

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their regular meeting held April 26, 2022.

The meeting was called to order at 6:30 p.m. by President Brian Baker. All in attendance recited the Pledge of Allegiance.

## REPORTS:

•**OSBA LEGISLATIVE LIAISON:** Brian Baker reported on several legislative items. A federal court panel issued an opinion directing the Ohio Redistricting Commission to approve a new set of state legislative maps by May 28, or the panel will order the use of the commission's third set of previously approved maps for use in the Aug. 2 primary. Gov. Mike DeWine signed into law HB 126, which modifies the board of revision process significantly. HB 95 was signed into law, which appropriates \$338 million in fiscal year 2022 to the federal school lunch program. Gov. DeWine also signed into law SB 135, which requires school districts to include in career advising policies information on career fields with associate degrees and certificates and the Reserve Officers' Training Corps. The bill also requires the state superintendent of public instruction, chancellor of the Ohio Department of Higher Education and director of the Ohio Department of Job and Family Services to develop a statewide apprenticeship program for high school students. Lastly, the bill modifies an existing property tax exemption for qualified renewable energy facilities to require coordination with JVSs and career-tech centers, among others, to train individuals for careers in wind or solar energy. Finally, Gov. DeWine signed into law HB 397, which revises the law regarding agricultural leases, among other provisions.

•**CFO/TREASURER:** Homer Hendricks announced Ericka Prigge has been hired as the payables accountant replacing Bobbie Jo Repp. He shared a new financial graph with the board to compare expenses to date against the prior year. Mr. Hendricks also updated the board on employment contracts and salary notices along with district service contracts.

•**DIRECTOR OF SPECIAL EDUCATION:** Jill Gilliland shared information about the HOPE (Helping Others Prosper Every Day) Center program at Edgerton, available beginning in the 2022-23 school year. Intensive educational services are being designed to serve students for whom communication is a high need, including students with autism. This program is available to any students in the four county area through an IEP team decision. Mrs. Gilliland also shared a summary of staffing positions that are open for the 2022-23 school year, including K-12 and preschool intervention specialists, speech language pathologists, a special education supervisor, and paraprofessional positions.

•**DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT:** Andy Hunter noted that during the 2022-2023 school year, districts will all have to transition to the new evaluation system for administrators, OPES 2.0. On May 17, 2022 OPES trainers will be putting on bridge training for area superintendents as they work to get credentialed in this new system. Mr. Hunter mentioned that Summer Honors Academy will take place June 6-9 at Archbold Elementary School and we currently have 337 students registered to attend. Finally, Mr. Hunter spoke about the first annual NwOESC Quiz Off taking place May 9, 2022 as the champion and runners-up from each county will compete in a fun new event. A big thank you to Pettisville Schools for hosting this event.

•**DIRECTOR OF TECHNOLOGY & OPERATIONS:** Chad Rex shared that he and Corey Todd are researching a systems infrastructure improvement project related to the management of accounts and all devices. In recent weeks, Larry Davis identified a glycol leak in our HVAC system and we have received quotes for resolving the issue. At IEC, Chuck Lero changed the faucets in the kitchen sink and added a water bottle fill station to the drinking fountain upstairs. All fountains have a fill station now. Larry Davis has finalized plans for the landscape project at the main building. Four County Career Center students will be onsite in the coming weeks. We will complete the front of the building landscape project in June. Mr. Davis had fixed various water leaks in the main building. The parking lot will have crack fill and striping done in July. Mr. Rex reported that he shared with staff recently an Emergency Response Guide for the main building. This guide is a simple one-page document that provides guidance for security, fire and health/medical situations. Mr. Rex also highlighted the solar project's activity that will be occurring this

week. There will be an electrical shutdown on Friday, April 29 and Saturday, April 30. This will make the necessary connections for the solar array and the building. The next step will be waiting on Toledo Edison to approve the commissioning and switch over, anticipated to happen in May.

•Approved the following items under the consent agenda format:

•Minutes from the finance committee and regular board meeting held March 22, 2022.

**•AGREEMENTS**

-Lutheran Special Education Ministries to provide to NwoESC (EANS-St. John Lutheran School), Academic Support Services for the 2021-2022 school year.

-Lutheran Special Education Ministries to provide to NwoESC (EANS-St. Paul Lutheran School), Academic Support Services for the 2021-2022 and 2022-23 school year.

-NwoESC to provide to Central Local Schools, Speech Language Pathologist Services for the period of 4/1/22-4/30/22.

-NwoESC to provide to Four County Career Center, Superintendent Search Services for the period of 3/17/22-position is finalized or until agreed upon by both parties to terminate services.

-NwoESC to provide to Northeastern Local Schools, Speech Therapist Services for the period of 11/15/21-6/15/22.

-NwoESC to provide to Sylvania City Schools, Independence Education Center Services for the period of 3/6/22-6/15/22.

-To approve Annual Service Agreements with the following districts for the 2022-23 school year per R.C. 3313.845:

- Archbold Area Local Schools
- Defiance City Schools
- Evergreen Local Schools
- Hicksville Exempted Village Schools
- Liberty Center Local Schools
- Montpelier Exempted Village Schools
- Northeastern Local Schools
- Pettisville Local Schools
- Stryker Local Schools

**•PURCHASES**

-Dignified Learning to provide to NwoESC, RemotEDx Project Work with FY22 RemotEDx PLCO Grant funds.

**•LEAVES**

FMLA and Disability

**•RETIREMENTS**

Cox, Sharon, Job Trainer, effective 9/30/2021

Lero, Phyllis, Paraprofessional, effective 7/31/2022

Sechrist, Daniel, Adapted Physical Education Teacher, 5/31/2022

**•RESIGNATIONS**

Cheney, Alexandra, Paraprofessional, effective 4/8/2022

Eckley, Lindsey, Intervention Specialist, effective 7/31/2022

Harvey, Becca, Remediation Teacher, effective 7/31/2022

Repp, Bobbie Jo, Payables Accountant, effective 4/17/2022

Shook, Alicia, Intervention Specialist, effective 7/31/2022  
Tietje, Tara, Intervention Specialist, effective 7/31/2022

•**EMPLOYMENT RECOMMENDATIONS**

**CONTRACTS**

**Certified Administrative**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Altman, Michael	ADM-1 YR	7/1/2022-6/30/2023
Bell, Heidi	ADM-2 YR	7/1/2022-6/30/2024
Curry, Jestine	ADM-2 YR	7/1/2022-6/30/2024
Downing, Mariah	ADM-2 YR	7/1/2022-6/30/2024
Ensign, Ashley	ADM-2 YR	7/1/2022-6/30/2024
Lambert, Dorothy	ADM-1 YR	7/1/2022-6/30/2023
Merillat, Troy	ADM-2 YR	7/1/2022-6/30/2024
Myers, Jane	ADM-2 YR	7/1/2022-6/30/2024

**Classified Administrative**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Gutierrez, Maria	ADM-3 YR	7/1/2022-6/30/2025

**Certified Limited**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Bohls, Andrea	CERT- 1 Yr	8/1/2022-7/31/2023
McClellan, Jacob	CERT- 1 Yr	8/1/2022-7/31/2023

**Classified Limited**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Goliver, Elijah	CLASS- 1 Yr	6/1/2022-7/31/2022
Goliver, Isaiah	CLASS- 1 Yr	6/1/2022-7/31/2022
Prigge, Ericka	CLASS- 1 Yr	4/14/2022-6/30/2022

**SALARY NOTICES**

**Certified Notice**

**Name**

Dunham, Jody  
Gensler, Kallie  
Gilliland, Jill  
Hastings, Steven  
Hunter, Andrew  
Knueven, Jamie  
Kovar, Sally  
Parrish, Stacey  
Ritter, Kristine  
Saneholtz, Brent

Soltis, Jessica  
Weir, Kerri

**Classified Notice**

**Name**

Hendricks, Homer  
Repp, Ashleigh  
Schlosser, Linda  
Sears, Melissa  
Soards, Kathy

**21st Century Site Coordinators**

Hicksville- Sandra Brown, Nathan Ferrell, Ashley Smith

**21<sup>st</sup> Century Teachers**

Hicksville- Heidi Turnbull, Rachel Wehman

**21<sup>st</sup> Century Program Assistant**

Hicksville- Diane Zeedyk

**Substitute Speech-Language Pathologist for School Year 2022-2023**

Kelley Phillips

**Substitute Occupational Therapist**

Jenna Wells

**Substitute Paraprofessionals**

Leanne Anthony, Cynthia Bolich, Jessica Eicher, Stephanie Martinez, Jaclyn Rondeau

**Substitute Teachers**

Hailey Baldwin, Amaya Boyd, Jessica Eicher, Addison Elser, Katie Geis, Lynn Groll, Alexis Kiesling, Gary Langenderfer, Katelyn Meyer, Leah Miller, Washington McGilvery III, Noah Parsons, Justin Reckner, Hunter Rex, Amber Schliesser, Matthew Stemer

**Summer Honors Academy Teachers**

Jacob Palte

**Student Teachers/Interns/Volunteers**

Rose-Arnett, Annie, Student Teaching as a BGSU Student, Fall Semester 2022, Placed with Michelle Winters

•Approved a Certified Administrative Contract Recommendation:

Kruse, Michelle    ADM-3 YR    7/1/2022-6/30/2025

•Approved a three (3) year contract with Chad Rex as Director of Technology and Operations commencing August 1, 2022-July 31, 2025. All other terms are consistent with his previous contract or as approved by the governing board.

•Approved a three (3) year contract with Jose Salinas as OMEC Director commencing August 1, 2022-July 31, 2025. All other terms are consistent with his previous contract or as approved by the governing board.

•Approved motion to honor employees for Staff Appreciation Week May 2-6, 2022. The Superintendent, Administrative Team and Board of Education would like to publicly thank all NwoESC staff for their

excellent work in providing quality services to our area districts and students and building valued partnerships throughout the NwoESC service area.

- Approved the IEC/Opportunity School calendar for the 2022-23 school year as presented.
- Amended the 2022-23 Salary Schedule to reflect an adjustment for the position of OMEC Migrant Recruiter. The position will be removed from the “Hourly Pay Schedule Grade 3”, added to the “Other Position Pay Rates”.
- Approved a resolution dispensing with statutory bidding procedures due to conditions of urgent necessity. Northwest Ohio Educational Service Center Board of Education desires to immediately undertake repair of the HVAC System at the Board of Education Offices to help ensure the safety and security of property, students, staff and visitors. Warner Mechanical will commence the work on the project immediately.

#### **INFORMATION/DISCUSSION ITEMS:**

- Summer Operational Hours - NwoESC will implement a summer operating schedule effective June 6 – July 29, 2022, compacting hours into a Monday through Thursday schedule. Public hours will be Monday – Thursday 8:00 AM – 4:00 PM. This will save on operational expenses as well as allow larger building projects to be completed without disruption.
- New Holiday Mandate – Juneteenth (June 19); In early March, Governor DeWine signed into effect Senate Bill 11, to require Juneteenth as a paid holiday for all regular nonteaching school employees employed on an eleven or twelve month basis. Guidance indicates the holiday is to be observed annually on June 19, and if falling on a weekend, observed the next closest weekday if possible. For 2022, this holiday will be observed by the NwoESC on Monday, June 20, 2022.
- Redistricting of ESC Territory and Governance – With the release of the State’s decennial census data by the US Census Bureau, NwoESC is required under ORC 3311.054 to go through the redistricting process by July 1, 2022 .A map of our districts and townships was reviewed. Additional data is expected from the Maumee Valley Planning Organization that will assist NwoESC in reviewing population changes.
- Financial Disclosure Statements due to Ohio Ethics Commission May 16, 2022

•**SUPERINTENDENT REPORT:** Kerri Weir reported on several items. The Four County Career Center Superintendent Search is underway with Round 1 interviews set for later this week. The Everside Health Clinics (formerly Activate Healthcare) remain popular with staff who elect health/medical coverage for self and/or family members. Clinics are located in Archbold, Defiance, Bryan, Napoleon and Wauseon - with Archbold being the location with the highest usage. Recently, Everside Health went live with a new electronic medical record (EMR) system called eClinicalWorks. The transition enabled them to provide additional tools that members can utilize to ensure the care they receive is as efficient and personalized as possible. Members can set up an account to access this new tool through the website (<https://members.eversidehealth.com>) or by downloading the Everside Healthcare App. The administrative team is working through the May Certified and Classified contract recommendations. As projections are reviewed and staffing plans developed, recommendations for contract renewals and salary notifications will be made. Our goal is to secure staff as part of our team who will work to enhance the services and supports provided to our member districts on behalf of students. Administrative Professionals Day will be celebrated on April 27, with a lunch out for main office staff. The administrative professional staff at the ESC are top notch and very much appreciated for all they do to provide excellent services. Key staff at NwoESC and NBEC met recently for review and discussion of building/facility needs. On April 20, the Archbold Police Department, under the leadership of Chief Leo Wixom, provided ALICE training to NwoESC and NBEC staff who work primarily out of the main office. Approximately 65 individuals participated. The trainings are part of our larger focus on safety and security, and included information, discussion and simulation. Stacey Parrish coordinated this event. It is anticipated additional trainings will be held in the future, at both the ESC Main Office and the Independence Education Center/Opportunity School. Planning for the 2022-23 School Year continues to evolve. Bus and Van Driver Training will take place on

Monday, August 1, 2022 at Archbold HS with speaker Jesus Villahermosa, with district options to attend virtually. Chad Rex and Ashleigh Repp are heading up this planning. Andy Hunter and crew continue to plan our second annual PD Palooza event, set for Tuesday, August 2, 2022 with speaker Gerry Brooks as well as many breakout sessions, food trucks and festivities. Registration has surpassed 300 and we are excited to see this event grow and evolve! The NWOESC 2022 Administrators' Conference is set for Friday, August 5, 2022 with keynote speaker Joe Sanfelippo as well as other agencies/presenters including Ennis Britton, BASA, ODE, OAESA, OASSA, and OTESSA. The theme is "Lead From Where You Are" and we anticipate a great turn out from our member districts. The 2022 NWOESC Fall Staff Meeting is set for the morning of Tuesday, August 9, 2022 for all NWOESC staff to attend. Mr. Brock Mealer will be providing our keynote, and we again plan to have a large tent and variety of food trucks on the premise for staff to enjoy lunch and networking. Finally, new staff orientation modules are being reviewed and updated in our efforts to provide critical orientation material to new staff through the Public School Works platform using customized courses.

- Entered into Executive Session for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official. No action was taken upon exiting the session.

- As all of the business of the evening was complete, the meeting adjourned at 8:26 p.m. The next meeting will take place on May 24, 2022 at 6:30 p.m. at the Northwest Ohio Educational Service Center, 205 Nolan Parkway, Archbold, OH.