

Dear Parents:

Dealing with your children's school lunch money just got easier! You can now add money to your child's meal account in the school cafeteria online by setting up an account on www.k12PaymentCenter.com. Participation in this service is voluntary, and is offered as a convenience only.

To register your student:

1. Log on to www.k12PaymentCenter.com
2. Click Register Now
3. Click the Start Registration button at the bottom of the screen.
4. You will need your student's name, and their student id number.

You may obtain your child's student id number by contacting the school office, or food service office, (Sandra Ellison 864-279-6830)

You may choose either a basic account at no charge, which will just allow you to make online payments, or a premium account for a small one-time fee of \$10, which includes all students in your family. The premium account will allow you to view your students' account balance and meal history. Please note there is a \$1.95 transaction fee for all payments processed with either the basic or premium account. All payments will post to your students account within 24 hours.

Sincerely,

Kristin Palacios

Spartanburg District Three Director of Dining Services

Greg Mack

Assistant Superintendent for Finance & Operations