



Norton City Schools

Job Posting: Treasurer

Norton City Schools is seeking a highly qualified and detail-oriented Treasurer to manage and oversee the financial operations of our district. This position plays a critical role in ensuring the fiscal integrity and compliance of our school system.

Norton, Ohio

Norton, Ohio, is a suburban community located in Summit County, extending into Wayne County. Known for its small-town charm and community-oriented atmosphere, Norton offers a mix of residential, rural, and light industrial areas.

- Geography and Location:
 - Located in Northeast Ohio.
 - Borders cities like Barberton, Wadsworth, and Akron, providing convenient access to urban amenities while maintaining a suburban feel.
- Demographics:
 - Population: Approximately 11,500 residents.
 - Predominantly family-oriented, with many households supporting children and teens.
- Economy:
 - Primarily residential with some local businesses, farms, and light industrial areas.
 - Close to regional employment hubs like Akron and Cleveland.

Norton City Schools Overview

- General Information:
 - Serves Norton, parts of New Franklin Township, and surrounding areas.
 - Number of Employees:
 - i. Certified: 164
 - ii. Non-Certified: 116
 - iii. Administrators/Central Office: 16
 - Students receiving Special Education Services:
 - i. IEP: 19%
 - ii. 504: 8%
 - Current Enrollment:
 - i. ADM: 2162
 - ii. Open Enrollment: 346

- Schools in the District:
 - Primary School: Early education Pre-K and Kindergarten
 - Elementary School (NES): Grades 1-4
 - Middle School: Grades 5-8
 - High School: Grades 9- 12
 - including Career Tech, AP and College Credit Plus courses.
- Community Engagement:
 - Regular board meetings are open to public participation.
 - Volunteer opportunities for parents and residents, including chaperones and event assistance.
 - Strong focus on fostering partnerships with local businesses and organizations.
- Staffing and Operations:
 - Emphasis on hiring qualified staff.
 - Structured policies and agreements to ensure operational efficiency and staff satisfaction.

Community-School Partnership

Norton City Schools reflects the values of the Norton community by focusing on education, collaboration, and development. The district plays a central role in uniting the community, ensuring that students are prepared for future academic and career success while fostering a welcoming and inclusive environment.

Key Responsibilities:

- Oversee all financial operations, including budgeting, payroll, accounts payable/receivable, and reporting.
- Ensure compliance with federal, state, and local financial regulations, including Ohio Revised Code requirements.
- Collaborate with the Board of Education, Superintendent, and other stakeholders to develop and manage the district's budget effectively.
- Provide financial reports and forecasts to guide decision-making and strategic planning.
- Supervise the preparation of financial statements, audits, and grant reporting.
- Manage investments and cash flow to maintain district solvency.
- Serve as a resource for school staff regarding fiscal policies and procedures.

Qualifications:

- Bachelor's degree in accounting, finance, or a related field (Master's degree preferred).
- Valid Ohio Treasurer's License or the ability to obtain one.
- Experience in public school finance or governmental accounting.
- Strong knowledge of financial software, accounting principles, and auditing standards.
- Excellent communication, organizational, and leadership skills.
- Demonstrated ability to work collaboratively with various stakeholders.

Preferred Skills:

- Familiarity with Ohio school financial reporting systems (e.g., USAS, USPS, or EMIS).
- Experience in managing grants, levy campaigns or other district funding initiatives.

Compensation:

The successful candidate will be offered a multiyear contract. The base salary is expected to be commensurate with experience and qualifications. A comprehensive benefits package is included.

Application Process:

Interested candidates should submit applications To:

<https://www.applitrack.com/cybersummit/onlineapp/default.aspx?Category=Fiscal+Administration>

Note: Applicants should not make personal contact with the board of education members. For information about the search, contact the Summit ESC search consultant.

JosephI@SummitESC.org

Tentative search timetable:

- Application deadline: February 12, 2025
- First round interviews: Early applicants may be interviewed prior to deadline
- Second round interviews: February 19-28, 2025
- Employment begins: A.S.A.P., but no later than August 1, 2025

Norton City Schools is committed to fostering a diverse and inclusive environment. We are an equal-opportunity employer and encourage candidates from all backgrounds to apply.

Go Panthers!