

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their organizational and regular meeting held August 24, 2021.

The meeting was called to order at 6:30 p.m. by President Nona Rupp.

## **REPORTS:**

•**CFO/TREASURER:** Homer Hendricks discussed the High Performing ESC application due in September. The approval of this application is no longer tied to state ESC funding, but is part of other required processes. He shared the current status of federal and state grants along with progress on EANS Program with non-public schools. Mr. Hendricks also reviewed the status of the vacant personnel specialist position.

•**DIRECTOR OF SPECIAL EDUCATION:** Jill Gilliland shared several items from the Special Education Department. Laura Kamp recently worked with the IEC staff on the topic of PBIS. NwoESC staff members Jill Fouts and Kelly Groll led CPI Refresher training for IEC staff. It was great to have everyone together to kick off a new year! Supervisors are finding excellent candidates and have filled several positions. Brandi Nafziger, Personnel Coordinator, has responded incredibly quickly in meeting with new employees and working through the hiring process. Due to Brandi's efforts, there have been very short turn around times between job offers and employee start dates. Jill shared several pictures of our fabulous staff members at the Fall Staff Meeting.

•**DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT:** Andrew Hunter reported that PD Palooza was held on August 10, 2021 and was a big success. Over one hundred educators came out to hear Weston Kieschnick speak on the power of relationships as well as lesson plan building. Following the keynote speaker, breakout sessions were held on PBIS, RESA, and a variety of OTES 2.0 related topics. Mr. Hunter also thanked Patrick Henry Principal, Adam Wagner, for leading our first Administrative Brunch and Learn as he shared how the school district piloted OTES 2.0 school year. Finally, Andrew pointed out that OPES 2.0 was going to be optional for districts this school year, and become mandatory in 2022-2023. He and Kallie Gensler are working to become OPES 2.0 certified trainers and plan to host training for area superintendents next spring.

•**DIRECTOR OF TECHNOLOGY & OPERATIONS:** Chad Rex shared that the technology department has been working through the process of staff turning in technology, the needs of new hires and various new projects. Mr. Corey Todd disassembled a computer lab at IEC that is no longer needed due to the 1 to 1 computer to student ratio status of the school. Chromebooks were deployed to IEC teachers and staff. The Wauseon MD program also received student Chromebooks. A new system for technology requests is being developed along with maintenance and room requests. Mr. Rex also reported on the completion of the administrative steps in the effort to utilize the new federal Emergency Connectivity Fund opportunity to assist with funding laptop purchases where eligible and needed. The technology and operations team assisted in the successful hosting of our fall events. Mr. Rex informed the board that the solar array project is underway. Mr. Rex and Ashleigh Repp attended a transportation seminar held by OSBA. Mr. Chuck Lero continued to work on preparing the IEC building for the new school year. Mr. Larry Davis installed our new occupancy signs in the conference rooms as well as storm shelter signs at designated locations. Mr. Rex highlighted that the emergency door handles were put on in the conference room and bushes around the building have been trimmed in addition to other outdoor projects to maintain the outside of the main building.

•Approved the following items under the consent agenda format:

•Minutes from the regular board meeting and finance-audit committee meeting held July 20, 2021.

## **•FINANCIAL TRANSACTIONS**

### **•DONATIONS**

-First Presbyterian Church-Findlay to the Migrant Health Fair Fund (019-9000) - \$1,500.00

-Spectrum Eye Care-Findlay to the Migrant Health Fair Fund (019-9000) - \$4,000.00

**•AGREEMENTS**

-Defiance County Juvenile Probation to provide to NwoESC, Attendance Officer Services, for the period of 8/15/21-6/15/22.

-Henry County Common Pleas Court-Juvenile Division to provide to NwoESC, Attendance Officer Services, for the period of 8/15/21-6/15/22.

-Interim HealthCare to provide to NwoESC, Home Care and Health Care Staffing Services, for the period of 8/17/21-6/15/22.

-Sunbelt Staffing, LLC to provide to NwoESC, Client Staffing Services (Speech Language Teletherapy), for the period of 8/16/21-6/1/22.

-NwoESC to provide to Ayersville Local Schools, School Psychologist Services, for the period of 8/15/21-6/15/22.

-NwoESC to provide to Central Local Schools, Extended School Year Paraprofessional Services, for the period of 6/1/21-8/13/21.

-NwoESC to provide to Holy Cross Catholic School of Defiance, Emergency Assistance to Non-Public Schools (EANS) Services for the period of 7/1/21-9/30/23.

-NwoESC to provide to Holy Trinity Catholic School, Emergency Assistance to Non-Public Schools (EANS) Services for the period of 7/1/21-9/30/23.

-NwoESC to provide to New Horizons Academy, Emergency Assistance to Non-Public Schools (EANS) Services for the period of 7/1/21-9/30/23.

-NwoESC to provide to St. Augustine Catholic School, Emergency Assistance to Non-Public Schools (EANS) Services for the period of 7/1/21-9/30/23.

-NwoESC to provide to St. John (Defiance) Lutheran School, Emergency Assistance to Non-Public Schools (EANS) Services for the period of 7/1/21-9/30/23.

-NwoESC to provide to St. John (Napoleon) Lutheran School, Emergency Assistance to Non-Public Schools (EANS) Services for the period of 7/1/21-9/30/23.

-NwoESC to provide to St. Mary Catholic School (Williams), Emergency Assistance to Non-Public Schools (EANS) Services for the period of 7/1/21-9/30/23.

-NwoESC to provide to St. Mary's Catholic School (Putnam), Emergency Assistance to Non-Public Schools (EANS) Services for the period of 7/1/21-9/30/23.

-NwoESC to provide to St. Paul Lutheran School, Emergency Assistance to Non-Public Schools (EANS) Services for the period of 7/1/21-9/30/23.

-NwoESC to provide to Sts. Peter and Paul Mercy Catholic School, Emergency Assistance to Non-Public Schools (EANS) Services for the period of 7/1/21-9/30/23.

-NwoESC to provide to St. Richard Catholic School, Emergency Assistance to Non-Public Schools (EANS) Services for the period of 7/1/21-9/30/23.

**•RESIGNATIONS**

Deitrick, Meghan, Paraprofessional, effective 7/27/2021

Fox, Lisa, Paraprofessional, effective 8/2/2021  
 Franks, Jodi, Paraprofessional, effective 7/19/2021  
 Hicks, Tina, Paraprofessional, effective 8/11/2021  
 Helwig, Debra, Paraprofessional, effective 8/8/2021  
 Komisarek, Rebecca, Paraprofessional, effective 9/2/2021  
 Riehle, Emillee, Paraprofessional, effective 8/6/2021  
 Rode, Myriah, Speech Language Pathologist, effective 8/22/21  
 Roth, Dustin, Paraprofessional, effective 7/31/2021  
 Woloszyn, Laura, PE Teacher, effective 9/14/2021

**•EMPLOYMENT RECOMMENDATIONS**

**Certified Limited**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Jettinghoff, Madison	CERT-1 Yr	8/10/2021-7/31/2022
Schwab, Haley	CERT-1 Yr	8/10/2021-7/31/2022

**Classified Limited**

<b>Name</b>	<b>Contract</b>	<b>Length</b>
Ballmer, Brynn	CLASS-1 Yr	8/23/2021-7/31/2022
Beres, Kelsie	CLASS-1 Yr	8/10/2021-7/31/2022
Carpenter, Megan	CLASS-1 Yr	8/16/2021-7/31/2022
Cooper, Kathleen	CLASS-1 Yr	8/10/2021-7/31/2022
Davis, Rachel	CLASS-1 Yr	8/10/2021-7/31/2022
DeLong, Ashley	CLASS-1 Yr	8/10/2021-7/31/2022
Flory, Renee	CLASS-1 Yr	8/10/2021-7/31/2022
Foster, Bridget	CLASS-1 Yr	8/23/2021-7/31/2022
Franklin, Linda	CLASS-1 Yr	8/17/2021-7/31/2022
Hines, Brooke	CLASS-1 Yr	8/10/2021-7/31/2022
Kania, Kennedy	CLASS-1 Yr	8/10/2021-7/31/2022
Mauro, Mary	CLASS-1 Yr	8/10/2021-7/31/2022
McKimmy, Christy	CLASS-1 Yr	8/23/2021-7/31/2022
Mitchell, Krystal	CLASS-1 Yr	8/18/2021-7/31/2022
Moreno, Katelyn	CLASS-1 Yr	8/23/2021-7/31/2022
Shanks, Ashley	CLASS-1 Yr	8/10/2021-7/31/2022
Sutter, Patricia	CLASS-1 Yr	8/16/2021-7/31/2022
Worthington, Brandy	CLASS-1 Yr	8/16/2021-7/31/2022
Volz, Jennifer	CLASS-1 Yr	8/23/2021-7/31/2022

**21st Century Site Coordinators**

Pike-Delta-York Elementary – Jessica York

**21<sup>st</sup> Century Teachers**

Patrick Henry Elementary – Marie Myers

Pike-Delta-York Elementary – Michelle Shelt, Mary Tresnan-Reighard

Swanton Middle School – Kevin Heintschel

## **21<sup>st</sup> Century Program Assistant**

Defiance Middle School – Devon Johnson, Michelle Scott

## **Substitute Paraprofessionals**

Allison Alexandra, Jennifer Barnhart, Melinda Bell, Margaret Bornholdt, MaryAnn Bunke, Adam Cook, Kathleen Cooper, Amanda Dilbone, Jessica Fleetwood, Kay Ford, Patricia Graffice, Angela Harrison, Gina Hill, Carrilyn Johnson, Kaitlynn Johnson, Kathleen March, Hillary Moore, Lori Moore, Abbey Nafziger, Alicia Rutledge, Betsy Salmi, Heidi Schroeder, Samantha Trausch, Alexander Van De Bussche, Shannon Wurster

## **Substitute Teachers**

Allison Alexandra, Lowynn Atkinson, Sara Bateman, Kendra Beck, Norman Beck, Melinda Bell, Gary Bidlack, Joseph Blake, Erica Blanton, Clinton Bostelman, Matthew Buendia, Austin Conlon, Adam Cook, Peggy Delp, Adam Fox, Carol Goldsmith, Jeffery Gonzales, Eleazar Gracia, Kevin Hayes, Anthony Hench, Patricia Hill, Jami Jesse, Donald Johnson, Charles Klamer, Rodney Koch, Amber Kreisler, Sarah Macsay, Kathleen March, Teresa Miller, Lennox Mitchell, Abbey Nafziger, Eric Nicely, Dale Niederhauser, Rachel Orr, Roger Pence, Kelley Phillips, Ashley Rickner, Carol Rittenbery, William Rittenbery, David Rohrs, Jill Sautter, Thomas Schutte, Cory Sidle, Terrilyn Singer, Kelly Smith, Janet Smith, Catherine Stockburger, Alyssa Stoy, Susan Strubing, Sarah Stuckey-Diaw, Jessica Stykemain, LuAnn Swary, Samantha Trausch, Alexander Van De Bussche, Kimberly Warner, Blake Watkiss, Kimberly Wyse, Maurice Zuver

## **Substitute Office Coordinator**

Patricia Shotwell

## **Substitute Job Trainer**

Julie Zenz

## **Substitute COTA**

Leticia Hatt

## **Student Teachers/Interns/Volunteers**

Berner, Kylie, Methods Placement as a BGSU Student, Fall Semester, 2021 Placed with Alissa Brown  
Berner, Kylie, Student Teaching as a BGSU Student, Spring Semester, 2022 Placed with Alissa Brown  
Jones, Debra, Internship as a BGSU Student, Summer Semester, 2021 Placed with Laura Kamp  
Miller, Leah, Methods Placement as a BGSU Student, Fall Semester, 2021 Placed with Jody Mohring  
Miller, Leah, Student Teaching as a BGSU Student, Spring Semester, 2022 Placed with Jody Mohring  
Shull, Carson, Methods Placement as a BGSU Student, Fall Semester, 2021 Placed with Cheryl Shively  
Shull, Carson, Student Teaching as a BGSU Student, Spring Semester, 2022 Placed with Cheryl Shively  
Snow, Ashton, Student Teaching as a BGSU Student, Fall Semester, 2022 Placed with Christi Ranzau  
Trent, Amy, Methods Placement as a BGSU Student, Fall Semester, 2021 Placed with Christi Ranzau  
Trent, Amy, Student Teaching as a BGSU Student, Spring 2022, 2022 Placed with Christi Ranzau

## **Bus Drivers**

Evergreen - Jeffrey Abrams, Gloria Baker, Clint Barnes, Anna Boger, Tamara Bonaminio, Rita Brand, Carrie Brown, Theresa Burgess, Lucas Burkholder, Paula Christilieb, Brittaney Cymbolin, Darcy Feedback, Terrie Ferguson, Nancy Fortner, Kathi Fruchey, Susan Hanifan, Sally Hintz, Nicholas Kerekes, Rosalie Koch, John McWatters, Melissa Miller, Michele Morrin, Donna Neifer, Cynthia Pinkelman, Lindsey Piskac, Ashlee Ricker, Henry Roberts, Jeffrey Simon, Debra Slee, Michael Smith, Dawn Spradlin, Lori VandeSande, Anthony Williams

NWOESC – Jake Bostelman, Larry Davis, Sherryann Franks

## **Van Drivers**

Northeastern - Renaud Hernandez, Robert Kroeger, Cynthia Leenan

NWOESC – Sara Buchenberg, Catlyn Pavel, Mike Volkert, Adrian Whitney

•Approved a resolution for Northwest Ohio Educational Service Center to opt out of career-technical education for students in grades seven and eight for the 2021-22 school year, and submit waiver as required by ODE.

#### **INFORMATION/DISCUSSION ITEMS:**

- Biennial Review of Policy 2413 – Career Advising – this policy was reviewed and no changes were recommended
- Everside Health Clinics Locations and Hours was shared
- Combined Calendar 2021.22 was shared
- OSBA Northwest Region Fall Conference information was shared
- November 2021 General Election Candidate Summary – Board vacancies were identified in Districts 6 and 8 for the coming calendar year. The ESC Board and Administration will begin the process this fall of seeking out and appointing qualified candidates to fill these vacancies effective January 2022.

•**SUPERINTENDENT’S REPORT:** Kerri Weir shared that the recent Fall events conducted at the NWOESC were a success. The NWOESC facilitated the annual bus and van driver in-service trainings held on August 2 this year offered virtually and at Archbold High School. Over 500 bus and van drivers participated, with Jesus Villahermosa providing the keynote. Thanks to Chad Rex and Ashleigh Repp for their coordination of this event, as well as to Archbold Schools for allowing us to use their facilities. The NWOESC Fall Staff Meeting was held on August 10, with a “Celebrating Opportunities” theme. Approximately 330 staff attended and were treated to a keynote by Weston Kieschnick, agency updates and reminders, and recognition of staff reaching milestone years of employment with NWOESC. After the program, staff enjoyed lunch provided by a variety of food trucks on site, allowing for time to network with peers and colleagues. A big thank you to the many staff who helped make this day successful! On August 6, the Administrators’ Conference was held bringing area superintendents, treasurers, principals, and other administrators together to gear up for the year with legal and professional updates. The keynote was provided by Jimmy Casas, with an excellent message to help us all start the year with purpose and motivation. We had great attendance of approximately 175, representing all 23 member districts. New staff orientation is now being provided through a customized course in the Public School Works compliance training system. The orientation training module was developed this summer as a joint effort of various ESC departments. The online format allows the NWOESC to deliver training to new staff upon hire in a flexible format, as we are experiencing increased staffing throughout the year. New employees still meet face to face individually with supervisory and business office staff to work through specific employment expectations and topics such as employee benefits. There is a large quantity of PPE that will soon be made available by ODE to districts across the state. ODE will again use ESC’s to help distribute the items which include disposable adult and pediatric masks, gloves, gowns, face shields and hand sanitizers on an as-needed basis. There are also a quantity of BinaxNOW COVID-19 Home Test available to districts through the ESC as well as ODE. The first NWOESC Superintendents’ meeting of the year will be held on Tuesday, September 14, 2021 in conjunction with the quarterly Business Advisory Council Meeting. The superintendent group meets monthly to discuss issues common across the region, receive updates from ESC Directors and ODE personnel, and network with one another. Treasurers are included four times throughout the year (October, January, February, and June) as financial information, school Medicaid, employee benefit plan changes, and billing estimates are reviewed. The NWOESC Business Advisory Council meets quarterly. Businesses and education are “spotlighted” at these meetings to demonstrate unique collaborations and programs across our region. School leaders, County Economic Development Directors, 4CCC, Northwest State Community College, area legislators and NWOCA/ESC STEAM members are vital members of the NWOESC BAC. NWOESC continues to bring awareness of student loan forgiveness programs to our teachers and all employees. Two main programs exist for this - a Public Service Loan Forgiveness Program and a Teacher Loan Forgiveness Program. Information is on the NWOESC website regarding these opportunities.

•As all of the business of the evening was complete, the meeting adjourned at 7:06 pm. The next meeting will take place on September 28, 2021 at 6:30 pm at the Northwest Ohio Educational Service Center, 205 Nolan Parkway, Archbold, OH.