

Spartanburg School District Three Dual Credit Course Request Form

Students may take dual credit courses from other higher education institutions with permission from the principal. The form below must be completed and signed by the principal prior to enrolling in the class beginning in order to receive credit. Spartanburg School District Three will not accept credit for a non- district sponsored course unless it has been pre-approved by the principal.

Student Name:		Student Grade Level:	
Course Name / Course Number:	Course Start Date:	Course End Date:	
College/University Name & Address**	City	State	Zip

I understand it is my responsibility to notify my guidance counselor if I withdraw from the course. I understand that the grade earned in this course will be recorded on my permanent transcript. I also grant permission to Spartanburg School District Three to obtain the transcript containing the grades for the class above. I have read and understand the Dual Credit Handbook.

Date	Print Name	Student Signature
Date	Print Name	Parent Signature
Date	Print Name	Principal (or designee) Signature

***For all off-campus classes the student is responsible for bringing a copy of their schedule to the Guidance Department.*