

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their regular meeting held June 23, 2020 via face to face and remote meeting.

The meeting was called to order at 6:30 p.m. by President Nona Rupp.

The board commended Kris Dobbelaere, Director of Curriculum, Instruction & Professional Development for her excellent work and wished her well as she concludes her time at the ESC in July.

## **REPORTS:**

•**OSBA LEGISLATIVE LIAISON:** Mr. Baker shared several legislative items of interest. Gov. Mike DeWine signed HB 164. The bill, which originally dealt with student religious expression in public schools, was amended and passed by the General Assembly to address school district operations for the 2020-21 school year. Due to the emergency clause in the bills, the legislation took effect immediately. Additionally, DeWine announced that contact practice for all sports activities are permitted to resume on June 22. The House Primary and Secondary Education Committee passed HB 367, which requires the state to recommend a job description for school counselors; requires public schools to consider those recommendations when preparing job descriptions and assigning duties for school counselors; and requires the designation of a school counselor liaison at the Ohio Department of Education. The committee held sponsor testimony on HB 465, which authorizes the creation of school zones around preschool education programs that are operated by an ESC that is located on a street or highway with a speed limit of 45 mph or more. The House Finance Committee held a third hearing on HB 670, which makes capital re-appropriations for certain agencies, including the Ohio Facilities Construction Commission, for the biennium ending June 30, 2022. The committee amended HB 13, which establishes the residential broadband expansion program. House Insurance Committee held a second hearing on HB 679, which establishes and modifies requirements regarding the provision of telehealth services of school psychologists, speech-language pathologists and occupational therapists, among others. The House passed Senate Bill SB 4, which was amended to include \$300 million new dollars for K-12 school building construction. The bill originally added \$100 million to the Ohio Facilities Construction Commission budget. The House passed HB 436, which requires professional development for screening and intervention for children with dyslexia; requires school districts to establish structured literacy certification procedures; and requires districts to employ specified ratios of structured literacy certified teachers. The House Primary and Secondary Education Committee held sponsor testimony on HB 612, which delays the requirement for public schools to submit a new five-year forecast prior to Dec. 31, 2020.

•**OSBA STUDENT ACHIEVEMENT LIAISON:** Dr. Christine Smallman shared a series of meetings were held recently for OSBA liaisons regarding guidance for the reopening of school in the fall. Additionally, Dr. Smallman shared efforts at Boise State University with online learning resources and the use of support dogs, both face-to-face and virtually, to support students during this time of school closure.

•**CFO/TREASURER:** Homer Hendricks discussed the agreement with Julian & Grube to complete the annual cash basis financial statements. He reviewed several end of the fiscal year processes with a focus on the final program costs. Mr. Hendricks also reminded the board about completing their financial disclosure filings with the Ohio Ethics Commission if they have not already done so.

•**DIRECTOR OF SPECIAL EDUCATION:** Jill Gilliland reported that 269 children attended early childhood screenings between June 1 and 12th. Social distancing and safety precautions were in place, and our team did a fabulous job of planning and executing. School Psychologists are investigating options for moving forward with evaluations during this time of restrictions. The NWOESC participated in piloting OTES 2.0 this past year, including use of the Ohio Evaluation System (OES) to report teacher ratings. Thank you to our team for their teamwork in this project.

•**DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT:** Kris Dobbelaere introduced and welcomed Josh Clark as the new Director of Curriculum, Instruction and Professional Development. Kris also shared that Jill Gilliland, Josh Clark and Kris worked collaboratively with ESC's from around the state to develop a dashboard for district use entitled Reframing Education to provide resources and support to districts as they work their way through pandemic decisions. Kris shared planning for the 20-21 school year and that the Curriculum team is planning professional development that is relevant and flexible to meet district needs. An update was also provided regarding OTES 2.0 training which is being facilitated by consultants Josh Clark, Kallie Gensler and Katie Jimenez.

•**DIRECTOR OF TECHNOLOGY & OPERATIONS:** Chad Rex reported that the local technology leaders are meeting biweekly via Zoom to stay connected during this unique Summer. Chad is enjoying the facilitation of this group especially during times like this when the group is encouraging and supporting each other through a shared experience. The tech department completed their annual technology recycling and disposal process. Larry Davis, our new Maintenance Technician, has begun his employment with us and has been learning from Stu. Mr. Rex researched sneeze guard options for the front desk area and is waiting for a quote from a local company. Mr. Rex shared information on the effort to meet with companies that could analyze our energy consumption, improve efficiencies, and optimize comfort. The tech department is thrilled to report that they have completed their server migration project. They consolidated two servers into one. They also communicated the new file backup process to staff which was effective June 1. Cleaning and sanitizing supplies have been ordered and placed in the main office for staff to use in the workroom and for their workstation environment. Chad also communicated to districts that our background check services were ready for scheduling. The business office has been scheduling appointments and following recommended safety procedures.

Approved the following items under the consent agenda format:

•Minutes from the regular board meeting held May 26, 2020.

•**FINANCIAL TRANSACTIONS**

•**DONATIONS**

-United Way of Defiance County to the IEC Activity Fund - \$500.00

•**AGREEMENTS**

-Businessmap to provide to NwoESC, Erate Consultant Services for the period of 7/1/20-6/30/22.

-Hicksville Exempted Village Schools to provide to NwoESC, Paraprofessional Services for the period of 8/15/20-6/15/21.

-Julian & Grube to provide to NwoESC, Cash Basis Financial Statement Preparation Services for the period of 7/1/20-6/30/23.

-NwoCA to provide to NwoESC, Rent-A-Tech Services for the period of 7/1/20-6/30/21.

-NwoCA to provide to NwoESC, Technical Services for the period of 7/1/20-6/30/21.

-NwoCA to provide to NwoESC, NOVA online learning services for the period of 7/1/20-6/30/21.

-NwoESC to provide to Antwerp Local Schools, Audiology Supported Services for the period of 8/15/20-6/15/21.

-NwoESC to provide to Montpelier Exempted Village Schools, Extended School Year Services for the period of 6/1/20-8/20/20.

•**LEAVES**

FMLA

Prigge, Kaela, Intervention Specialist, beginning approx. 9-1-2020; 6 weeks

•**RESIGNATIONS**

Mallet, Kathy, School Psychologist Support, effective 7/31/2020  
Owen, Ashley, Office Specialist, effective 7/6/2020  
Ramirez, Oscar, Migrant Recruiter, effective 5/26/2020  
Shook, Amber, Intervention Specialist, effective 7/31/2020  
Weaver, Megan, Intervention Specialist, effective 7/31/2020  
Weber, Christine, Paraprofessional, effective 7/31/2020

•**EMPLOYMENT RECOMMENDATIONS**

**CONTRACTS**

**Certified Limited**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Rittichier, Ron	CERT-1 Yr	8/1/2020-7/31/2021
Tietje, Tara	CERT-1 Yr	8/1/2020-7/31/2021
Tripp, Nichole	CERT-2 Yr	8/1/2020-7/31/2022
Tyson, Stephanie	CERT-1 Yr	8/1/2020-7/31/2021
Warner, Page	CERT-1 Yr	6/1/2020-8/31/2020

**Classified Limited**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Bly, Lexi	CLASS-2 Yr	8/1/2020-7/31/2022
Langinbelik, Roma	CLASS-1 Yr	4/1/2020-12/31/2020

**Classified Continuing**

<b>Name</b>	<b>Contract</b>	<b>Beginning</b>
Sobecki, Abbey	CLASS-CONT	8/1/2020
Sullivan, Dawn	CLASS-CONT	8/1/2020

**Certified Extended School Year**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Bauerle, Amy	CERT-1 Yr	6/1/20 – 8/14/20
Chafins, Sarah	CERT-1 Yr	6/1/20 – 8/14/20
Maloney, Katherine	CERT-1 Yr	6/1/20 – 8/14/20
McCann, Lindsey	CERT-1 Yr	6/1/20 – 8/14/20

**Classified Extended School Year**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Cook, Julie	CLASS-1 Yr	6/1/20 – 8/14/20
Gerig, Kristy	CLASS-1Yr	6/1/20 – 8/14/20

**Certified Supplemental**

Fouts, Jill	CPI-Trainer-1 Yr	7/1/2020-6/30/2021
Hastings, Steven	CPI-Trainer-1 Yr	7/1/2020-6/30/2021
Lewis, Elizabeth	CPI-Trainer-1 Yr	7/1/2020-6/30/2021
Slattman, Troy	CPI-Trainer-1 Yr	7/1/2020-6/30/2021

Volkert, Michael	CPI-Trainer-1 Yr	7/1/2020-6/30-2021
Brown, Alissa	LPDC-1 Yr	9/1/2020-6/30/2021
Mabee, Susan	LPDC-1 Yr	9/1/2020-6/30/2021
Olmstead, Patricia	LPDC-1 Yr	9/1/2020-6/30/2021
Sidle, Shanna	LPDC-1 Yr	9/1/2020-6/30/2021

**Classified Supplemental**

Groll, Kelly	CPI-Trainer-1 Yr	7/1/2020-6/30/2021
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**21st Century Site Coordinators**

Defiance Middle School – Melissa Barnhart

Patrick Henry Elementary School – Bryan Hieber

Pike-Delta-York Elementary School – Ellen Bernal

Wauseon Middle School – Stacy Beaverson, Amber Fryzel, Amy Kreiner

**21<sup>st</sup> Century Teachers**

Defiance Middle School – Cynthia Cereghin, Mary Frank, Edward Miller, Sara Ohm, Amanda Rettig

Pike-Delta-York Elementary School – Kirsten Mignin, Michelle Stickley

Holgate High School – Michelle Hohenberger

Patrick Henry Elementary – Beth Hoops, Amy Kirkendall, Lisa Kleman, Rebecca Leonard, Tabitha Maas, Karen Phillips, Cheryl Shively, Angela Schroeder, Taylor Ziegler

Swanton Middle School – Madeline Byers, Taryn Casteel, Brooke Chinni, Kersten Davis, Kimberly Kahl, Ariel Ohlemacher, Leigh Pancoast, Kori Reiser, Jennifer Schmidt, Dakota Ulrich

Wauseon Middle School – Amy Boyers, Christian Crew, William Friess, Amber Fryzel, Kevin Heintschel, Allison Hilton, Kevin Kreiner, Catherine Lemley, Lauren Martinez, Katie Miller, Ashley Oyer, Christopher Thomas, Sheila Vernot, Christine Zirkle

**21<sup>st</sup> Century Program Assistant**

Defiance Middle School – Michelle Scott

Patrick Henry – Peggy Schwiebert

Pike-Delta-York Elementary School – Angelina Barnes, Olga Hall, Susan Starr

Swanton Middle School – Deborah Mangas, Dawn Sullivan

Wauseon Middle School – Susan Benson, Susan Coll, Victoria Godsey, Gwendolyn Wills

**21st Century Specialized Education Assistants**

Pike-Delta-York Elementary School – Angelina Barnes, Brenda McCullough, Dana Meiring, Susan Starr

**21<sup>st</sup> Century Drivers**

Wauseon Middle School – Dennis Peabody, Rebecca Peabody

### **Substitute Paraprofessionals**

Jeri Beaverson, Karen Breece, Jennifer Brubaker, MaryAnn Bunke, Brenda Detmer, Corrine Ehrhart, Jessica Fleetwood, Susan Gerig, Marlo Hanak, Sally Hogrefe, Susan LaDuke, Randy Luke, Pamela Menz, Martha Ringenberg, Susan Stalter

### **Substitute Teachers**

Jannette Adkins, Brigette Bartko, Melinda Bell, William Blystone, Bruce Brown, Daniel Bruner, John Bucklew, Kathryn Burk, Cynthia Champer, Courtney Cobb, Susan Coll, Cherie Dupler, Tammy Elling, Phillip Fogle, Andrea Freimuth, James Gallehue, Greg Gobrogge, Jeffery Gonzales, Beth Headley, Sandra Hillard, Michelle Hoffman, Rodney Koch, Randy Luke, Alexander Lutheran, Jill Mack, Sarah Macsary, Ashley McClure, Natalie Miller, Beth Nagel, Christine Nash, Elizabeth Panning, Tricia Pfund, Steven Pieracini, Sheryl Plank, Jan Revill, Margaret Schuurman, Dawn Sharpe, Cynthia Shoup, Susan Stalter, Dawn Stechschulte, Paul Stoll, Peggy Sullivan, Julie VanWormer, Laura Vasko, Ashlynn Waidelich, Megan Weaver, Helen Weese, Sheila Whitlock, Susan Wines, Laura Woloszyn

### **2019-20 Substitute Office Coordinator**

Kandice Lemley

### **2020-21 Substitute Office Coordinator**

Kandice Lemley, Patricia Shotwell

### **Bus Drivers**

Evergreen – Jeffrey Abrams, Gloria Baker, Rita Brand, Anna Boger, Tamara Bonaminio, Carrie Brown, Theresa Burgess, Quinn Chovanec, Paula Christlieb, Kathleen Donahue, Darcy Feeback, Terrie Ferguson, Kathi Fruchey, Susan Hanifan, Sally Hintz, Michael Huffman, Nicholas Kerekes, Rosalie Koch, Melissa Miller, Michele Morrin, Donna Neifer, Cynthia Pinkelman, Lindsey Piskac, Henry Roberts, Ashlee Ricker, Jeffrey Simon, Debra Slee, Dawn Spradlin, Lori Vandesande

Northeastern – Joseph Aschemeier, Jerry Beckman, Jacob Bostleman, Jennifer Brubaker, William Burkhardt, Joshua Burkholder, Angela Bussing, Melissa Coressel, Bryan Etzler, Michael Hall, Jusith Hancock, Joetta Henry, Thomas Henry, Kathleen Homier, Janelle Hoschak, Robert Kroeger, Cynthia Leenen, Rhonda Lehman, Kenton McQuillin, Doreen Robertson, Julie Sanders, Jon Wagner, Jami Young

### **Van Drivers**

Evergreen – Lucas Burkholder, Brittaney Cymbolin, Jacob Dawson, Douglas Deslover, Nancy Fortner, Aaron Schmidt

Northeastern – Lisa Maxwell, Craig Rutter, Jennifer Saner, Nicholas Siewert, Eric Tipton

- Approved a Resolution to Maintain Employment and Compensation of Employees, Contracted Service Providers and Consultants for the Remainder of the Fiscal Year 2020 to Support Continued Operations.
- Approved membership in the Ohio Educational Service Center Association (OESCA) for the period of 7/1/20-6/30/21.
- Approved a purchase of transmitter, receiver, hearing aids, and other amplification equipment from Phonak U.S., which is above the purchasing agent limit, with general funds.
- Approved membership in The Ohio Coalition for Equity & Adequacy of School Funding for 2020-21.
- Accepted the quote from Ohio School Plan for property, liability, and automotive insurance coverage for the period 7/1/20-6/30/21.
- Approved the FY21 appropriation measure for general funds as listed with carryover of current year encumbrances to arrive at the expendable budget amounts, and all other funds (special cost centers of 9000 and higher) with encumbrances also to be carried forward with their ending cash balances and appropriations into the new fiscal year.

•Approved transfer from the General Fund (001-0000) to the Building Maintenance Fund (001-9090) for fiscal year 2021. NBEC/NWOCA will be invoiced the identical amount for the fund with the combined resources allocated to pay all regular maintenance/custodial expenses in said fiscal year. Expenses will be reviewed prior to the end of the fiscal year to insure a positive fund balance.

**INFORMATION/DISCUSSION ITEMS:**

-Reviewed 'draft' copies of the following NwoESC handbooks for 2020-21:

- Certified Staff Handbook
- Classified Staff Handbook
- Preschool Parent Handbook
- IEC Parent/Student Handbook
- Northwest Ohio Opportunity School Parent Handbook/Student Handbook
- 21<sup>st</sup> Century Staff Handbook
- 21<sup>st</sup> Century Parent/Student Handbook (Sample)
- LPDC Handbook
- Bus/Van Driver Handbook

-Reviewed Vocational School Appointees with terms ending 12/31/2020

-Reviewed NwoESC Business Advisory Council Minutes from 03/10/2020

-Reviewed draft Policy 3220 – Standards-Based Teacher Evaluation (OTES 2.0) replacement policy

•SUPERINTENDENT'S REPORT: Kerri Weir shared Pettisville has elected to contract with NwoESC to assist in their search process. Regarding ESC fall events - Bus and van driver training will take place on Monday, August 3, 2020 from 8:00 – 12:00 via virtual training with presenters Nancy Blackwelder and Alan Stouder. Registration is underway. The Administrators' Conference is set for Friday, August 7, 2020 from 8:45 – 11:30 and will be a virtual event focusing on the restart of school and legal updates. The theme is "Every Student. Every Day. Whatever It Takes. The Annual Fall Staff Meeting is set for Tuesday, August 11, 2020 with the theme "Being Your Best You!" The meeting will be virtual this year. Staff will be asked to come into the office at their convenience that same week to pick up supplies, materials and welcome back gifts. New staff orientation will be handled on a case by case basis and with components incorporated into the fall staff meeting. The job description overhaul process is completed. Updated job descriptions will be going out to each staff member along with their wage notices later this month. The NwoESC Wellness Grant for 2020-21 has been submitted to NBHP for review. The funding requested would assist with incentives for biometric screening participation; for setting and tracking annual personal health and wellness goals; and for participating in a Fitness event or a commitment to on-going health or wellness activity. An end of year celebrations would be held as well. A summary of the energy audit conducted by Waible Energy Systems was presented.

•Entered into Executive Session for the purpose of investigation of charges or complaints against a public employee, official, licensee, or student and for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. No action was taken.

•As all of the business of the evening was complete the meeting adjourned at 8:13 p.m. The next meeting is scheduled to take place on Wednesday, July 28, 2020 at 6:30 p.m. at the Northwest Ohio Educational Service Center, 205 Nolan Parkway, Archbold, OH.