

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their regular meeting held November 27, 2018.

President Ron Crawford called the meeting to order at 6:30 pm. All in attendance recited the Pledge of Allegiance.

## **REPORTS:**

**OSBA LEGISLATIVE LIAISON:** Mr. Brian Baker reported on several legislative items. The State Board of Education adopted a resolution accepting the recommendation of the Superintendent of Public Instruction's Advisory Committee for High School Graduation Requirements. The Senate Education Committee adopted a substitute version of HB 360, which prescribes suspensions and expulsion policies for cases of harassment, intimidation or bullying. The committee also conducted sponsor testimony on the following bills: SB 325 which revises background check policies and sexual misconduct policies for public and private schools; SB 191 which creates the Breakfast After the Bell program to require public schools with high percentages of low-income students to offer breakfast to all enrolled students; SB 262 which requires public schools to annually provide parents of students in any of grades five through 12 with educational information regarding eating disorders; HB 428 which deals with student religious expression in public schools; HB 502 which requires certain public school employees to undergo biennial youth suicide awareness and prevention training; HB 58 which requires the State Board of Education to adopt a model curriculum for cursive handwriting instruction for students in grades kindergarten through five; and HB 477 which eliminates nonoperational and outdated provisions related to the Ohio Department of Education and school operations. The Senate Ways and Means Committee conducted its third hearing on HB 343, which requires school boards to pass a resolution approving the complaint or counter-complaint at a public meeting prior to filing a property tax complaint or counter-complaint. The House Education and Career Readiness Committee heard sponsor testimony on the following bills: SB 82 which requires public schools, within two hours of the start of a school day to notify the parent of a student who fails to arrive at school and is not excused from attendance; HB 611 which conditions e-school payments on the use of software that tracks attendance, class size and participation; HB 619, which permits public schools to implement instructional programs regarding the humanity of the unborn child, prohibits public schools and their employees from referring a student to an abortion provider and makes other changes regarding pregnancy and child services. The House Government Accountability and Oversight Committee heard sponsor testimony on HB 705, which modifies the circumstances under which treasurers of school districts and ESCs may be held liable for loss of public funds.

**CFO/TREASURER:** Mr. Homer Hendricks reported on the CAAP report is complete and will be submitted by month's end. The auditors have begun their annual onsite work and are anticipated to finish by early February. Several business office staff members attended the eFinance Plus user group meeting on November 6, as the agency continues to progress with the new software system in place. An active benefit open enrollment was recently conducted for eligible staff regarding health, dental, and vision coverages. An overview of changes was provided to the board. Brandi Nafziger is to be commended for her work in coordinating the completion of the enrollment process.

**DIRECTOR OF SPECIAL EDUCATION:** Mrs. Jill Gilliland reported the special education department is working to cover substitute speech needs. The NwOESC school psychology team continues to work together to meet caseload demands and maintain compliance in all districts served. Thank you to Jody Dunham and the team for coordinating these efforts. The IEC held an annual Thanksgiving meal and included community members from the United Way, Defiance County Sherriff's office, Defiance County Commissioner's office, and Project More Volunteers. The IEC Christmas brunch will be on December 18. A newsletter from our Work Transition classes at Four County and a Defiance Crescent article covering the group's volunteer work was shared. The staff is to be commended for their work.

**DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT:** Mrs. Kris Dobbelaere shared updates on professional development, administrator networking and upcoming STEAM Showcase. The General Education/Gifted Consultants' newsletter was shared containing updates on their work in districts as well as educational topics of interest.

DIRECTOR OF TECHNOLOGY: Mr. Chad Rex provided information about the drone racing initiative that the STEAM collaboration has been diligently working on over the past several months. In an effort to move closer to a project rollout, there will be a working meeting with interested districts in December where project details will be developed. Mr. Rex also shared an update on the tech leaders meeting that took place at Defiance College. The meeting participants were able to tour the eSports facility and the Active Learning classroom that Defiance College utilizes in their education program and beyond. Chad communicated that a new computer and network protection suite was purchased and is in the process of being deployed to the ESC's computers. Lastly, several computer and wiring upgrade projects have been completed at the IEC this month.

Approved the following items under the consent agenda format:

•Financial Transactions

•**DONATIONS**

-Veterans of Foreign Wars Post 7424-Wauseon to the Work Transition Program in the amount of \$1,000.00.

•**AGREEMENTS**

-Businessmap to provide to NwoESC, Erate Consultant Services, for the period of 7/1/18-6/30/19.

-McGown & Markling Co., LPA to provide to NwoESC, School Law Hotline including five hours of pro bono legal services for the period of 7/1/18-6/30/19.

-Cat's Science Club to provide to NwoESC, 21st Century (Delta MS), Extended Learning Opportunities Involving STEM Services for the period of 1/1/19-6/30/19.

-Donna Mills to provide to NwoESC, 21st Century (Defiance MS), Extended Learning Opportunities Involving the Creative Arts Services for the period of 12/1/18-6/30/19.

-Donna Mills to provide to NwoESC, 21st Century (Delta Elementary), Extended Learning Opportunities Involving the Creative Arts Services for the period of 12/1/18-1/1/19.

-Donna Mills to provide to NwoESC, 21st Century (Swanton MS), Extended Learning Opportunities Involving the Creative Arts Services for the period of 11/1/18-6/30/19.

-NwoESC to provide to Napoleon Area City Schools, ESL Instructional Assistant Services for the period of 8/15/18-6/15/19.

-NwoESC to provide to Swanton Local Schools, Afterschool Program Services for the period of 10/1/18-6/30/19.

-NwoESC to provide to Putnam County Educational Service Center, Fall Migrant Program Services for the period of 8/1/18-11/15/18.

-Clinical Affiliation Agreement between Rhodes State College and NwoESC to furnish students with rotation through certain clinical services to enrich educational experiences of students, for the period of 7/1/18-6/30/19.

-Student Teacher and Field-Based Experience Agreement between University of Findlay and NwoESC to place teacher education students in the classrooms of NwoESC for field-based experiences, for the period of 7/1/18-6/30/19.

-Student Teacher Agreement between Spring Arbor University and NwoESC to place student teachers in the classrooms of NwoESC, for the period of 7/1/18-6/30/19.

**•LEAVES**

FMLA and Disability

**RETIREMENTS**

Janet Grieser, Intervention Specialist, effective 05/24/2019.

**•RESIGNATIONS**

Lacey Beck, Paraprofessional, effective 1/7/2019.

**•EMPLOYMENT RECOMMENDATIONS**

**CONTRACTS**

**Classified Limited**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Baker, Mary	CLASS-1 Yr	11/2/18-7/31/19
Dempsey, Garrett	CLASS-1 Yr	11/14/18-7/31/19
Moll, Kathleen	CLASS-1 Yr	11/13/18-7/31/19

**Additional Wage Payments**

Year 1 Mentor Service to Resident Education to the following individuals: Jennifer Wade mentoring Emily Hammersmith, Elizabeth Fitzenreiter mentoring Richard Custar, and Glenda Funnell mentoring Joilyn Waidelich

Year 2 Mentor Service to Resident Educators to the following individuals: Jana Lentz mentoring Catlyn Pavel, Jody Mohring mentoring Jackie Roehrig, and Deborah Wittenmyer mentoring Samantha Cares

Year 3 Mentor Service to Resident Educators to the following individuals: Christi Ranzau mentoring Tammie Boyd, and Rhonda Wise mentoring Megan Weaver

Year 4 Mentor Service to Resident Educators to the following individuals: Alissa Brown mentoring Brittani Reinbolt

**21st Century Site Coordinators**

Defiance – Barbara Smith

**21<sup>st</sup> Century Teachers**

Defiance – Danielle Fuhrmann, Jacob Moser, Amanda Rettig, Brier Stabler  
Patrick Henry – Scott Bley

**21<sup>st</sup> Century Program Assistant**

Holgate – Matthew Boff

**Substitute Paraprofessionals**

Adam Bjorlin, Cheryl Buchhop, Sharie Clausen, Ronald Cody, Carla Davis, Richard Fravor Jr., Katherine Fruth, Paul Garrett, Denise Grime, Michelle Hoffman, Jessica Keene, Kathleen March, John McWatters, Brittany Medina, Penny Miller, Michael Mohr, Lori Moore, Amanda Nowak, Miranda Patten, Robyn Reeves, Betsy Salmi, Stacie Schroeder, Brandy Worthington, Deanna Zimmerman

**Substitute Teachers**

Sarah Dominique, Michael Faykosh, Richard Fravor Jr., Sarah Gerig, Debra Langenderfer, Rita Leaders, Charles Martinez, Michael Mohr, Darian Oberlin, Wesly Rickenberg, Stacie Schroeder, Jessie Schulze, Thomas Schutte, Brandy Worthington, Christopher Yackee

**Van Driver**

Evergreen – Natalie Lambert

NwOESC – Annette Oram

**Student Teachers/Interns/Volunteers**

Eldridge, Shea, Student Teacher as a Spring Arbor University Student, Fall Semester, 2018 Placed with Melissa Altman

Mommsen, Hannah, Methods Placement as a BGSU Student, Fall Semester, 2018 Placed with Cheryl Shively

Mommsen, Hannah, Student Teacher as a BGSU Student, Spring Semester, 2019 Placed with Cheryl Shively

Thomas, Alexis, Methods Placement as a BGSU Student, Fall Semester, 2018 Placed with Kalli Hintz

Thomas, Alexis, Student Teacher as a BGSU Student, Spring Semester, 2019 Placed with Kalli Hintz

- Approved NwOESC to provide to St. Augustine Catholic School, Speech Therapist Services for the period of 8/15/18-6/15/19.
- Set the annual Tuition Reimbursement Budget for 2019-20 per board policy #3450.
- Approved tuition reimbursement agreement for Katie Jimenez to obtain gifted licensure through Muskingum University.
- Approved tuition reimbursement agreement for Josh Clark to obtain gifted licensure through Muskingum University.
- Approved an agreement with Learn21 for database services to include Project Implementation Planning & Security, Preschool Component, and IMS Component extending through June 30, 2020.
- Approved an agreement with Learn21 for system software maintenance aligned to NwOESC Database Master Services Agreement extending through June 30, 2020.
- Authorized the CFO to enter into any and all necessary agreements to purchase electricity at discounted rates through Muirfield Energy beginning approximately 12/26/2019.

**INFORMATION/DISCUSSION ITEMS:**

- Review the following Policy Recommendations and Updates:

Policy 0131	Legislative	revised
Policy 0141.2	Conflict of Interest	revised
Policy 0413.1	Addition of Appointed Members	revised
Policy 0164	Notice of Meetings	revised
Policy 0165.1	Regular Meetings	revised
Policy 0165.2	Special Meetings	revised
Policy 0165.3	Recess	revised
Policy 0166	Executive Session	revised
Policy 0168	Minutes	revised
Policy 0169.1	Public Participation at Board Meetings	revised
Policy 1240.01	Non-Reemployment of the Superintendent	revised
Policy 1422	Nondiscrimination and Equal Employment Opportunity	revised
Policy 1541	Termination and Resignation	revised
Policy 1662	Anti-Harassment	revised
Policy 2260	Nondiscrimination and Access to Equal Educational Opportunity	revised
Policy 2280	Preschool Program	new

Policy 3122	Nondiscrimination and Equal Employment Opportunity	revised
Policy 3140	Termination and Resignation	revised
Policy 3362	Anti-Harassment	revised
Policy 4122	Nondiscrimination and Equal Employment Opportunity	revised
Policy 4140	Termination or Resignation	revised
Policy 4162	Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions	revised
Policy 4362	Anti-Harassment	revised
Policy 5517	Anti-Harassment	revised
Policy 5610.02	Suspension from Special Education Program (renumber to 5610.05)	renumber
Policy 5610.02	In-School Discipline	new
Policy 5610.03	Emergency Removal of Students	revised
Policy 6325	Procurement – Federal Grants/Funds	revised
Policy 6423	Use of Credit Cards	revised
Policy 8141	Mandatory Reporting of Misconduct by Licensed Employees	revised

•**SUPERINTENDENT’S REPORT:** Ms. Kerri Gearhart reported that ESC apparel with the organization's new logo is available for staff to purchase. In early 2019, a fourth Activate Healthcare Clinic will open and be available for Buckeye Advantage members and their covered spouses and dependents. The new site is located in Napoleon (1809 Oakwood Avenue) and rounds out area locations already established in Archbold (213 Nolan Parkway), Bryan (500 West Mulberry, Suite 101), and Defiance (800 N. Clinton, Suite B). Clinics provide primary healthcare, including sick visits at no cost, annual physicals & wellness coaching, care for chronic illnesses, and no-cost medicines/lab tests/lab draws. Area administrative changes coming in January 2019 include Mr. Ritchie Peters as Superintendent of Liberty Center Local Schools, Dr. Jayson Selgo as Superintendent of Archbold Area Schools, and Dr. Tod Hug as Executive Director of NWOCA/NBEC. Currently eight districts are requesting to use HB 318 School Safety & Security grant funding to expand PAX training and program implementation in their districts. Laura Kamp, NwoESC PAX Coordinator, is organizing the effort to maximize the impact of the grant dollars. PAX is an evidence-based practice consisting of behavioral health strategies delivered by teachers in the classroom. This universal preventive intervention not only improves classroom management, but also provides a lifetime of benefits for every child by improving self-regulation. November Building and Grounds updates for the main office and Independence Education Center were shared.

•As all of the business of the evening was complete, the meeting adjourned at 7:40 p.m. The next regular meeting of the board will be held at 6:30 p.m. on Tuesday, December 18, 2018 at the NwoESC office located at 205 Nolan Parkway, Archbold, OH.