

HELP US KEEP YOUR CHILDREN SAFE

SCHOOL BUS PROCEDURES

PICK-UP

1. Make sure your student is at their place of safety before the bus arrives.
2. Your child's place of safety is designated by the bus driver & is sometimes a piece of tape or a landmark. Ask your child where their place of safety is.
3. As the bus arrives the driver is counting the students to make sure the same number get onto the bus.
4. When the driver opens the door, the driver will have their hand up in the air in a "stop" position. After the driver checks traffic and it is clear the driver will drop their hand.
5. The student may approach the bus. If they are crossers they will go to the edge of the road and check traffic before crossing the street at least 10' in front of the bus.

DROP-OFF

1. Before students get off the bus they need to go to the bottom step and look both ways, not only for cars but bicycles and pedestrians.
2. **Non-crossers** should go directly to their place of safety, stop, turn around and remain there until the bus leaves.
3. **Crossers** need to walk 10 steps along the side of the roadway to the front of the bus and wait there for the driver's hand signal.
 - When the driver drops their hand the student walks to the traffic edge of the bus, stops, and checks traffic before crossing.
 - If it is safe, they will go directly to the place of safety, stop, turn around, and remain there until the bus leaves.
4. If the driver blows the horn, that means danger, the student needs to re-check traffic if they see nothing look back to the driver for further instructions.