

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their organizational and regular meeting held January 27, 2020.

The meeting was called to order at 6:30 p.m. by President Pro-Tem Ron Crawford. All in attendance recited the Pledge of Allegiance.

- Appointed Ross Stambaugh as Governing Board Member to fill the term of office for District #3 January 2020 – December 31, 2021 (formerly held by Sandy Friess).

- The Treasurer administered the oath of office to Jim George, Lori Weber, Deborah Gerken, and Ross Stambaugh.

### **ORGANIZATIONAL MEETING**

- Elected Nona Rupp as President of the NwoESC Governing Board for 2020.

- Elected Ron Crawford as Vice-President of the NwoESC Governing Board for 2020.

- Established the following for regular monthly meetings:

TIME: 6:30 PM unless otherwise noted  
SCHEDULE: 4<sup>th</sup> Tuesday unless otherwise noted  
LOCATION: NwoESC Conference Room  
DATES: February 25, 2020  
March 24, 2020  
April 29, 2020 (fourth Wednesday/ 6:00 PM start time)  
May 26, 2020  
June 23, 2020  
July 28, 2020  
August 25, 2020  
September 22, 2020  
October 27, 2020  
November 24, 2020  
December 15, 2020 (third Tuesday)

- Records commission to meet two times after the regular NwoESC Governing Board meetings.

- Approved the appointment of the Superintendent, Director of Special Education and the Director of Curriculum, Instruction, & Professional Development as purchasing agents for 2020 with the dollar limit of \$15,000 for the Superintendent per purchase, and \$7,500 for the Director of Special Education and the Director of Curriculum, Instruction, & Professional Development per purchase. Purchase requests in excess of the Superintendent's limit will require Board approval.

- Approved motion to grant the Treasurer/Chief Financial Officer, Homer Hendricks:

- Authority to pay bills, process payrolls, invest Board funds and make all necessary cash advancements to grants during 2020.
- Serve as the designee for each NwoESC governing board member effective 01/01/20 to comply with the requirements of the Ohio Public Records Law.

- Approved motion to allow the Superintendent, Kerri Weir (or her designee as applicable):

- To participate in Federal, State or other funded grants, contracts or agreements as they become available to the Board in 2020, and then be brought to the Board for ratification.
- To permit the superintendent to hire employees during 2020 contingent upon Board approval at the next regularly scheduled meeting.

- To authorize the Superintendent, on behalf of this Board, and to acknowledge acceptance of such offer on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance
- To approve school bus drivers and van drivers for Board certification who have met all of the established requirements. At the next regularly scheduled Governing Board meeting, these names will be approved also by the NWOESC Governing Board.

•Approved motion to set the fees to individuals requesting copies of the schedule of meetings, agenda, or notice of individual meetings.

•Approved a resolution expressing public purpose for educational service center activities.

•Appointed Jill Gilliland as Compliance Officer female representative and Steve Hastings as Compliance Officer male representative for the purpose of coordinating the Center's efforts to comply with applicable Federal and State laws and regulations, including the duty to address in a prompt and equitable manner any inquiries or complaints regarding discrimination/retaliation or denial of equal access (i.e. Civil Rights, Anti-Harassment, Section 504, ADA, and Title IX) for 2020.

•Appointed the following people to serve as OSBA Liaisons

OSBA Legislative Liaison: Brian Baker

OSBA Student Achievement Liaison: Christine Smallman

•Appointed the following Committees Members:

Audit/Finance Committee - Homer Hendricks, Ron Crawford, Jim George, and Ross Stambaugh

Building and Grounds Committee - Kerri Weir, Homer Hendricks, Brian Baker, Christine Smallman, and Deborah Gerken

Policy Committee - Kerri Weir, Homer Hendricks, Diane Wyse, Lori Weber, and Nona Rupp

•As the Organizational meeting was complete, Christine Smallman moved for adjournment, motion seconded by Jim George. Meeting adjourned at 6:55 pm. The regular meeting immediately followed.

## **REGULAR MEETING**

The regular meeting was called to order by Vice President Ron Crawford.

### **REPORTS:**

•OSBA LEGISLATIVE LIAISON: Brian Baker provided a legislative update. One week remains for lawmakers to implement changes to Ohio's Educational Choice Scholarship Program ahead of the Feb. 1 deadline. Legislators are considering a proposal that would temporarily remove buildings from the eligibility list if the building received an overall A, B, C or D grade on the most recent report card, if meeting certain provisions. Of the current 1,227 buildings on the eligibility list, 899 would be removed. The House Primary and Secondary Education Committee held second and third hearings on SB 89, which revises the law regarding career-technical education and joint vocational school districts. The Senate Transportation, Commerce and Workforce Committee passed SB 134, which increases the penalties for the offense of improperly passing a stopped school bus, allows images captured by school bus cameras to be used as corroborating evidence for such an offense and appropriates \$500,000 for fiscal years 2020 and 2021 for purchasing and installing cameras on school buses. The Senate General Government and Agency Review Committee held sponsor testimony on SB 248 which extends until Nov. 30, 2022, the moratorium on the requirement for storm shelters to be constructed for new school construction projects. The Senate

Government Oversight and Reform Committee held sponsor testimony on SB 225 which requires public schools to post signs that contain a toll-free telephone number that receives reports of child abuse or neglect. The Senate Health, Human Services and Medicaid Committee held a second hearing on SB 126 which provides \$70,000 every ESC in Ohio to assist with hiring social workers or mental or behavioral health professionals and to authorize a mental health professional to provide a crisis assessment to a suicidal minor without parental consent. On another note, Mr. Baker shared he will be attending a Federal Relations Network (FRN) conference in Washington D.C. in early February in efforts to advocate on behalf of public education. The FRN is our core grassroots network which provides a unique opportunity for local school board members to be engaged with their members of Congress.

- CFO/TREASURER:** Homer Hendricks discussed the distribution of mid-year program cost estimates with member districts and the upcoming fiscal 2021 program cost estimates. He shared the auditors have completed their onsite work with minor issues and anticipate releasing the final report in February. Mr. Hendricks presented staff have begun the work to move our human resources data and processes to Unified Talent. He also reviewed potential services with TSA Consulting to handle NWOESC's 403(b) plan and 457 plan management. Mr. Hendricks reminded board members to file their disclosure forms with the Ohio Ethics Commission by the May 15<sup>th</sup> deadline.

- DIRECTOR OF SPECIAL EDUCATION:** Jill Gilliland reported on the NWOESC Work Transition program at Four County Career Center. Caitlyn Pavel and Adrian Whitney compiled a packet of information to share with potential new students, families, and educators to help them in the decision making process. The Board received a packet. Ms. Gilliland shared that supervisors continue to work through staffing changes. We appreciate the support of the business office, including Brandi Nafziger, in these efforts. Due to increasing enrollment at the IEC, we have hired an additional intervention specialist, Cady Hoellrich. There are currently 78 students enrolled at the IEC. We have seen an increase in enrollment in the elementary grades over the past few years.

- DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT:** Kris Dobbelaere shared a variety of events and activities: IEC Christmas celebration, Swanton MS Manners Luncheon, Creating a Culture Using Data, Office Talk, and assisting with professional development in the Patrick Henry and Wauseon districts. Events being planned or upcoming include: Educator Boot Camp, Summer Honors Academy, Franklin B. Walter Student Scholarship and Recognition program, multiple quiz leagues and spelling bees, OTES 2.0 Training, Graduation credentialing, on-line book studies, and teacher talks for Band/Art, Family Consumer Science/Ag Science, and World Languages.

- DIRECTOR OF TECHNOLOGY:** Chad Rex reported on the progress of the Safety and Security Grant projects at the IEC highlighting that the new video surveillance system has been installed and training has taken place. Mr. Rex shared that the ESC increased its social media presence by rolling out an official Facebook page to highlight programs and share employment opportunities. Updates on the PRESIS software project were shared with a focus on the addition of the preschool online enrollment process being in development. Mr. Rex also shared that he will be representing NWOESC at the annual Ohio Educational Technology Conference next month where he will be recognized along with a small class of his respected colleagues that have also earned the certificate of Certified Educational Technology Leader (CETL) this year from the national association that promotes and advocates for educational technology professionals (i.e., Director of Technology, Chief Technology Officer).

Approved the following items under the consent agenda format:

- Minutes from the regular board meeting held December 17, 2019.

- FINANCIAL TRANSACTIONS**

- DONATIONS**

- Defiance Moose to the IEC Activity Fund - \$200.00

- AGREEMENTS**

-Holgate Lumber Company to provide to NwoESC, 21st Century (Holgate MS), Career Readiness, Service Learning, and Youth Mentoring Services for the period of 11/1/19-6/30/20.

-Project Respect to provide to NwoESC, 21st Century (Holgate MS), Positive Youth Development Services for the period of 11/1/19-6/30/20.

-The RIDGE Project, Inc. to provide to NwoESC, 21st Century (Defiance MS), Positive Youth Development Services for the period of 2/1/20-6/30/20.

-NwoESC to provide to Antwerp Local School District, Audiology Supported Services for the period of 8/15/19-6/15/20.

-NwoESC to provide to St. John Lutheran School-Freedom Township, Psychologist Services for the period of 8/15/19-6/15/20.

•LEAVES  
FMLA and Disability

•**RETIREMENTS**

Stuart Schnitkey, Building Maintenance Tech, effective 6/30/2020

•**RESIGNATIONS**

Amy Bressler, Paraprofessional, effective 1/30/2020  
Meredith Grime, Paraprofessional, effective 1/31/2020  
Teresa Hansen-Smith, Paraprofessional, effective 1/17/2020  
Andrea Valdez, Paraprofessional, effective 1/27/2020  
Kelly Wasnich, Paraprofessional, effective 1/14/2020

•**EMPLOYMENT RECOMMENDATIONS**

**CONTRACTS**

**Certified Limited**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Hoellrich, Cadalynn	CERT-1 Yr	1/7/2020-7/31/2020

**Classified Limited**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Lawniczak, Sara	CLASS-1 Yr	1/21/2020-7/31/2020
Wasnich, Kelly	CLASS-1 Yr	1/8/2020-7/31/2020

**Substitute Paraprofessionals**

Becky Arps, Sally Hogrefe, Ashley Hurst, Kristopher Lovingood, Jamie Osmun, Paige Sickmiller, Elizabeth Spangler, Alexandra Trivelas

**Substitute Teachers**

Becky Arps, Adriana Dockery, Skylar Finney, Lynda Fox, Joshua Hug, Ashley Hurst, Mia Hurst, Siera Kovar, Alexandria Lane, Kristopher Lovingood, Jamie Newman, Jamie Osmun, Timothy Phillips Sr., Paige Sickmiller, Elizabeth Spangler, Peyton Spiess, Zachary Tingley, Alexandra Trivelas, Blake Watkiss

**Student Teachers/Interns/Volunteers**

Avina, Mikala, Field Experience as a Huntington University Student, Spring Semester, 2020 Placed with Matt Ferguson

•Accepted the quote on behalf of the Ohio Migrant Education Center as fiscal agent for Voice Over IP (VOIP) Services and hardware for a five year period. All payments are to be made with Title I-C migrant grant funds beginning in fiscal 2020.

## **INFORMATION/DISCUSSION ITEMS:**

- OSBA Certificates of Appreciation for NwOESC Board Members were presented.
- Board Member Contact Information – review and update
- NwOESC Salary Schedule – preliminary discussion and review of service area information
- National School Board Association Annual Conference will be held April 4-6 in Chicago

•**SUPERINTENDENT’S REPORT:** Kerri Weir shared she will begin to explore options for Certified Water Operator services at the Independence Education Campus for the future to stay in compliance with EPA requirements. Superintendent Weir reported an annual update meeting was held with Jose Salinas, the Director of the Ohio Migrant Education Council (OMEC). NwOESC continues to serve as the fiscal agent for OMEC, which oversees regional migrant programming across the state. Nationally, approximately 94,000 migrant children participated in summer educational programming in 2016-17 (most recent information). Data indicates that roughly 1200 students participated in Ohio programs. Jose and his staff ensure programs are in place to identify, serve and support migrant students regardless of their diverse backgrounds and needs. Jose has developed very strong connections with the Ohio Department of Education Office of Federal Programs staff and is a valuable resource to others in our state and nation. Superintendent Weir shared that NwOESC has been selected to participate in the Educator Evaluation Process Review. The review will examine teacher, principal, and school counselor evaluation data from the 2018-19 school year. ODE selects districts to participate, and every district in Ohio is selected at least once every 4 years to ensure implementation of the evaluation systems (OTES, OPEC, OSCES) are accurate and consistent. The NwOESC Fiscal Committee will meet in February in conjunction with the monthly Superintendent meeting. In 2015, NwOESC established a fiscal committee comprised of superintendent and treasurer representatives of our member districts to increase communications, promote transparency and gain district feedback regarding NwOESC fiscal operations. This committee has been utilized to help work through the re-amendment of the building lease with NWOCA, the creation of an ESC Operating Balance policy, the adjustment in IEC billing from biannual student count to actual days of enrollment, and the establishment of ESC Consortium Classroom hosting offset. Last year, the committee discussed the overall ESC billing process cycle, and as a result NwOESC instituted an additional opportunity for districts to crosscheck the student lists in our efforts to increase accuracy and streamline our billing processes. Finally, it was shared that NwOESC will be partnering with OSBA to offer free training to board of education members and central office administrators the evening of February 19.

•Entered into Executive Session for the purpose of investigation of charges or complaints against a public employee, official, licensee, or student. No action was taken.

•As all of the business of the evening was complete, Christine Smallman moved for adjournment, motion seconded by Ross Stambaugh. Meeting adjourned at 7:53 pm. The next meeting will take place on Tuesday, February 25, 2020 at 6:30 pm. at the Northwest Ohio Educational Service Center, 205 Nolan Parkway, Archbold, OH.