

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their regular meeting held December 17, 2019.

The meeting was called to order at 6:34 p.m. by President Nona Rupp. All in attendance recited the Pledge of Allegiance.

•Appointed Mr. Brian Baker treasurer pro tempore for assuming the duties of the treasurer during this regular Governing Board Meeting due to the absence of Homer Hendricks, CFO/Treasurer.

#### REPORTS:

•OSBA LEGISLATIVE LIAISON: Brian Baker provided a legislative update. OSBA and OASBO presented to the State Board of Education an explanation of short-term legislative solutions to the state's voucher program, EdChoice, which has been a recent topic of interest. A recently enacted law that drastically alters the way school district territory transfers are governed is causing frustration among school districts and legislators. The Senate amended and passed HB 2, which permits a collaboration of school districts to partner with industry sectors in order to be eligible for state grants to assist with hiring employees, developing curricula and educational resources and marketing workforce partnerships. A committee tasked with studying and issuing recommendations on the state report card is expected to release its report soon. The House Primary and Secondary Education Committee held sponsor testimony on HB 409, which modifies student attendance requirements at certain e-schools. The Senate Local Government, Public Safety and Veterans Affairs Committee held a first hearing on SB 244, which requires fiscal officers of school districts, among other political subdivisions, to provide certificates of transition to their successors when leaving office. Senator Peggy Lehner introduced SB 249 which would require large gathering spaces to provide adult changing tables in restrooms.

•OSBA STUDENT ACHIEVEMENT LIAISON: Sandy Friess reported on student achievement items of interest. A report by the Aurora Institute (formerly iNACOL) on learning and development science indicate that social, emotional and cognitive domains are deeply intertwined in the learning process. Supporting the full integration of these dimensions within a positive school climate can dramatically improve K-12 student learning outcomes.

•CFO/TREASURER: Homer Hendricks shared the state auditors have begun their annual audit review in early December. They are working with the business office staff to help the process move an efficient manner. He reviewed the updated depository agreement with Farmers & Merchants State Bank as well. Mr. Hendricks discussed recent district meetings consisting of site visits and county meetings on Student Wellness and Success Funds. He concluded with the mid-year program cost estimate process that is on schedule for distribution to districts in January.

•DIRECTOR OF SPECIAL EDUCATION: Jill Gilliland reported on Alternate Assessment updates. The AASCD will be administered online this year. A paper version is available as an accommodation. ODE will require more stringent justification going forward if a district assesses over 1% of the student population with AASCD. A second topic, disproportionality was discussed. Federal requirements in reporting disproportionality have resulted in new regulations from the Ohio DOE. Special Education Profiles will include new categories and descriptions related to disproportionality in discipline data for students with disabilities. Pictures of newly installed playground equipment was shared. Old equipment was replaced recently, and students are enjoying the new equipment!

•DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT: Kris Dobbelaere shared professional development sessions that have occurred in the past month including Teacher Talks for Social Studies, STEAM, administrative professionals and media specialists. The NwOESC hosted all-county principal meetings for elementary, middle school and high school. Additional activities include OTES Pilot training, planning for manufacturing boot camp, creating a culture of using data, Fulton County Quiz Bowl, OLAC conference, and ESC networking. An update on the STEAM Class at Fairview MS, taught by Jake Jones was provided. Several ESC staff assisted Liberty Center recently in a professional development day, with Katie Jimenez facilitating. Breakout sessions included: De-escalation Strategies

(Troy Slattman), S.O.L.E (Kris Dobbelaere), Generational Poverty (Sally Kovar) and Differentiation (Kallie Gensler).

•DIRECTOR OF TECHNOLOGY: Chad Rex reported that he met with NWOCA to discuss the upgraded security camera project at the IEC. The camera project will begin in January. We are waiting for information on the communication system. Chad has been communicating with technology directors at districts where our intervention specialists will need to administer the new, online State alternate assessment. He will coordinate with them so that the test administration goes smoothly. Chad had a review meeting with our E-Rate consultant in order to discuss recent program changes and where we are at with our plans and documentation. Chad has been researching data backup solutions and met with vendors. As a part of our social media research and planning, we decided to move forward with a Facebook page. Chad is studying that process and in the early stages of developing that page. Chad has been working toward identifying which computers are in need of upgrading to Windows 10 due to Microsoft stopping support for Windows 7. Corey has been upgrading or deploying different computers where needed. Chad also shared that they have completed the security video project in the central office.

Approved the following items under the consent agenda format:

•Minutes from the regular board meeting held November 26, 2019.

•FINANCIAL TRANSACTIONS

•DONATIONS

-Napoleon Lions Club to the IEC Activity Fund - \$200.00

•AGREEMENTS

-NwOESC to provide to Stryker Local School District, Extended School Year Preschool Instructional Services for the period of 6/1/19-7/31/19.

-NwOESC to provide to Stryker Local School District, Speech Therapist Services for the period of 11/12/19-12/20/19.

•LEAVES

FMLA and Disability

•RESIGNATIONS

Sara Salaz, Paraprofessional, effective 12/13/2019

•EMPLOYMENT RECOMMENDATIONS

CONTRACTS

Certified Limited

Name	Contract	Length
Millen, Christopher	CERT-1 Yr	12/4/19-7/31/20

Substitute Paraprofessionals

Jordan Bailey, Debra Campbell, Vickie Gilcher, Cadalynn Hoellrich, Christie Vanzandt, Heather Voyer

**Substitute Teachers**

Richelle Avers, Jordan Bailey, Debra Campbell, Kenneth Cronin, Lindsay Ferguson, Cadalynn Hoellrich, Garrett Michalkiewicz, Madalyn Roth, Melissa Rummel, Nathalie Vajen, Christie Vanzandt, Heather Voyer

**Substitute for Transition Services**

Skeat Hug

**Student Teachers/Interns/Volunteers**

Saneholtz, Hayley, Speech-Language Pathologist Internship as a University of Toledo Student, Spring Semester, 2020 Placed with Katherine Maloney

- Approved the purchase of audit services of fiscal year 2018-19 from the Ohio Auditor of State. (Same as 2016-17 & 2017-18)

- Awarded depository agreement for the period of January 1, 2020 through December 31, 2024 as follows:  
Active Funds

Farmers & Merchants State Bank

Interim Funds

Farmers & Merchants State Bank

- Approved a Memorandum of Understanding with Huntington University for Occupational Therapy and Occupational Therapy Assistant Program clinical educational experiences for enrolled students, including all levels of fieldwork and/or doctoral experiential component projects for the occupational therapy programs.

- Approved 2020 membership dues to Ohio School Board Association including subscriptions to OSBA Briefcase (hard copy) and School Management News (hard copy).

- Approved participation in the OSBA Legal Assistance Fund Consultant Service Contract pursuant to R.C. Section 3313.171 for the period of 1/1/20-12/31/20.

- Recognized and commend outgoing board members for their service to Northwest Ohio ESC: Mrs. Sandy Friess (2 years) and Mr. Thomas Gerig (4 years)

- Established the following for the 2020 Organizational meeting:

DATE: Monday, January 27, 2020

TIME: 6:30 p.m.

LOCATION: NwoESC Conference Room

PRESIDENT PRO TEM: Ron Crawford

- Approved the following proclamation. The Superintendent recognizes each board member for their dedicated service to the NwoESC Governing Board, as January is Board Member Appreciation Month in the State of Ohio. We want to thank our educational service centers' governing board as well as those serving on area city, village, local, and joint vocational boards of education for planting seeds of success.

#### School Board Recognition Month

Proclamation:

WHEREAS, the mission of the public schools is to meet the diverse educational needs of all children and to empower them to become competent, productive contributors to a democratic society and an ever-changing world; and

WHEREAS, governing board members are committed to children and believe that all children can be successful learners and that the best education is tailored to the individual needs of the child; and

WHEREAS, governing board members work closely with parents, educational professionals, and other stakeholders to create the educational vision we want for our students; and

WHEREAS, governing board members are responsible for ensuring the structure that provides a solid foundation for our educational system; and

WHEREAS, governing board members are strong advocates for public education and are responsible for communicating the needs of the district to the public and the public's expectations to the district;

NOW, THEREFORE, BE IT RESOLVED that the Northwest Ohio Educational Service Center does hereby proclaim the month of January 2020 as School Board Recognition Month in Defiance, Fulton, Henry and Williams Counties. The Northwest Ohio Educational Service Center urges all citizens to join in recognizing the dedication and hard work of

governing board members and in working with them to mold an education system that meets the needs of both today's and tomorrow's children.

•Approved the following policy recommendations:

Policy 0113	Address	revised
Policy 1310	Employment of the Treasurer/Chief Financial Officer	revised
Policy 1340	Non-Reemployment of the Treasurer	revised
Policy 1615	Use of Tobacco by Administrators	new
Policy 1630.01	FMLA Leave	revised
Policy 2413	Career Advising	revised
Policy 3215	Use of Tobacco by Professional Staff	revised
Policy 3430.01	FMLA Leave	revised
Policy 4215	Use of Tobacco by Classified Staff	revised
Policy 4430.01	FMLA Leave	revised
Policy 5200	Attendance	revised
Policy 5350	Student Suicide	revised
Policy 5512	Use of Tobacco	revised
Policy 7300	Disposition of Real Property/Personal Property	revised
Policy 7434	Use of Tobacco on School Premises	revised
Policy 7440.03	Small Unmanned Aircraft Systems	new
Policy 8462	Student Abuse and Neglect	revised

INFORMATION/DISCUSSION ITEMS:

-NWOESC Business Advisory Council Meeting Minutes - September 10, 2019

-NWOESC Priorities 2019-20 - final

•SUPERINTENDENT'S REPORT: Kerri Gearhart shared that districts visits have been completed in Central Local, Patrick Henry, Swanton, Evergreen, Fayette, Edon, Pettisville, North Central, Archbold, Stryker, and Tinora. Later this year, the superintendent and CFO will be conducting presentations to interested area boards of education. NWOESC is working with Ohio School Board Association to conduct "Board Member Basics" training in January or February. This training will be open to all area board of education members, including ESC members. Several holiday activities have been planned this year – the NWOESC building staff had a Holiday Hoedown Christmas Luncheon on December 3. Those who attended had a great meal (barbeque and all the fixing's), entertainment provided by the Napoleon HS Jazz Choir, and an ornament exchange. The Horticulture program from Four County Career Center assisted with the centerpieces. Thanks to the committee – Linda Schlosser, Ashleigh Repp, Mikala Carpenter, Kristan Hughes, Patty Olmstead, Beth Lewis, Sharon Badenhop and Bobbie Jo Repp - who planned this fun event. The 3rd Annual Hearing Impairment Christmas Gathering was held on December 13. Thanks to Michelle Kruse and Lisa Giesige for organizing and planning this wonderful student event. 28 students from our service area attended for food, fun and fellowship! The IEC is holding a Christmas Breakfast for students on December 18. A special thanks to Troy Slattman and his wife Stephanie for going above and beyond with this event. Biometric Screenings were made available this fall to NWOESC staff and spouses with multiple dates and location options. 84 individuals chose to participate. Screening results are confidential and provide a personal health evaluation profile that include factors such as cholesterol, blood pressure, glucose, BMI, nutrition and sleep habits. Staff participating will be receiving a Subway gift card as a part of our Wellness Initiative. Safety Plans and Emergency Management Testing continue to be a focus of NWOESC. In addition to our stand alone sites (NWOESC Main Office, Independence Education Center, Northwest Ohio Opportunity Center, Delta Preschool, Tinora Poplar Ridge Preschool, and Defiance Preschool), we coordinate efforts with member districts that house NWOESC preschools. NWOESC

Consultant, Stacey Parrish is responsible for ensuring the requirements are met and submitted in a timely manner and her work is much appreciated. The doors to the ESC wing of the building are now secured throughout the day and can be accessed via key fob or front desk staff permitting access. Visitors or staff without fobs are asked to check in with front desk personnel upon entering the building, who can assist and/or direct them. Laura Kamp, NwOESC School Climate Facilitator, has been selected to present at the upcoming Mental Health & Social Emotional Learning Summit on February 25, 2020 at the Greater Columbus Convention Center. OSBA and other education groups and mental health associations are planning this free event which will offer learning opportunities geared for teachers, counselors, school psychologists, board members, administrators and other school staff. The summit also will include a Resource Fair in which agencies can share information on their resources that are available to district staff.

- As all of the business of the evening was complete, the meeting adjourned at 7:41 p.m. The next meeting, organizational followed by regular) will take place on Monday January 27, 2020 at 6:30 pm at the Northwest Ohio Educational Service Center, 205 Nolan Parkway, Archbold, OH.