

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their regular meeting held October 25, 2022.

The meeting was called to order at 6:30 p.m. by President Brian Baker. All in attendance recited the Pledge of Allegiance.

## **REPORTS:**

•**OSBA STUDENT ACHIEVEMENT LIAISON:** Dr. Christine Smallman reported on several items related to student achievement. Akron City Schools held a ribbon cutting ceremony for the new Garfield Community Learning Center. The learning center is designed to help high school students learn career and technical skills to prepare them for the workforce. Students enrolled at Butler Tech and Career Development's auto collision and automotive technology programs built a racecar from a 15- year-old Ford Thunderbird. Students plan to race the rebuilt car, which features a 500-horsepower engine, at a local dirt racetrack. Research from Tyton Partners indicated that education experiences during the pandemic contributed to a roughly 10% overall decline in K-12 enrollment between spring 2021 and spring 2022. Factors are many and include dropouts, downward demographic trends (more students aging out), and deferments (holding student back, along with increased enrollment in alternative educational options.

•**CFO/TREASURER:** Homer Hendricks provided an update on the new insurance rates for calendar year 2023. He also discussed the K-12 Connectivity and MEP Identification & Recruitment grants. Mr. Hendricks reviewed his attendance at eFinancePlus and Unified Talent user group conferences over the last month. He shared information on OSBA Capital Conference in November including hotel reservations.

•**DIRECTOR OF SPECIAL EDUCATION:** Jill Gilliland reported that Kris Ritter, NWOESC CPI Trainer and Coordinator, obtained updated guidance from the Crisis Prevention Institute (CPI) on refresher training. Going forward, after a staff member attends an initial 8-hour CPI training, they should attend a 3 ½ hour refresher training every other year. Classroom staff members based at the IEC will attend a refresher course annually. Types of behavior support professional development for preschool staff will be reviewed. An update on the ECE grant, which offsets the cost of preschool tuition, was provided. We are currently utilizing 64 out of 120 available slots. A waiver allowing 3 year olds to be included became available earlier this year than in previous years. Jessica Fredrick, NWOESC Preschool Coordinator, continues to work with our team to share this opportunity with families with the goal of enrolling 120 children in this grant program. Mrs. Gilliland discussed efforts to attract additional paraprofessional applicants, including sending fliers home with children and sharing vacancies on social media.

•**DIRECTOR OF CURRICULUM, INSTRUCTION & PROFESSIONAL DEVELOPMENT:** Andrew Hunter pointed out that teacher value added reports recently came out. In an effort to better help area teachers understand their data, the department is piloting some virtual coaching on value added with several of our districts. Ashley Ensign, one of our Regional Data Leads, has really helped spur this idea and is excited to work with educators and their data. Mr. Hunter went on to discuss updates to the dyslexia legislation requiring all K-1 teachers to receive 18 hours of professional development before next school year, and applauded Mrs. Dorothy Lambert's efforts to be proactive in developing a plan to help facilitate these trainings.

•**DIRECTOR OF TECHNOLOGY & OPERATIONS:** Chad Rex reported that he completed the Ohio K12 Network Subsidy Grant and we will be receiving \$3,600. Mr. Rex and Mr. Corey Todd are leveraging a free implementation service offered by Microsoft to assist in developing the new device and staff management processes. A weekly meeting schedule is in place to work through the various components. The technology department is in the process of purchasing an email phishing training platform from TechGuard through a State contract with MCOECN and NWOCA. This is a required insurance measure and an industry best practice. Staff will become better trained on identifying emails that are not safe to interact with. Mr. Rex coordinated OMEC's migration to our website. They are now set up with their own section of our site enabling us to shut down their old server. Mr. Rex will be attending a statewide conference held by Ohio's technology leader association. Cybersecurity will be his main area of focus. Mr. Rex will be attending a reception honoring Ohio's growing list of Certified Educational Technology Leaders (CETL) that is provided

by the national organization of Consortium of School Networking (CoSN). Advocating the attainment of the CETL designation is a professional goal for Mr. Rex. The landscape project at IEC is moving forward with some help from their job coach and students in preparing the ground. Mr. Rex contacted Four County Career Center regarding their efforts to construct a bench for this area. Larry Davis, Chuck Lero and Mr. Rex will be completing the rest of the work. Weather and student availability has delayed the remaining landscape work at the main office. The recent building safety meeting has generated plans that Mr. Rex and Mr. Larry Davis will be organizing and executing.

- Approved the following items under the consent agenda format:

- Minutes from the regular board meeting held September 27, 2022

- DONATIONS**

- Dorothy Lambert to the Franklin B. Walter Celebration and Scholarships

- AGREEMENTS**

- Julia Rossow to provide to NwoESC, Counseling Services at St. John Lutheran School-Defiance (EANS Program) for the period of 8/15/2022-6/30/2023.

- NwoESC to provide to Anthony Wayne Local Schools, Instructional Services at the Liberty Education Center for the 2022-23 academic year.

- NwoESC to provide to Defiance City Schools/Holy Cross Catholic School, Speech Therapist Services for the period of 8/15/22-6/15/23.

- NwoESC to provide to Holgate Local Schools, Superintendent Search Services for the period beginning 10/17/22 until the position is finalized or it is agreed upon by both parties to terminate services.

- NwoESC to provide to Lake Local Schools, Visual Impairment (VI) Services for the period of 8/15/22-6/15/23.

- NwoESC to provide to Montpelier Exempted Village Schools, Instructional Services at the Liberty Education Center for the 2022-23 academic year.

- NwoESC to provide to Napoleon Area City Schools, ESL Instructional Assistant Services for the period of 8/15/22-6/15/23.

- NwoESC to provide to Swanton Local Schools, Occupational Therapist Services at St. Richard Catholic School for the period of 8/15/22-6/15/23.

- NwoESC to provide to Swanton Local Schools, School Psychologist Services at St. Richard Catholic School for the period of 8/15/22-6/15/23.

- NwoESC to provide to Swanton Local Schools, Speech Therapist Services at St. Richard Catholic School for the period of 8/15/22-6/15/23.

- LEAVES**

- FMLA and Disability

- RESIGNATIONS**

- Beres, Kelsie, Paraprofessional, effective 10/17/2022

- Briskey, Shannon, Intervention Specialist, effective 10/7/2022

- Mireles, Alissa, Paraprofessional, effective 10/28/2022

- Pilmore, Lori, Paraprofessional, effective 10/12/2022

- Wagemaker, Letty, Paraprofessional, effective 8/10/2022

- Wasnich, Kelly, Paraprofessional, effective 10/4/2022

## •EMPLOYMENT RECOMMENDATIONS

### CONTRACTS

#### Certified Limited

Name	Contract	Length
Kannel, Michelle	CERT-1 Yr	9/23/2022-7/31/2023

#### Classified Limited

Name	Contract	Length
Hallock, Tori	CLASS-1 Yr	10/13/2022-7/31/2023
Irving, Andrea	CLASS-1 Yr	10/26/2022-7/31/2023
Link, Sara	CLASS-1 Yr	10/24/2022-7/31/2023
Renollet, Stephanie	CLASS-1 Yr	10/26/2022-7/31/2023
Richard, Annette	CLASS-1 Yr	10/26/2022-7/31/2023
Siebenaler, Mary	CLASS-1 Yr	10/25/2022-7/31/2023

#### 21st Century Site Coordinators

Hicksville- Katelyn Niehaus, Jackalyn Siebenaler

#### 21<sup>st</sup> Century Teachers

Hicksville- Sandra Brown, Nathan Ferrell, Aubree Giddings, Melissa Liddell, Ryan Miser, Heather Taylor, Heidi Turnbull

#### Substitute Paraprofessionals

Emily Adams, Lauron Adkins, Isabelle Cohara, Amanda Dilbone, Megan Imbrock, Jan Lauro, Briana Love, Danielle McClay, Kayle Vasko

#### Substitute Teachers

Andrew Baker, Patricia Baughman, Kenneth Cronin, Kelsey Crow, Emma England, Brooklynn Grant, Susan Guilford, Savannah Harvey, Demetrius Hernandez, Jerica Hollenbaugh, Katelyn Huskins, Bailey Izor, Larry Lindsay, Briana Love, Dustin Obermyer, Jonathan Ragland, Maryann Reimund, Stephanie Robinson, Emilie Rohrs, Joe Schultz, Drema Shultz, Joan Sill, Kayle Vasko, Stanislava Volkman, Ruth Wenzinger, Layton Willson, Tabitha Wolf, Blake Zeedyk

#### Van Drivers

NwOESC – Ashlee Grunden, Desiree Staugler

#### Student Teachers/Interns/Volunteers

Cooper, Ellie, Methods Placement as a BGSU Student, Fall Semester, 2022 Placed with Michelle Winters  
Cooper, Ellie, Student Teacher as a BGSU Student, Spring Semester, 2023 Placed with Michelle Winters  
Manz, Elyse, Field Experience as a Rhodes State College Student, Fall 2022 Placed with Jenna Wessell  
Martin, Emma, Field Experience as a BGSU student, Fall 2022, Placed with Julie Shawber

•Approved a contract with Genacross Family and Youth Services, Inc. (GFYS) to collaborate together in an educational program with GFYS to provide the space for the services, equipment and milieu interventions, and NwOESC to provide the intervention specialists, related service personnel, and educational supervision for the program for the 2022-23 school year, effective July 15, 2022, which will automatically renew unless terminated under the terms of the contract

#### INFORMATION/DISCUSSION ITEMS:

- Policy Updates and Recommendations – 1st Reading

Policy 1617	Weapons	Revised
Policy 2220	Adoption of Courses of Study	Revised
Policy 2280	Preschool Program	Revised
Policy 2413	Career Advising	Revised
Policy 3217	Weapons	Revised
Policy 4217	Weapons	Revised
Policy 5335	Care of Students with Chronic Health Conditions	New
Policy 5336	Care of Students with Diabetes	Revised
Policy 6700	Fair Labor Standards Act (FLSA)	Revised
Policy 7217	Weapons	Revised
Policy 7440	Facility Security	Revised
Policy 7440.03	Small Unmanned Aircraft Systems	Revised
Policy 8210	School Calendar	Revised
Policy 8320	Personnel Files	Revised
Policy 8330	Student Records	Revised

- A summary of 2023 Benefit Increases for Health, Dental, Vision and Life was shared:
  - Northern Buckeye Health Plan (NBHP) recently set the health, dental, vision, and life rate increases for 2023. Across the consortium, the Traditional Access + healthcare plan will increase 6%, the High Deductible healthcare plan (HDHP Advantage) will increase 13%, dental plans will increase 1%, and vision and life insurance will see no increase. Staff will be receiving more detailed information as the open enrollment period approaches.
- FY23 Core Services and Departmental Priorities
  - The Administrative Team has developed preliminary agency and departmental priorities for the 2022-23 school year. The board will review and provide input, with finalization intended for the November meeting.
- Superintendent and Treasurer evaluations were distributed.

•**SUPERINTENDENT REPORT:** Kerri Weir reported the Holgate Local School District has contracted with NWOESC for their superintendent search, as current Superintendent Kelly Meyers has announced her departure at the conclusion of the 2022-23 school year. A preliminary meeting was held with the board to establish the timeline and other components of the search. The Archbold School District has indicated an interest in assistance with their Treasurer search, as Chris Zeigler will be finishing out this school year. A meeting is set for next week. We have preliminary word that an SRO has been assigned to the Independence Education Center for 1 day per week through a grant received by the Defiance County Sheriff's Office. Filling this role is Jim Hall, Deputy Sheriff/D.A.R.E. Officer. Staff from NWOCA, NBHP and NWOESC meet recently for the annual building meeting regarding safety and security efforts. Items included: annual drills; testing of the panic button alert; full scale drill scenario; the Emergency Operations Plan (EOP) 3-year update; Alice refresher trainings; PA system check; emergency response guides; panic button/door access enhancements; and staff training in First Aide/CPR/Fire Extinguisher usage. A presentation to the Edgerton Board of Education was made recently to share about ESCs and the programs and services we offer. Items highlighted included the new HOPE Center classroom and supporting the local parochial school (St. Mary's) with their Emergency Assistance to Non-public Schools (EANS) funding. The pilot team for the Business Strategy Framework coaching (Homer Hendricks, Jill Gilliland, Chad Rex, Andy Hunter, Mike Altman, Dorothy Lambert, Ashley Ensign, Michelle Kruse, Jessica Frederik, and Kerri Weir) worked through project concept development, with several team members presenting our idea to a panel of national and state level experts recently in Columbus. Our project, Root Analysis,

received good feedback and the intent is to keep moving forward, potentially leading to a new service offering.

- As all of the business of the evening was complete, the meeting adjourned at 7:42 p.m. The next meeting will take place on November 29, 2022 at 6:30 p.m. at the Northwest Ohio Educational Service Center, 205 Nolan Parkway, Archbold, OH.