

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their regular meeting held June 20, 2023.

The meeting was called to order at 6:00 p.m. by President Brian Baker. All in attendance recited the Pledge of Allegiance.

REPORTS:

•**OSBA LEGISLATIVE LIAISON:** Mr. Brian Baker reported the Senate Finance Committee accepted the omnibus amendment for HB 33, the biennial budget for fiscal years 2024 and 2025. Following its passage out of committee, HB 33 was sent to the Senate floor for a vote on Thursday, June 15th. The bill passed 24-7 and is now on its way back to the House. The House is scheduled to meet Wednesday, June 21, at 2 p.m., when it's expected to vote not to concur with the Senate's changes. A conference committee will then convene to reconcile the differences between the House-passed and Senate-passed versions of HB 33. OSBA will be hosting a webinar Wednesday, June 21 at 3 p.m. to review the differences between the House-passed and Senate-passed versions of HB 33 in anticipation of conference committee. The House passed HB 47, which would require the placement of automated external defibrillators (AEDs) in each public and chartered nonpublic school and each public recreational facility. The bill would also require the Ohio Department of Health to develop a model emergency action plan for the use of AEDs. The House Primary and Secondary Education Committee held a second hearing on HB 71, which would require ODE to establish the community connectors workforce program to connect students to jobs and internships in their communities. The bill would also require ESCs to administer the program to the school districts they serve.

•**OSBA STUDENT ACHIEVEMENT LIAISON:** Dr. Christine Smallman reported on several items related to student achievement. A school district in Texas is using live translation devices to support non-English speaking students. The earbuds and connecting software offer translation services in 90 languages. The Charlotte-Mecklenburg School District in North Carolina recently unveiled its new Full Futures program, a partnership aimed at promoting food accessibility and education. At one high school, plans include launching a mobile farmers market and culinary arts and aquaponics space. The Mood Meter, a tool to help students convey how they are feeling, can be useful in teaching elementary school math. The Yale Center for Emotional Intelligence's framework for social and emotional learning indicates the Mood Meter can be used in elementary school classes to teach graphing skills, and more. Teachers indicate strategies for teaching poetry through music can help students' understanding by experiencing poetry in other art forms and from contemporary writers. A recent study shows students experiencing fatigue are not simply tired but are often experiencing the effects of prolonged physical, mental, and emotional strain. If left unchecked, it can lead to issues such as decreased academic performance, increased stress, and lowered motivation. There is a significant difference between being tired and fatigued. When one is tired, sleep helps. But fatigue results from required cognitive, emotional, or physical attentiveness for long periods of time. Sleep does not resolve fatigue. Additionally, fatigue regularly includes difficulties in concentration, feelings of anxiety and increased distractibility. Educators can provide educational supports to mitigate fatigue. Options such as periodic breaks and flexible scheduling can help mitigate fatigue. Students with disabilities are at particular risk for fatigue because of the additional efforts required of them in the classroom.

•**CFO/TREASURER:** Mr. Homer Hendricks presented agreements for new database solutions with the University of Cincinnati's Information Technology Solutions Center. The solutions will address service contracts and substitute teacher and paraprofessional management. He reviewed the annual property, liability, and fleet insurance renewal along with separate cyber insurance coverage. Mr. Hendricks reviewed the transfers for the building maintenance and upkeep done in partnership with NBEC. He also discussed final program cost distribution and billing to our member districts.

•**DIRECTOR OF SPECIAL EDUCATION:** Mrs. Jill Gilliland shared a snapshot of summer activities that occur in order to prepare for a new school year: Supervisors, with the help of Larry Davis, move furniture and materials from one location to another based on student and classroom needs; We are keeping close tabs on our staffing plan for 2023-24. As anticipated, we are seeing some movement of educators from districts to NwOESC positions, and vice versa; We are opening a new classroom at Ayersville to serve

students with complex needs, currently at the middle school level; Lisa Bailey coordinates ordering cleaning and other consumable supplies for all of our classrooms; Jessica Fredrick, NwOESC Preschool and Related Services Coordinator, stays in close contact with our Preschool Office Team throughout the summer in order to enroll preschool students with IEPs and typical peers in all of our classrooms for the fall. As typical student spots are offered and either accepted or declined, the team continues to be in touch with families about their plans for the fall. Jessica will also be submitting our application for the ECE grant; Thank you to Emily Gerken, Jessica Fredrick, Stephanie Martinez, and Ashley Hogrefe for painting at the Pike-Delta-York Preschool location! Thanks to the dedication of our fabulous team, we'll be ready to welcome students back in the fall!

•**DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT:** Mr. Andrew Hunter noted that earlier this month the curriculum department hosted the annual 'Summer Honors Academy' with the theme, Having S'more Fun at SHA. In total over 300 students from all over the four-county area came and participated in the fun and educational week. He made sure to thank Archbold Schools for allowing the use of their facilities to host the event in their elementary school. Mr. Hunter also pointed out that NwOESC held Educator Boot Camp: Exploring Careers in Northwest Ohio. Educators toured and learned from industry leaders at major businesses in each of their respective counties. The companies offered their time to help bridge the gap between schools and businesses – sharing what they do, how educators can help fill their workforce needs, and what skills need to be cultivated in students.

•**DIRECTOR OF TECHNOLOGY & OPERATIONS:** Mr. Chad Rex reported that he and Corey Todd are managing the end-of-year device turn in process. Corey is cleaning up devices as staff devices have been coming into the office and preparing them for new assignments. Corey has also been working on the devices at the Independence Education Center. Mr. Rex shared that he met with a small group of district technology directors to plan the direction of our meetings in the coming year. Further, he has been coordinating multiple projects that are at various points of their timeline (e.g., main office and IEC network closet refreshes, wireless internet system migration, surveillance camera system migration, IEC door access control system migration, email phishing awareness and training). There have also been several website updates that have required attention this month. Mr. Rex also reported that as staff changes and new hires occur, the technology department is keeping busy with managing the onboarding details related to account management, device needs as well as phone and security details. Relative to Operations, Mr. Rex highlighted that he, Mr. Chuck Lero and Mr. Larry Davis have been working through several summer projects for both buildings (e.g., pavement striping, landscaping, building preparations). Chuck Lero is working to clean and prepare the IEC for the next school year. Mr. Rex and Larry Davis attended a meeting with Veregy in an effort to work toward the conclusion of our energy project. Energy savings continue to be impressive, and the future looks bright! Further, Larry and Crystal are working hard to prepare the building for our August events and the activity that the next school year has in store at the main office.

•Approved the following items under the consent agenda format:

•Minutes from the regular board meeting held May 23, 2023

•**AGREEMENTS**

-OESCA to provide NwOESC, OESCA Membership Dues for the period of 7/1/23-6/30/24.

-NwOESC to provide Defiance College, Hosting of Defiance College Teacher Education Candidates for the period of 7/1/23-6/30/24.

-NwOESC to provide Pike-Delta-York Local Schools, Extended School Year-Speech Services for the period of 5/29/23-8/11/23.

-NwOESC to provide Pike-Delta-York Local Schools, Superintendent Search Services for the period of 5/22/23-position is finalized or until agreed upon by both parties to terminate services.

-University of Cincinnati-IT Solutions Center to provide NwOESC, a Contract Management Application, for the period of 7/1/23-4/30/24.

-University of Cincinnati-IT Solutions Center to provide NwOESC, a Substitute Teachers and Paraprofessionals Management Application, for the period of 7/1/23-6/30/24.

-Williams County Commissioners/Williams County Common Pleas Court-Juvenile/Probation Divisions to provide NwOESC, Attendance Officer Services, for the period of 8/1/23-06/15/24.

•LEAVES

FMLA and Disability

•RESIGNATIONS

- Babcock, Ashley, Paraprofessional, effective 7/31/2023
- Gentit, Madison, Paraprofessional, effective 7/31/2023
- Hanak, Marlo, Paraprofessional, effective 6/10/2023
- Hedean, Christina, Paraprofessional, effective 7/31/2023
- Nichols, Gina, Paraprofessional, effective 7/31/2023
- Saneholtz, Brent, Special Education Supervisor, effective 7/31/2023
- Wachtman-Ondrejko, Tracy, School Nurse, effective 7/31/2023

•EMPLOYMENT RECOMMENDATIONS

CONTRACTS

Certified Limited

Name	Contract	Length
Bryson, Kaitlin	CERT-1 YR	8/1/2023-7/31/2024
Gentit, Madison	CERT-1 YR	8/1/2023-7/31/2024
Parker, Bryn	CERT-1 YR	8/1/2023-7/31/2024
Winkler, Malorie	CERT-1 YR	8/1/2023-7/31/2024

Certified Limited Summer Enrichment

Name	Contract	Length
Eidenier, Victoria	CERT-1 YR	6/05/2023-7/31/2023
Grant, Jennifer	CERT-1 YR	6/05/2023-7/31/2023
Opycke, Debra	CERT-1 YR	6/05/2023-7/31/2023

Classified Limited Summer Enrichment

Name	Contract	Length
Keller, Teresa	CLASS-1 YR	6/05/2023-7/31/2023
Mann, Donna	CLASS-1 YR	6/05/2023-7/31/2023
Keller, Emiley	CLASS-1 YR	6/05/2023-7/31/2023
Keller, Emiley	CLASS-1 YR	6/05/2023-7/31/2023
Maier, Zoe	CLASS-1 YR	6/05/2023-7/31/2023
Master, Chloe	CLASS-1 YR	6/05/2023-7/31/2023
Posey, Kaitlyn	CLASS-1 YR	6/05/2023-7/31/2023

Classified Limited

Name	Contract	Length
Barrett, Turner	CLASS-1 YR	8/1/2023-7/31/2024
Beals, Michael	CLASS-1 YR	8/1/2023-7/31/2024
Beaverson, Courtnei	CLASS-1 YR	8/1/2023-7/31/2024
Beck, Christopher	CLASS-1 YR	8/1/2023-7/31/2024
Damazyn, Amanda	CLASS-1 YR	8/1/2023-7/31/2024
Geiger, Carrie	CLASS-1 YR	8/1/2023-7/31/2024

Gray, Caryn	CLASS-1 YR	8/1/2023-7/31/2024
Largent, Valarie	CLASS-1 YR	8/1/2023-7/31/2024
Maginn, Mariah	CLASS-1 YR	8/1/2023-7/31/2024
Mason, Jaimie	CLASS-1 YR	8/1/2023-7/31/2024
Miller, Janell	CLASS-1 YR	8/1/2023-7/31/2024
Nofziger, Kristie	CLASS-1 YR	8/1/2023-7/31/2023
Waite, Brooke	CLASS-1 YR	8/1/2023-7/31/2024

SALARY NOTICES

Classified Notice

Name

Mosko, Candace

21st Century Site Coordinators

Hicksville- Jackalyn Siebenaler

21st Century Teachers

Hicksville- Jackalyn Siebenaler, Rachel Wehrman

Substitute Paraprofessionals

Jeri Beaverson, Kelsey Crow, Denise Decker, Emily Disbro, Janet Bostater, Isabelle Cohara, Miriam Deitemeyer, Tamantha Dockery, Ann Fitzenrider, Christina Hammer, Sally Hogrefe, Brady Hoylman, Jennifer Huber, Amy Ludwig, Mariah Maginn, Cynthia Pawlaczyk, Barbara Roby, Brooke Taylor, Sandra Thiel, Kayle Vasko, Nichole Wallace, Bonnie Wickerham, Nancy Yambor

Substitute Teachers

Lilly Ahmed, David Alt, Mary Jo Andres, Luann Bacon, Jerrell Barnhill, Joseph Blake, John Bucklew, Charles Cary, Ronald Cody, Johanna Costigan, Darlene Daugherty, Kathryn Day, Brenda Detmer, Emily Disbro, Alan Dupureur, Diane Elchinger, Jamie Englehart, Ann Fitzenrider, Lisa Frame, Riley Garretson, Jamie Gill, Rene' Hadding, Nicholas Hassen, Beth Headley, Christina Hedeon, Sylvia Hill, Sandra Hillard, Brady Hoylman, Jennifer Huber, Rosceline Kieffer, Jennifer King, Susan Kozumplik, Kelsey Kuhn, Christine Long, Jill Martinez, Brook Mavis, McCarty, Danielle McClay, Donald McCord, Kevin McQuade, Cathy Moll, Makayla Murphy, Susan Neff, Paulette Netzly, Dustin Obermyer, Sheila Parcher, Trudy Partee, Dazi Purny, Allen Radlinski, Maryann Reimund, Joseph Repka, Barbara Roby, Patti Rosebrock, Rebecca Rupp, Rhonda Samples, Jill Sautter, Joe Schultz, Pam Schwiebert, Alysa Short, Alan Smith, Susan L. Smith, Tara Smith, Peyton Spieth, Mary Stemen, Paul Stoll, Jessica Stykemain, Rebecca Thatcher, Samantha Trausch, Michelle Valvano-Poling, Kayle Vasko, Heather Voyer, Lisa Wagner, Michael Weaver, Steven Webster, Micah Weirich, Kaylynn Wellman, Janet Wyse, Kathro Yoder

•Approved the following policy recommendations:

Policy 0131.1	Technical Corrections	Revised
Policy 0164	Notice of Meetings	Revised
Policy 1433	Vacation Leave	Revised
Policy 1615	Tobacco Use Prevention	Revised
Policy 2412	Homebound Instruction Program	Revised
Policy 3120.09	Volunteers	Delete
Policy 4120.09	Volunteers	Delete
Policy 3215	Tobacco Use Prevention	Revised
Policy 4215	Tobacco Use Prevention	Revised
Policy 5310	Health Services	Revised

Policy 5512	Tobacco Use Prevention	Revised
Policy 6325	Procurement - Federal Grants/Funds	Revised
Policy 7434	Tobacco Use Prevention	Revised
Policy 7540	Technology	Revised
Policy 7540.01	Technology Privacy	Revised
Policy 7540.02	Web Accessibility, Content, Apps, and Services	Revised
Policy 7540.03	Student Technology Acceptable Use and Safety	Revised
Policy 7540.04	Staff Technology Acceptable Use and Safety	Revised
Policy 8120	Volunteers	Revised
Policy 8300	Continuity of Organizational Operations Plan	Revised
Policy 8305	Information Security	Revised
Policy 8315	Information Management	Revised
Policy 8390	Animals on Educational Service Center Property	Revised
Policy 8390.03	Therapy Dogs	Delete
Policy 8400	School Safety	Revised
Policy 8420	Emergency Situations at Schools	Revised
Policy 8462	Student Abuse and Neglect	Revised
Policy 9160	Public Attendance at School Events	Revised

•Approved Purchase Approval of Van through Ohio Schools Council Bid Process - The Northwest Ohio ESC Board of Education authorizes the purchase of one 9-passenger transit van that was bid through the Ohio Schools Council.

•Approved the resignation of Kerri Weir as Superintendent at the end of the workday July 31, 2023 for the purpose of retirement effective August 1, 2023, pending reemployment to the same position.

•Approved a one (1) year contract with Kerri A. Weir as Superintendent commencing August 2, 2023, through July 31, 2024.

•Accepted the quote from Ohio School Plan for property, liability, and automotive insurance coverage for the period 7/1/23-6/30/24.

•Accepted the quote from CFC for cyber insurance coverage for the period 7/1/23-6/30/24.

•Approved the FY24 appropriation measure for general funds as listed with carryover of current year encumbrances to arrive at the expendable budget amounts, and all other funds (special cost centers of 9000 and higher) with encumbrances also to be carried forward with their ending cash balances and appropriations into the new fiscal year.

•Approved the transfer from the General Fund to the Building Maintenance Fund and from the General Fund to the Building Reserve Fund for fiscal year 2024. NBEC/NWOCA will be invoiced identical amount for the funds. Expenses for the Building Maintenance Fund will be reviewed prior to the end of the fiscal year to insure a positive fund balance.

INFORMATION/DISCUSSION ITEMS:

- A reminder was provided to file Nominating Petitions by 4:00 p.m. on August 9th with the Fulton County Board of Elections for the 2023 November General Election.
- The OSBA Capital Conference and Trade Show runs November 12 - 14, 2023 at the Greater Columbus Convention Center. Registration information will be forthcoming.
- Reviewed 'draft' copies of the following NwoESC Handbooks for 2023-24:

- Certified Staff Handbook
 - Classified Staff Handbook
 - Preschool Parent Handbook
 - IEC Parent/Student Handbook
 - Northwest Ohio Opportunity School Parent Handbook/Student Handbook
 - 21st Century Staff Handbook
 - 21st Century Parent/Student Handbook (Sample)
 - LPDC Handbook
 - Bus & Van Driver Handbook
- The July meeting will be held Tuesday, July 25th at 6:00 PM at the NwoESC

•**SUPERINTENDENT REPORT:** Kerri Weir reported the Swanton CFO/Treasurer Search was completed, with Sheila Horseman selected as the incoming CFO/Treasurer. The Pike-Delta-York Superintendent Search is underway with the Board and Committee working through the initial selection and interview phases beginning this week. A summary of the Fall Events was shared:

- Tuesday, August 1, 2023 - PD Palooza with Kim Bearden
- Friday, August 4, 2023 - NwoESC 2023 Administrators' Conference at NwoESC - "Disruptive Thinking: Preparing Learners for their Future"
- Monday, August 7, 2023 - Bus and Van Driver Training at Archbold HS
- Tuesday, August 8, 2023 – NwoESC Annual Fall Staff Meeting – "Every Day!"

The annual Wellness Grant has been submitted to NBHP (our healthcare consortium) for the 2023-24 school year. The Wellness Committee, made up of representatives from each of the ESC departments, uses the funding to promote a wide variety of health and wellness incentives and initiatives.

•Entered into Executive Session for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official. No action was taken upon exiting this session.

•As all the business of the evening was complete, the meeting adjourned at 6:56 PM. The next meeting will take place on July 25, 2023 at 6:00 p.m.at the Northwest Ohio Educational Service Center, 205 Nolan Parkway, Archbold, OH.