

The following actions were taken by the Northwest Ohio Educational Service Center Governing Board at their regular meeting held June 25, 2024.

The meeting was called to order at 6:00 p.m. by President Deborah Gerken. All in attendance recited the Pledge of Allegiance.

REPORTS:

•**OSBA LEGISLATIVE LIAISON:** Mr. Brian Baker shared several legislative items of interest. He explained that this would be the last week of sessions before the legislature went on break. Noting that the capital budget was expected to be passed this week. Mr. Baker discussed the education deregulation bill that would provide flexibility with licensure, address evaluations, as well as clean up and clarify several other issues. The discussion around HB 629 focused on the state minimum amount provided for new school buildings and capital projects setting that budget at 600 million dollars. There were several other items that have been discussed at the legislative session including some conversations around college credit plus and student records and data privacy. These bills will be important to watch as they move forward.

•**CFO/TREASURER:** During the meeting, Mrs. Abby Lorenzen presented two insurance coverage options for approval: one from Ohio School Plan covering property, liability, and fleet policies, and another from CFC focusing on cyber insurance. The comparison of the CFC and Ohio School Plan cyber insurance proposals highlighted several advantages of the CFC policy, including a lower deductible of \$10,000 compared to \$25,000 and no aggregate limit for all members, ensuring full access to the \$1,000,000 aggregate limit regardless of claims by other members. Additionally, Mrs. Lorenzen informed the board about the fiscal year 2025 initial appropriations, updated fiscal year 2024 appropriation modifications, and the annual Building Maintenance Fund transfer. She shared that final program cost packets were distributed to district superintendents and treasurers via email again this year, allowing them to make the best use of their time at the end of the school year.

•**DIRECTOR OF SPECIAL EDUCATION:** Mrs. Jill Gilliland are seeing an increase in the number of licensed teacher applicants as compared to the last few years. As we stay in touch with our school districts and learn about any changes in classroom and student needs that impact hiring, we will continue to work toward being fully staffed in all areas for the 2024-25 school year. A group of NwoESC Special Education Administrators attended the LRP Conference in Savannah, Georgia May 6-8. Thank you to Cristin Sunderman, Emily Gerken, Mariah Downing, and Jessica Fredrick for attending and bringing back valuable information! Topics included: behavior assessments; residential placements; Section 504, conflict resolution, problem-solving student attendance issues, employee conduct, and working with families.

•**DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT:** Mr. Hunter discussed the successful 'Summer Honors Academy,' which hosted nearly 400 students from across the four-county area for a week of fun and educational activities. He expressed gratitude to Archbold Schools for allowing the event to be hosted in their elementary school and thanked the many individuals who contributed to its success, particularly Ashley Ensign and Jane Myers, who coordinated the event. In June, the NwoESC also hosted the Educator Boot Camp, where area educators toured major businesses in their respective counties and learned from industry leaders. Finally, Mr. Hunter highlighted the state's push towards High-Quality Instructional Materials and how the curriculum department is supporting this effort. He emphasized the recent literacy fair and acknowledged Dorothy Lambert's significant contributions in helping area districts purchase aligned curriculum.

•**DIRECTOR OF TECHNOLOGY & OPERATIONS:** Mr. Chad Rex reported that the IEC network closet was renovated with the use of E-Rate federal dollars. A new rack, switch and battery backup were

installed. Mr. Rex stated that he finalized the Cisco Cloud phone system quote and 5-year managed service agreement with NBEC. He explained that the phone system has been a Cisco system through NBEC and will continue to use that partnership. He will provide updates as the project progresses. Additionally, he worked on finalizing the details of the NBEC technical services agreement in preparation for FY25. Mr. Corey Todd and Mr. Rex continue to work on cybersecurity related tasks. Recently, Mr. Todd concluded our efforts to implement MFA on our VPN accounts. The team is also working with NWOCA to develop a quote for their managed detection and response offering on the ESC servers and a group of select computers. Operations projects were also highlighted by Mr. Rex. At the main office, the fire monitoring panel was upgraded and final inspection by the State is scheduled for June 24th. The sprinkler system passed its 5-year inspection. Mr. Larry Davis has been moving through his annual carpet cleaning project which is another cost-savings effort that was created by doing the work internally. Additionally, the parking lot was resealed and restriped according to the scheduled maintenance plan. Mr. Chuck Lero is completing the annual summer projects at the IEC. The classrooms and hallways are being cleaned thoroughly and floors are being waxed. The pavement will be patched in several areas to repair potholes and large cracks. This work will be completed by Mr. Lero and the team in the coming weeks. Mr. Lero completed the IEC lighting project. This project saved over \$20,000 by doing it internally vs. using a contractor. Additional cost-savings will be realized due to the use of the LED bulbs. Mr. Chad Rex reported that the team finalized a maintenance agreement with Veregy. This agreement provides HVAC controls service and troubleshooting along with several other software management solutions that allow for our efficient operational efforts.

•Approved the following items under the consent agenda format:

•Minutes from the regular board meeting held May 28, 2024.

•AGREEMENTS

-META Solutions to provide to NwoESC/OMEC, Service Support, for the period of 7/1/24-6/30/25.

-Northern Buckeye Education Council to provide to NwoESC, IP Telephony Managed Services, for the period of 7/1/24- 6/30/29.

-OESCA to provide NwoESC, OESCA Membership Dues for the period of 7/1/24-6/30/25.

-Veregy to provide to NwoESC, Managed Maintenance Services for the period of 7/5/24-7/5/25.

-Williams County Commissioners/Williams County Common Pleas Court-Juvenile/Probation Divisions to provide NwoESC, Attendance Officer Services, for the period of 8/1/24-6/15/25.

-To approve Annual Service Agreements with the following districts for the 2024-25 school year per R.C. 3313.845:

- Evergreen Local Schools
- Napoleon Area City Schools

•LEAVES

RETIREMENT

Kovar, Sally, Education Consultant- effective 9/27/2024

RESIGNATIONS

Cooper, Kathleen, Paraprofessional-effective 7/31/2024

Diemer, Bailey, Paraprofessional- effective 7/31/2024

Fuller, Courtney, Paraprofessional-effective 7/31/2024

Galbraith, Barbara, Paraprofessional-effective 6/30/2024

Steffes, Anthony, Paraprofessional-effective 6/29/2024

Sunderman, Cristin, Special Education Supervisor-effective 7/31/2024
Volz, Jennifer, Paraprofessional- effective 7/31/2024

CONTRACTS

Certified Limited

Name	Contract	Length
Fausnaugh, Elisabeth	CERT-1 YR	7/1/2024-6/30/2025
Hawkins, Kayla	CERT-1 YR	8/7/2024-7/31/2025
Patton, Paige	CERT-1 YR	8/7/2024-7/31/2025
Snyder, Taylor	CERT-1 YR	8/7/2024-7/31/2025
Wolff, Kristin	CERT-1 YR	7/1/2024-6/30/2025
Cheek, Jessica	CERT-2 YR	8/1/2024-7/31/2026
Klausing, Sandra	CERT-2 YR	8/1/2024-7/31/2026
Giesige, Lisa	CERT-4 YR	8/1/2024-7/31/2028

Certified Limited Summer Enrichment

Name	Contract	Length
Grant, Jennifer	CERT- 1 Yr	6/1/2024-7/31/2024
Eldenier,Vicki	CERT- 1 Yr	6/1/2024-7/31/2024
Opdycke, Debra	CERT- 1 Yr	6/1/2024-7/31/2024

Classified Limited

Name	Contract	Length
Hartman,Carolee	CLASS-1 YR	8/7/2024-7/31/2025
Hazelton, Ashley	CLASS-1 YR	8/7/2024-7/31/2025
Hill, Kaytlyn	CLASS-1 YR	8/7/2024-7/31/2025
Jackson, Alayna	CLASS-1 YR	8/7/2024-7/31/2025
Johnson, Jennifer	CLASS-1 YR	8/1/2024-7/31/2025
Mason, Jaimie	CLASS-1 YR	8/7/2024-7/31/2025
Smith, Susan	CLASS-1 YR	8/7/2024-7/31/2025
Wolf, Gracie	CLASS-1 YR	8/7/2024-7/31/2025
Wooley, Carrie	CLASS-1 YR	8/7/2024-7/31/2025

Classified Limited Summer Enrichment

Name	Contract	Length
Myers, Dorothy	CLASS- 1 Yr	6/1/2024-7/31/2024
Keller, Emilley	CLASS- 1 Yr	6/1/2024-7/31/2024
Keller, Teresa	CLASS- 1 Yr	6/1/2024-7/31/2024
Keller, Dayton	CLASS- 1 Yr	6/1/2024-7/31/2024
Maier, Zoe	CLASS- 1 Yr	6/1/2024-7/31/2024
Alspaugh, Kerri	CLASS- 1 Yr	6/1/2024-7/31/2024

2024/2025 Substitute Paraprofessionals

Emily Adams, Michael Beals, Margaret Bornholdt, Kathryn Brown, Melanie Campos, Debra Carter, Cynthia Cassidy, Isabelle Cohara, Kathleen Cooper, Denise Decker, Tamantha Dockery, Barbara Galbraith, Jennifer Graber, Svitlana Grime, Anne Healy, Brady Hoylman, Jane Lavoie, Sara Lawniczak, Randy Luke, Sheri Millenbaugh, Lori Moore, Dale Openlander, Alisha Pieracini, Martha Ringenberg, Sheri Schliesser, Deeann Simmons, Susan Smith, Krista Snyder, Miriam Torres, Miranda Turner, Rochelle VanLoocke, Kayle Vasko, Bonnie Wickerham, Patricia Wyse, Erin Yoder

2024/2025 Substitute Teachers

Shelley Agee, Karsyn Ashbaugh, Luann Bacon, Donna Baldassari, Michael Beals, Barbara Beaman, Cathy Beck, Matthew Benecke, Pamela Bernath, Stacey Birdsall, Joseph Blystone, Dennis Bowers, Larry Bowers, Brian Bowsher, Jami Cameron, Melanie Campos, Charles Cary, Cynthia Cassidy, Piyawan Chapman, James Clay, Ronald Cody, Kathleen Cooper, Kaitlyn Creek, Kathryn Day, Debra Dennie, Tamantha Dockery, Susan Dominique, Diane Elchinger, Tammy Elling, Mary Lou Erickson, Jennifer Florence, Christine Fraker, Jeremiah Frank, James Gallehue, Nancy Gallehue, Mary Garman, Shawn Glenn, Greg Gobrogge, Eleazar Gracia, Anne Healy, Sandra Hillard, Brady Hoylman, Susan Hug, Jami Jesse, Kristi Keefer, Jeffery Keim, Kim Kern, Gwendolyn Kinsman, Stephen Lange, Gary Langenderfer, Jane Lavoie, Sara Lawniczak, Jane Lesniak, Christine Long, Larry Long, Adreana Lopez, Lisa Ludlow, Randy Luke, Sara Luke, Samuel Luthi, Jill Mack, Makayla McAvoy, Anne McCarty, Timothy McGhee, Sheri Millenbaugh, Katelin Moquin, Taryn Myers, Debbie Nixon, Michelle Oxender, Roger Pence, Alisha Pieracini, Steven Pieracini, Julie Prowant, Craig Polter, Dazi Psurny, Austin Rearick, Maryann Reimund, Jill Sautter, Allison Schaffner, Sheri Schliesser, Pam Schwiebert, Julie Shook, Jacqueline Singer, Alan Smith, Janet Smith, Susan Smith, Tara Smith, Kelly Smith-Masterson, Paul Stoll, Rick Straley, Robert Strickler, Jessica Stykeman, Sandra Thiel, Samantha Trausch, Miranda Turner, Kayle Vasko, Lisa Wagner, Michael Weaver, Renee Weaver, Steven Webster, Erica Wehri, Emmalyn Westrick, Patricia Wolfrum, Carrie Zeedyk, Ryan Zeiter

21st Century Site Coordinators

Defiance Elementary- Deanne Held, Teresa Pfeiffer, Renee Wank
Defiance Middle School- Melissa Barnhart, Mary Frank
Hicksville Elementary- Katelyn Niehaus, Jackalyn Siebenaler

21st Century Teaches

Defiance Elementary- Virginia Becker, Deborah Rogers
Defiance Middle School- Cynthia Cereghin, Jenna Gibson, Jodi Griffith, Jamie Knueven, Amanda Kunz, Jana Lucas, Edward Miller, Lauren Perry, Amanda Rettig
Hicksville Elementary- Ryan Miser

21st Century Program Assistants

Defiance Elementary- Jenna Bishop, Lana Kiessling
Defiance Middle School- Stephanie Holbrook, Aubrey Relyea
Hicksville Elementary- Shelby Oury, Hope Snider, Elizabeth Yeaser

•Approved the following policy recommendations:

Policy 1432	Sick Leave	Revised
Policy 2623	Student Assessment and Academic Intervention Services	Revised
Policy 2623.02	Third Grade Reading Guarantee	Revised
Policy 3120.04	Employment of Substitutes	Revised
Policy 3140	Termination and Resignation	Revised
Policy 3432	Sick Leave	Revised
Policy 4124	Employment Contract	Revised
Policy 4140	Termination and Resignation	Revised

Policy 4432	Sick Leave	Revised
Policy 5200	Attendance	Revised
Policy 5201	Parent Notification of Absence	Revised
Policy 5310	Health Services	Revised
Policy 8600.04	Bus Driver Certification	Revised
Policy 8640	Transportation for Non-Routine Trips	Revised
Policy 8650	Transportation by Vehicles Other than School Buses	Revised
Policy 8660	Incidental Transportation of Students by Private Vehicle	Revised

•Accepted Insurance Quote from Ohio School Plan for property, liability, and automotive insurance coverage for the period of 7/1/24-6/30/25.

•Accepted Insurance Quote from CFC for cyber insurance coverage for the period of 7/1/24-6/30/25.

•Approved the FY25 appropriation measure for general funds as listed with carryover of current year encumbrances to arrive at the expendable budget amounts, and all other funds (special cost centers of 9000 and higher) with encumbrances also to be carried forward with their ending cash balances and appropriations into the new fiscal year.

•Approve the transfer from the General Fund to the Building Maintenance Fund and from the General Fund to the Building Reserve Fund for fiscal year 2025. NBEC/NWOCA will be invoiced the identical amount for the funds. Expenses for the Building Maintenance Fund will be reviewed prior to the end of the fiscal year to ensure a positive fund balance.

INFORMATION/DISCUSSION ITEMS:

- Reminder - The OSBA Capital Conference and Trade Show runs November 10 - 12, 2024 at the Greater Columbus Convention Center.
- Reminder - The State Sales Tax Holiday will take place July 30, 2024 - August 8, 2024 (extended to a 10-day period this year)
- Shared that the NwoESC was selected as the recipient of the Fulton County Healthy Choices/Caring Communities (HC3) 2023-24 Coalition Champion of the Year.
- Reviewed 'draft' copies of the following NwoESC Handbooks for 2024-25:
 - Certified Staff Handbook
 - Classified Staff Handbook
 - Preschool Parent Handbook
 - IEC Parent/Student Handbook
 - Northwest Ohio Opportunity School Parent Handbook/Student Handbook
 - 21st Century Staff Handbook
 - 21st Century Parent/Student Handbook (Sample)
 - LPDC Handbook
 - Bus & Van Driver Handbook

•**SUPERINTENDENT'S REPORT:** Kerri Weir provided a report updating recent Administrative Searches - Ayersville Superintendent and Pike-Delta-York CFO/Treasurer, which are both wrapping up. Various staff are working together as we plan and prepare for the start of the 2024-25 school year: The NwoESC 2024 Administrators' Conference is set for Friday, August 2, 2024, with keynote speaker Jonathan Alsheimer, as well as other presenters including ODEW, Ennis Britton, BASA, OAESA, OASSA, and OTECA. Bus and School Vehicle Driver training will take place on Monday, August 5, 2024, at Archbold HS. Chad Rex is leading this effort and has spent time putting together an excellent program. The 2024 NwoESC Fall Staff Meeting is set for Wednesday, August 7, 2024, for all NwoESC staff to attend. Dr. Katie Peters will deliver our keynote address. The wellness grant has been submitted for the 2024-2025 school year. The wellness committee is made up of representatives from each of our departments and uses the dollars to

create incentives for annual health and wellness screenings, the setting and tracking of annual personal health goals, participation of fitness events and other ongoing health and wellness activities, as well as staff appreciation incentives. The Coalition of Ohio Rural and Appalachian Schools (CORAS) is working hard to expand its efforts across the state. Several area ESC's see the value of joining in the efforts and believe that the organization could advance rural school and ESC efforts statewide.

As all of the business of the evening was complete the meeting adjourned at 6:40 p.m. The next meeting will take place on July 23, 2024, at 6:00 pm at the Northwest Ohio Educational Service Center.