

**Vaccinations:**

- Vaccines remain our best protection against COVID-19. If you have not chosen to be vaccinated, you are encouraged to obtain one. If you need assistance finding a vaccine clinic near you, contact Tracie Collins, Assistant Director of HR.

**Face Coverings:**

- Mandatory for all ESC employees
  - These expectations will be effective in all “common areas” such as hallways and training rooms. It will not apply in private offices/classrooms where individuals are working alone. This applies to employees and visitors.
- Students in ESC programs are encouraged, but not required, to wear face coverings in a classroom setting.
- Students are required to wear face coverings when being transported in a school or ESC vehicle (federal mandate).
- The ESC will continue to monitor CDC, ODH and SCPH guidance and/or orders for future decisions on masks.

**Physical Distancing:**

- Stay at least 3 feet apart from other employees and guests; extend to 6 feet whenever possible

**Handwashing and Sanitizing:**

- Handwashing and sanitizing of surfaces will be emphasized throughout the day.
  - Hand sanitizer will remain in classrooms and hallways throughout the Summit ESC building and its programs.
  - Shared areas and high-touch surfaces should be sanitized several times throughout the day.

**If Exposed to COVID-19:**

- Contact Tracie Collins, Assistant Director of HR, to notify her of your exposure. She will guide you based on the following information.
- **The following guidelines are for student and employee exposures occurring in classroom settings.**
  - Fully vaccinated students and employees possibly exposed to COVID-19 do not have to quarantine, and can continue attending in-person class and participating in sports and extra-curricular activities, unless symptoms develop.
    - Vaccine recipients are considered fully vaccinated two weeks after receiving the second dose of a two-dose vaccine (such as the Moderna or Pfizer vaccine) or two weeks after receiving a single-dose vaccine (such as the Johnson & Johnson vaccine).
    - Those vaccinated but exposed will be required to wear a mask for 14 days after exposure or until they receive a negative COVID test performed 3-5 days after exposure.
  - Unvaccinated students and employees possibly exposed to COVID-19 in K-12 schools may continue to attend in-person school, if the following conditions are met:
    - The school has documented COVID-19 prevention policies, including universal mask wearing, strategies to maximize distance between students, hand-washing, identification and management of students exhibiting symptoms of COVID-19, and routine environmental cleaning and disinfection protocols.



- The exposure occurred within a classroom environment or while on required school transport (e.g., school bus).
- The person with COVID-19 and any associated contacts were wearing face masks that covered their nose and mouth at all times.
- Distancing between students is maximized in classroom and other settings, ideally a 6-foot distance, but 3 feet is acceptable.
- They remain symptom-free.

**Students/Employees with COVID-19 Symptoms:**

- Tracie Collins, Assistant Director of HR, will determine the need to quarantine and the length of quarantine based on the requirements from the Summit County Health Department.
  - Those who were in contact with a person who has either tested positive for COVID-19 or is determined to be a probable positive, less than six (6) feet apart for more than fifteen (15) minutes in a 24 hour period will be required to quarantine.
    - The exception to this rule is if all parties involved wore face coverings and were at least three (3) feet apart from each other in a classroom setting or if someone is fully vaccinated. In either case quarantine is not required.
  - The ESC will follow the most recent guidance from the CDC for both the 7-day and 10-day quarantine option for students and staff who are exposed and must still quarantine. In either option, students and staff should continue to watch for COVID-19 symptoms until 14 days after exposure.
    - Students or staff may return after day 7 and receiving a negative test result (test must occur on day 5 or later)
    - Students or staff may return after day 10 without testing

**The above guidelines for quarantining (7-10 days) is only applicable to those that have met all requirements of wearing face coverings and distancing as described above. If these requirements have not been met, the students/employee will be required to quarantine for 14 days.**