Sandra Bechstein-Wiederman, Susan Beck, Wendell Beck, Matthew Benecke, Carla Blaker, Bradley Britton, Zachary Brown, Karen Chamberlin, Austin Conlon, Darlene Daugherty, Carla Davis, Susan Dominique, Marshall Donaldson, Drena Doseck, Corinne Ehrhart, Sandra Eitniew, Jennifer Florence, Christine Fraker, Shawn Glenn, Carol Goldsmith, Heather Grigsby, James Harris, Mary Harrison, Kent Holsopple, Leslie Jessing, Beverly Keber, Clay Keeley, Kim Kern, Jennifer King, Charles Klamer, Siera Kovar, Debra Langenderfer, Charles Lawrence, Marianne Lemons, Mary Lloyd, Reuben Lopez, Samuel Luthi, Anne McCarty, David Miller, Cathy Moll, Susan Neff, Debbie Nixon, Cara O'Neill, Michelle Oxender, Sheila Parcher, Kevin Pool, Lexie Poulson, Elaine Prentiss, Emilee Rankin, Joseph Repka, Brandy Rhodes, Carol Rittenbery, William Rittenbery, Lauren Rohrs, Samantha Ruffer, Christina Saneholtz, Michelle Schaffner, Stacie Schroeder, Thomas Schutte, Kaylea Scott, Richard Selgo, Howard Shining, Jake Sierra, Bridget Slattman, Gale Smith, Sarah Smith, Susan E. Smith, Susan T. Smith, Elizabeth Spangler, Peyton Spiess, Jennifer Stark, Samuel Steffes, Madison Stockman, Danielle Thieman, Marisa Wagner, Kelly Waldron, Donald Walton, Melissa Warncke, Alexis Weidenhamer, Megan Wiles, Susan Wiley, Kathro Yoder, Lisa Youngker, Carly Zeiter, Jennifer Ziegler

**Substitute Office Coordinator**

Amanda Nowak, Melissa Bidlack, Marlo Hanak, Barbara Beaman

**Student Teachers/Interns/Volunteers**

Leatherman, Rachel, Methods Placement as a BGSU student, Fall Semester, 2020 placed with Alyssa Brown

Barnes, Amanda, Methods Placement as a BGSU student, Fall Semester, 2020 placed with Glenda Funnell

**Bus Drivers**

Evergreen – Jennie Blain-Fischer, Michael Smith, Anthony Williams

NwOESC – Jake Bostelman, Sherryann Franks

**Van Drivers**

NwOESC - Sara Buchenberg, Sharon Cox, Ashley Fortier, Lisa Fox, Annette Oram, Catlyn Pavel, Brent Saneholtz, Troy Slattman, Adrian Whitney, Shannon Wurster

•Approved Motion to commend Lyndsey Eckley for her selection as 2021 Ohio Teacher of the Year for State Board District 1

•Adopted the following policy recommendation:

Policy 3220 Standards-Based Teacher Evaluation (OTES 2.0) replacement

•Approved the following NwOESC 2020-21 Handbooks:

- Certified Staff Handbook
- Classified Staff Handbook
- Preschool Parent Handbook
- IEC Parent/Student Handbook
- Northwest Ohio Opportunity School Parent Handbook/Student Handbook
- 21<sup>st</sup> Century Staff Handbook
- 21<sup>st</sup> Century Parent/Student Handbook (Sample)
- LPDC Handbook
- Bus/Van Driver Handbook

•Approved the payment of the 2020-21 Interstate Migrant Education Council annual participation fee to the Council of Chief State School Officers as fiscal agent with Title I-C migrant grant funds.

•Approved the purchase of Water Operation Services including weekly site visits/Ohio EPA liaison/monitoring schedule requirements; monthly submittal of Operating Report to EPA; and additional services as needed for emergency/additional EPA requirements. Services will be provided by Derek Schultz, Certified Water Operator, to the Independence Education Center/Opportunity School campus effective August 1, 2020.

#### **INFORMATION/DISCUSSION ITEMS:**

- NW Region OSBA Fall Conference will be an all virtual experience scheduled for Thursday, October 15, 2020
- OSBA Capital Conference will be a virtual event – more to come
- Review of Energy Usage Study – Dynamix
- Review of updated Organizational Chart
- 2019-20 Annual Report on Food and Beverage sold on School Premises
- Planning for Restart 2020-21 School Year:
  - Overview of Services Provided in Response to COVID-19 (July 1, 2020)
  - Thank you to the Henry County Health Department for providing 300 face shields for staff use
  - Main Office
  - Specialized Services and Programs
  - IEC/Opportunity School

•**SUPERINTENDENT'S REPORT:** Kerri Weir reported that several events are coming up to support the start of the school year: Bus and Van Driver Annual In-service (Monday, August 3 virtual event); NwOESC Administrators' Conference (Friday, August 7 virtual event); and NwOESC Annual Fall Staff Meeting (Tuesday, August 11 virtual event with packet/materials pick up that same week). Pettisville has named Ken Boyer as Interim for the full school year and will work with NwOESC on a full and comprehensive search during the course of the year. NwOESC Intervention Specialist, Lyndsey Eckley was selected as the 2021 Ohio Teacher of the Year for District 1. On July 31 at 3:00 PM, ODE will announce via social media platforms the top four (4) finalists across the state. The Ohio Teacher of the Year for 2021 will be announced later in the fall. Congratulations to Lyndsey in receiving this recognition and best of luck moving forward. SB 226 provides for a permanent sales tax holiday on the first Friday, Saturday, and Sunday of August each year. This year, the dates are Friday, August 7 at 12:00 a.m. through Sunday, August 9 at 11:59 p.m. There is no limit on the number of items, and the break is available for items purchased online as well as in store. During the holiday, the following items are exempt from sales and use tax: Clothing

priced at \$75 per item or less; school supplies priced at \$20 per item or less; and school instructional material priced at \$20 per item or less. Early Childhood Education funding has again been awarded to NwOESC to serve income and age eligible preschoolers in our existing preschool special education classrooms or classrooms targeting typically developing preschoolers. The NwOESC was awarded 110 slots, which will help reduce costs to districts for preschool services. Grants have been received for NwOESC for Psychology Interns (2) and Parent Mentor (1) for the coming school year. NwOESC has accessed these grants in years past and appreciates the added value to our organization.

•As all of the business of the evening was complete the meeting adjourned at 8:00 p.m. The next meeting is scheduled to take place on Tuesday, August 25, 2020 at 6:30 p.m. at the Northwest Ohio Educational Service Center, 205 Nolan Parkway, Archbold, OH.