

# JOB POSTING

**JOB TITLE:** Custodian **Date: December 18, 2024**  
**Department:** Custodial/Maintenance  
**Reports to:** Business Manager  
**Shift:** 8 Hours/Day, 260 Days/Year – 4pm-12am (Normally)  
**Qualifications:** High School Diploma or General Education Degree  
Valid Ohio Operator’s License  
Must possess a general aptitude of the trade skills and be able to do minor repairs.  
Custodial machine operation and cleaning experience.  
Written and physical tests may be given.  
**Wage Rate:** \$19.30 per hour at 0 Rate - per Negotiated Agreement

*Please apply by Monday, January 6, 2025 to:*

*Krysten Dannemiller  
1 S. Cleveland Ave.  
Mogadore, OH 44260  
mo\_crew@mogadore.net*

*Application may be found at [www.mogadore.net](http://www.mogadore.net), Menu, Employment Opportunities, Employment Application: Non-Teaching. Please print off and complete the application for submission.*

## **ESSENTIAL DUTIES & RESPONSIBILITIES:**

1. Cleans and preserves designated areas, equipment in the building
2. Assists visiting public with building and equipment needs
3. Restocks disposable items and provides supervisor with usage and data
4. Maintains building security by opening and/or closing buildings daily
5. Provides work-related records or reports as needed
6. Assists outside maintenance with mowing, shoveling snow, grounds, and equipment.
7. Will frequently lift/move 50 lbs, and occasionally 90 lbs
8. Assists maintenance with minor plumbing, electrical, and heating repairs
9. Performs normal operator adjustments and service to facility equipment
10. Informs maintenance of any non-operating equipment, lights, ventilators, vacuums, etc.
11. Assist maintenance with minor building repairs and preventative maintenance
12. Unload freight, trucks, and receive deliveries
13. Be able to move, lift, relocate, etc. furniture and supplies
14. Other duties as may be assigned by the Custodial/Maintenance Supervisor/Administration

## **ADDITIONAL WORKING CONDITIONS**

1. Occasional exposure to blood, body fluids, and tissue
2. Possible exposure to communicable diseases
3. Occasional interaction among unruly children
4. Exposure to temperatures above 100° and below 32°
5. Will regularly work indoors but occasionally outdoors
6. Will occasionally work with toxic or caustic chemicals, such as degreasers, sprays

*QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**EDUCATION and/or EXPERIENCE:**

High school diploma or general education degree (GED).

**BACKGROUND CHECKS:**

A BCI and FBI check must be completed at the cost of the applicant prior to being employed by the Mogadore Local School District.

**LANGUAGE SKILLS:**

Ability to read, comprehend and interpret documents such as simple instructions, memos, short correspondence, safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, students, parents and other employees of the organization.

**MATHEMATICAL SKILLS:**

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

**REASONING ABILITY:**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**OTHER SKILLS AND ABILITIES:**

Ability to work in a friendly manner with co-workers and students. Ability to pass written and demonstrative manager's exam. Good organization and math skills; ability to lift 50 lbs, ability to perform jobs and communicate in a noisy environment. Ability to establish and maintain effective working relationships with students, staff, and the community. Ability to perform duties with awareness of all district requirements and Board of Education policies. Ability to keep school records confidential.

**PHYSICAL DEMANDS:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is frequently required to sit, talk, hear, walk and continuously required to stand. The employee will frequently bend or twist at the neck and truck while performing the duties of this job. The employee is occasionally required to reach with hands and arms and stoop, kneel, crouch, or crawl. The employee frequently is required to walk and use fingers, tools, or controls. The employee continuously uses hand strength to grasp tools. The employee is occasionally required to stand and reach with hands and arms. The employee must occasionally lift and/or move up to 50 lbs, such as milk crates, frozen foods, canned food, etc. Specific vision abilities required by this job include close vision, depth perception and

peripheral vision.

**WORK ENVIRONMENT:**

While performing the duties of this job, the employee occasionally works in temperatures above 100° and occasionally will walk on slippery surfaces. The employee must be able to meet deadlines with severe time constraints and interact with the public and other workers. The employee has direct responsibility for the safety, well-being, and work output of others. The noise level in the work environment is frequently loud to where you have to raise your voice to be heard. The employee has a greater than average risk of getting a minor injury such as cut or burn while performing the duties of this job. The employee has a chance of occasional exposure to blood, bodily fluids, tissue and possible exposure to communicable diseases The employee may have occasional interaction among unruly children.

*The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.*