

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their regular meeting held August 27, 2019.

The meeting was called to order at 6:30 pm by President Nona Rupp. All in attendance recited the Pledge of Allegiance.

REPORTS:

•**CFO/TREASURER:** Homer Hendricks shared an update on 21st Century grant programs for the 2019-20 school year. NwoESC has six grants active for this school year- Swanton MS, Delta ES, Defiance MS, Patrick Henry ES, Wauseon MS, and Holgate MS. He added NwoESC received a School Psychology Intern Grant to offset the costs of this year's intern. Mr. Hendricks concluded with the OSBA Capital Conference registration is complete with the exception of reserving hotel rooms that cannot be done until early September.

•**DIRECTOR OF SPECIAL EDUCATION:** Jill Gilliland provided an update on special education. Regarding early childhood, 500 students were screened during inter-agency screenings last spring. In addition, the NwoESC team screened 70 children in the month of August. NwoESC has roughly 800 students enrolled currently in preschool in the districts we serve. The special education team has done a great job of responding to parent requests for preschool screening in a timely manner. We are investigating options for additional equipment for the IEC playground, and working with two companies to compare options and costs. Thanks to great teamwork among supervisors and Brandi Nafziger, Personnel Coordinator, we have been able to fill the majority of positions for the start of the school year.

•**DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT:** Kris Dobbelaere shared August events hosted at the ESC including Administrator's Conference and Fall Staff Meetings. Also shared was the Professional Development brochure and a recap of the PD being offered this school year to educators in Northwest Ohio.

•**DIRECTOR OF TECHNOLOGY:** Chad Rex reported that the Northwest Ohio ESC mobile app was publicly launched at our Administrator Conference and Staff Orientation meeting. New technology deployments occurred in several areas of the ESC. At the IEC, staff received new Chromebooks and a classroom was upgraded with a short-throw projector and Smartboard. The Northwest Ohio Opportunity School is operating with new Chromeboxes and monitors. Twenty Chromebooks were deployed to the preschool program's classrooms. Chad also shared that the new PRESIS software is nearing completion. The special education office has begun using the preschool portion of the system and the school-aged system will be released for use in the coming weeks. Lastly, Chad is continuing to work collaboratively with NWOCA and northwest Ohio district technology leaders to maintain and enhance networking and professional growth meetings. The first monthly meeting of the year is on September 27.

Approved the following items under the consent agenda format:

•Minutes from the regular board meeting held July 23, 2019.

•Financial Transactions

•AGREEMENTS

-Ayersville Local School District to provide to NwoESC, Paraprofessional Services for the period of 8/15/19-6/15/20.

-Birch Agency to provide to NwoESC, Sign Language Interpreter Services for the period of 8/20/19-5/29/20.

-Defiance County Juvenile Probation to provide to NwoESC, Attendance Officer Services for the period of 8/15/19-6/15/20.

-Educational Service Center of Lake Erie West to provide to NwOESC, Audiologist Services for the period of 7/1/19-6/30/20.

-Henry County Common Pleas Court-Juvenile Division to provide to NwOESC, Attendance Officer Services for the period of 8/15/19-6/15/20.

-Kristine S. Fauver to provide to NwOESC, School Psychologist Services for the period of 8/1/19-6/30/20.

-NwOESC to provide to Anthony Wayne Local School District, Hearing Impaired Classroom & Related Services for the period of 8/15/19-6/15/20.

-NwOESC to provide to Ayersville Local School District, Occupational Therapist Services for the period of 8/15/19-6/15/20.

-NwOESC to provide to Napoleon Area City School District, ESL Instructional Assistant Services for the period of 8/15/19-6/15/20.

-NwOESC to provide to St. John Lutheran School, Speech Therapist Services for the period of 8/15/19-6/15/20.

-NwOESC to provide to St. Mary Catholic School, Intervention Specialist Services for the period of 8/15/19-6/15/20.

-NwOESC to provide to St. Mary Catholic School, Occupational and Physical Therapist Services for the period of 8/15/19-6/15/20.

-NwOESC to provide to St. Paul Lutheran School, Occupational and Physical Therapist Services for the period of 8/15/19-6/15/20.

-NwOESC to provide to St. Paul Lutheran School, School Psychologist Services for the period of 8/15/19-6/15/20.

-NwOESC to provide to St. Paul Lutheran School, Speech Therapist Services for the period of 8/15/19-6/15/20.

•LEAVES

FMLA and Disability

•RESIGNATIONS

- Tiffany Adams, Paraprofessional, effective 7/31/2019
- Deborah Chandler, Paraprofessional, effective 8/20/2019
- Carla Davis, Paraprofessional, effective 8/22/2019
- Amanda Doty, Intervention Specialist, effective 8/20/2019
- Christy Harsha, Paraprofessional, effective 8/14/2019
- Michele McCandless, Paraprofessional, effective 8/8/2019
- Brittani Reinbolt, Intervention Specialist, effective 8/5/2019
- Sara Schaper, Gifted Education Teacher, effective 8/15/2019
- Michelle Smith, Payroll Accountant, effective 8/24/2019
- Chelsea Wiley, Paraprofessional, effective 8/12/2019

•EMPLOYMENT RECOMMENDATIONS

CONTRACTS

Certified Administrative

Name	Contract	Length
LeFevre, James	ADM-1 YR	8/19/19-6/30/20

Classified Administrative

Name	Contract	Length
Smith, Michelle	CLASS ADM-1 YR	8/26/19-6/30/20

Certified Limited

Name	Contract	Length
Jones, Jacob	CERT-1 Yr	8/1/19-7/31/20
Keller, Raegan	CERT-1 Yr	8/1/19-7/31/20
Knapp, Sara	CERT-1 Yr	8/1/19-7/31/20
Remer, Micheal	CERT-1 Yr	8/1/19-7/31/20
Schmidt, Chantelle	CERT-1 Yr	8/1/19-7/31/20
Wichman, Holly	CERT-1 Yr	8/1/19-7/31/20

Classified Limited

Name	Contract	Length
Bailey, Lisa	CLASS-1 Yr	8/21/19-7/31/20
Beck, Brittany	CLASS- 1Yr	8/1/19-7/31/20
Farlow, Deborah	CLASS-1 Yr	8/1/19-7/31/20
Ford, Erin	CLASS-1 Yr	8/15/19-7/30/20
Herring, Debora	CLASS-1 Yr	8/19/19-7/31/20
Lawniczak, Sara	CLASS-1 Yr	8/1/19-7/31/20
Vincent, Jennison	CLASS-1 Yr	8/27/19-7/31/20
Willey, Alexis	CLASS-1 Yr	8/16/19-7/31/20

21st Century Site Coordinators

Defiance – Melissa Barnhart

Delta Elementary School – Janey Allen Dunford

21st Century Teachers

Holgate Elementary School – Daniel Buchhop, Ashley Grime

Patrick Henry Elementary School – Tina Altman

21st Century Specialized Education Assistants

Holgate Elementary School – Lori Clady

21st Century Drivers

Holgate Elementary School – Nancy Gerken, Kenneth Muntz, Thomas Muntz

Wauseon Middle School – Sabrina Hartson, Michelle Myers, Dennis Peabody, Rebecca Peabody

Substitute Speech Language Pathologist

Stephanie Tyson

Substitute Paraprofessionals

Mary Baker, Jeri Beaverson, Lauren Beers, Melinda Bell, Kelsie Beres, Julia Brown, Carla Elliott, Beth Headley, Ruth Matthews, Brittany McClarren, Penny Miller, Paula O’Neil, Robert Palczewski, Jan Revill, Dustin Roth, Cynthia Sheets, Susan Smith, Adam Subasic, Jamie Wisda, Brandy Worthington, Tobi Ziegler

Substitute Teachers

Abigail Babcock, Melinda Bell, Richard Bigras, Julia Brown, Austin Conlon, Adam Cook, Holly Coolman, Sarah Cromly, Keith Oran Elting, Aerica Fackler, Vickie Gilcher, Josiah Gordon, Beth Headley, Casey

Helton, Danielle Herr, Autumn Joice, Jacob Jones, Leigh Anne Kraft, Amber Kreischer, Susan Krugh, Debra Langenderfer, Larry Long, Kathy Mallett, Ruth Matthews, Brittany McClarren, Christopher Millen, Penny Miller, Beth Nagel, Bradley North, Paula O'Neil, Robert Palczewski, Elizabeth Panning, Marvin Retcher, Jan Revill, William Rittenbery, Lauren Rohrs, Dustin Roth, Samantha Ruffer, Caryn Saeger, Jake Sierra, Bruce Smith, Ryan Smith, Sarah Smith, Susan Smith, Elizabeth Steen, Tracy Stotzer-Kuhlman, Adam Subasic, Erin Thompson, Kayla Vetter, Jordan Wagner, Jamie Wisda, Laura Woloszyn, Brandy Worthington, Jill Young

Van Drivers

Evergreen - Douglas Deslover

Northeastern - Tammy Harr, Lisa Maxwell, Craig Rutter, Jenny Saner, Nicholas Siewert, Eric Tipton

NwOESC - Sara Buchenberg, Sharon Cox, Ashley Fortier, Lisa Fox, Janet Lembach, Annette Oram, Catyln Pavel, Jodi Posey, Brent Saneholtz, Rhonda VonDeylen, Adrian Whitney

NwOESC/Wms Co Bd of DD - Teresa Keller, Donna Mann, Sue Schulenberg, Casey Sumner

Bus Drivers

Evergreen - Jennie Blain-Fischer, Quinn Chovanec, Kathleen Donahue, Sally Hintz, John McWatters, Michael Smith

Northeastern - Gordon K Adams, Joe Aschemeier, Jerry Beckman, Jacob Bostelman, Jennifer Brubaker, William Burkhart, Joshua Burkholder, Angela Bussing, Bryan Etzler, Michael Hall, Judy Hancock, Joetta Henry, Thomas Henry, Kathy Homier, Janelle Hoshak, Robert Kroeger, Cindy Leenen, Rhonda Lehman, Dori Robertson, Julie Sanders, John Wagner, Jami Young

NwOESC - Sherryann Franks

Student Teachers/Interns/Volunteers

-Treyton Jones Methods Placement as a BGSU Student, Fall Semester, 2019 Placed with Melissa Altman and Christine Steman

-Treyton Jones Student Teaching as a BGSU Student, Spring Semester, 2020 Placed with Melissa Altman and Christine Steman

-Carlene Worthington Methods Placement as a BGSU Student, Fall Semester, 2019 Placed with Deborah Wittenmyer

-Carlene Worthington Student Teaching as a BGSU Student, Spring Semester, 2020 Placed with Deborah Wittenmyer

•Approved a resolution for Northwest Ohio Educational Service Center to opt out of career-technical education for students in grades seven and eight for the 2019-20 school year, and submit waiver as required by ODE.

INFORMATION/DISCUSSION ITEMS:

- Biennial Review of Policy 2413 – Career Advising
 - The policy was reviewed with no changes made
- NwOESC Board of Education Vacancies – Districts 3 and 9
 - Per Board of Election website information, two candidates have filed for the District 9 seat (Williams County) and no candidates have filed for the District 3 seat (Fulton County) for the upcoming November 2019 General Election
- Northwest Region OSBA Fall Conference – Thursday, October 3, 2019 at 5:30 P.M. at Tiffin Middle School – no interest at this time

•**SUPERINTENDENT'S REPORT:** Kerri Gearhart shared the first NwOESC Superintendents' meeting of the year will be held on Tuesday, September 10, 2019. The superintendent group meets monthly to discuss issues common across the region, receive updates from ESC Directors and ODE personnel, and

network with one another. Treasurers are included four times throughout the year (October, January, February, and June) as financial information, school Medicaid, employee benefit plan changes, and billing estimates are reviewed. The first meeting of the NwoESC Business Advisory Council will be held on Tuesday, September 10 in conjunction with the Superintendent meeting. The BAC will continue to have a "Spotlight on Business" presentation, highlighting a regional business. This year, a "Spotlight on Education" presentation will be added as well as more dedicated time for County Economic Development Directors, 4CCC, Northwest State Community College, and STEAM members. NwoESC continues to bring awareness of student loan forgiveness opportunities to our teachers and all employees. Two main federal programs exist for this - the Public Service Loan Forgiveness Program and Teacher Loan Forgiveness Program. An informational flier is available through the NwoESC website. All schools, including NwoESC, must file a School Safety Plan with ODE, review it annually and resubmit it every three years. NwoESC completes this for our main site and our offsite locations that serve students. Additionally schools must conduct Emergency Management Testing annually by December 31 and report on three types of tests over a three-year cycle (tabletop, functional, and full-scale exercises). NwoESC is in year three of this requirement and will be conducting full-scale exercises this year. The security cameras in the main building have been installed and are functional at this time. Work on the PA system is next, as we strive to enhance safety and security in our main office. A similar project at the IEC/Opportunity Center campus is planned and we are waiting on BWC grant approval prior to installation. Ms. Gearhart will be serving as the ESC representative on an ODE Committee related to the Student Wellness and Success funding. The state biennium budget allocates \$675 million over two years for traditional districts, community schools, joint vocational school districts and STEM schools for services and programs to support student wellness and success. Districts are required to plan the use of the funds with at least one of eight community partners. Funds can be used to provide additional mental health services, wraparound services, physical health care services, family engagement and support services, mentoring, before and/or after-school programs and more. School districts will collaborate with local organizations to determine the needs in their communities and use these funds to make the greatest impact for their students. Ms. Gearhart provided a summary of recent beginning of year events:

- On August 2, the Administrators' Conference was held bringing area superintendents, treasurers, principals, and other administrators together to gear up for the year with legal and professional updates. We had excellent attendance (approximately 170), representing 23 member districts.
- The NwoESC facilitated the annual bus and van driver in-service trainings held on August 5 this year at Archbold High School. Nancy Blackwelder presented to over 600 bus and van drivers. Thanks to Ashleigh Repp, Office Coordinator, for organizing along with Allen County ESC and Archbold staff.
- The NwoESC New Staff Orientation was held on August 6, with 37 staff designated as "new". The list includes those who were hired after the start of last school year as well as those brand new to our organization. A review of ESCs, our mission and vision, operational processes, and position responsibilities were included.
- The NwoESC Fall Staff Meeting was held on August 8, with a "Be the Difference 2.0" theme. Approximately 350 staff attended and were treated to a keynote by Diana Patton, provided breakfast or lunch, given pertinent updates, and provided an opportunity to network with their supervisors and coworkers in breakout sessions. A big thank you to the many staff who helped make this day successful!

•Entered into Executive Session for the purpose of investigation of charges or complaints against a public employee, official, licensee, or student. No action was taken.

•As all of the business of the evening was complete, the meeting adjourned at 7:19 pm. The next meeting will take place on Tuesday, September 24, 2019 at 6:30 pm at the Northwest Ohio Educational Service Center, 205 Nolan Parkway, Archbold, OH.