

The Search

The Archbold Board of Education is seeking qualified applicants for the position of Treasurer. Chris Ziegler has served as district Treasurer for the past 12 years, providing excellent fiscal leadership. The Board desires a strong fiscal leader with a commitment to excellence for the students, district and community. The Northwest Ohio Educational Service Center is assisting in the search.

The Application Process

Candidates are asked to complete the application through Applitrack:

<http://www.nwoesc.org/Searches.aspx>

Candidates will need to upload the following as part of the Applitrack application:

- ❖ Cover letter outlining interest and reason for applying
- ❖ Current resume
- ❖ Copy of current State of Ohio School Treasurer License or explanation concerning eligibility for license
- ❖ Copies of university transcripts
- ❖ Reference - Enter contact information in provided fields within Applitrack for 3 professional and 2 personal references

Direct questions to:

Kerri Weir, Superintendent
Northwest Ohio ESC
Phone: 567-444-4795
KWeir@nwoesc.org

Archbold Board of Education

Jeremy Hurst, President
Tyson Stuckey, Vice President
Karen Beck
Gina Benecke
Skeat Hug

Tentative Timeline

Application Deadline:
December 15, 2022

Interviews Begin:
January 2023

Intent to Employ:
February or March BOE Meeting

Preferred Start Date:
July 1, 2023
(with preference for summer days per diem as needed)

Employment Information

Archbold Area Schools will offer the successful candidate a multi-year contract. The salary and benefits will be competitive within the region and commensurate with experience and qualifications.

Equal Opportunity

Archbold Area Schools is an Equal Opportunity Employer. The Board of Education does not discriminate on the basis of race, color, national origin, sex, sexual orientation, disability, age, religion, military status, ancestry, genetic information (collectively, "Protected Classes"), or any other legally protected category, in its programs and activities, including employment opportunities.

Archbold Area Schools

Is seeking applicants for the
position of
Treasurer



**Deadline for applications
December 15, 2022**

The Community and Its Schools

The Village of Archbold is a vibrant community situated in Fulton County in Northwestern Ohio, roughly 45 miles west of Toledo. Archbold Village has a population of approximately 4,500 people and prospers economically from both agriculture and business.

The Archbold Area School District believes in excellence and embodies a strong sense of tradition – all achieved in partnership with a supportive and involved community. This rich history of extraordinary traditions combined with top-notch academic, co-curricular and extracurricular programs, make Archbold a premier district in Northwest Ohio.

The district is comprised of three buildings - Archbold High School, Archbold Middle School and Archbold Elementary School - serving Preschool through Grade 12 students with excellent facilities. The caring and dedicated staff and administration work collectively with the community to ensure student success. Together they partner to fulfill the District's mission... ***Preparing the Leaders of Tomorrow!***



District Profile

Number of students:	1214
Number of employees:	
Administrators	10
Certificated	82
Classified	49

Appropriations (FY23):	
All Funds	\$17,589,536
General Fund	\$15,010,724

Millage Rates:	
Inside PI	2.2 mills
Effective Outside (Res/Ag)	20 mills
Effective Outside (Bus/Com)	30.26 mills
Bond	0.04 mills
Emergency Levy	3.8 mills

Receipts (FY22):	
Local	52%
State	41%
Federal	7%

Valuation of District:	\$270,076,160
Per Pupil Expenditures:	\$11,331
Average Teacher Salary:	\$68,998



Qualifications

The Archbold Board of Education is looking for a highly skilled treasurer who will maintain a high standard of ethics, honesty and integrity in all personal and professional matters. Desired strengths/expectations of the new Treasurer include:

- ✓ Experience in governmental (school) accounting and reporting with EMIS.
- ✓ A thorough knowledge of and successful experience in sound fiscal management practices.
- ✓ Ability to develop both short and long-range financial forecasts.
- ✓ Ability to maintain fiscal credibility and to serve as the Board's spokesperson to communicate financial information to the district-wide management team and community.
- ✓ Ability to work cooperatively with the Board, superintendent and staff.
- ✓ Ability to evaluate staff performance.
- ✓ Ability to establish and maintain adequate internal accounting controls.
- ✓ Ability to serve as a contributing member of the management team.
- ✓ Familiarity with Ohio School Law and finance.
- ✓ Working knowledge and successful experience with cash management.
- ✓ The candidate must possess a valid treasurer license or show proof one can be obtained.
- ✓ Experience as a school treasurer is preferred.
- ✓ Residency in the district is preferred but not required