

Parents and families,

Please read the following information about upcoming dates and events at Bath High School.

**HIGH SCHOOL FRONT ENTRANCE- Closed during construction**

Renovations to the front entrance and high school lobby will begin in the next few weeks and are expected to last several months. The main entrance (Door 1) will be closed during construction.

The temporary entrance will be moved around the corner to the auditorium entrance (Door 2). All students, parents, and other visitors will be directed to use this temporary entrance until construction is finished.

**STUDENT DROP OFF/PICKUP**

High school students must be dropped off/picked up in two locations: the west parking lot between the middle school and high school OR the southeast parking lot near the gym entrance (Door #14). Parents are not to use the northeast parking lot (staff parking) to drop off/pick up students.

**ASVAB CAREER EXPLORATION PROGRAM**

Juniors are scheduled to take the Armed Services Vocational Aptitude Battery (ASVAB) on Tuesday, November 26 @ 8:30 a.m. in the HS Study Hall.

**THANKSGIVING BREAK**

Tuesday, November 26 is the final day before Thanksgiving. Students will return on Monday, December 2.

**ATTENDANCE**

Attendance is a basic and integral part of education. If a student is absent, we prefer that the parent call the school on the day of the absence. If we are not called, a written note will be necessary the day following the student's absence. If the school is not notified within 24 hours, the absence will be unexcused. The school will attempt to contact the parent, guardian, or other person(s) having care of a student within the first two hours of the start of school regarding a student's absence. **Voicemail messages may be left after school hours.**

Students who feel ill during school will be directed to the nurse, and she will assess whether or not to call home. Students are not permitted to bypass the office or nurse and contact parents via text message.

**MEDICAL APPOINTMENTS:** Students who must be out of school to secure medical service must have their parents call or bring a note from their parents. When the student returns to school, a note from the doctor's office is required for the time missed to be counted as a medical excuse. The student must sign the register when leaving the building and must do the same upon return. If a student misses school because of a medical appointment the absence must be treated as any other absence, i.e., the time missed must be marked on attendance records. If at all possible the student is to return to school after an appointment.

### **MAKE-UP WORK POLICY**

Students with **excused absences** must be permitted to make up all assignments with the potential to **receive full credit for work missed during such absences**. Students with **unexcused absences** must be afforded an opportunity to make up all assignments with the potential to **earn a maximum grade of 70% for any tests/assignments during such absences**. All students must be given the equal amount of time missed from school to complete all missing assignments. Failure to complete work within this given time frame may result in the student receiving zeros. Students who are suspended from school will be expected to complete their assignments during the time frame of their suspension. Students who are absent are encouraged to communicate consistently with their teachers and turn in assignments per the teachers' due dates.

### **SEMESTER/FINAL EXAMS**

Semester exams are scheduled for Wednesday, January 15 and Thursday, January 16. All freshmen, sophomores, and juniors will take semester exams. Seniors who earn an "A" average in any semester course may be exempted from the semester exam.

Final exams for seniors are scheduled for Monday, May 12 and Tuesday, May 13. All freshmen, sophomores, and juniors will take final exams. Seniors who earn an "A" average in any full year course may be exempted from the final exam.

As stated in the student handbook, no vacations will be approved for the last week of either semester due to semester/final exams. The exam schedule will be as follows on these testing days:

<b><u>Exam Day 1</u></b>	<b><u>Exam Day 2</u></b>
Period 1 (8:30-9:45)	Period 5 (8:30-9:45)
Period 2 (9:55-11:10)	Period 6 (9:55-11:10)
WT/Lunch (11:15-12:15)	WT/Lunch (11:15-12:15)
Period 3 (12:25-1:40)	Period 7 (12:25-1:40)
Period 4 (1:50-3:05)	Make-up exams: (1:50-3:20)

These exams may be written tests, projects, or portfolios. Students will follow their regular class schedule on each exam date and only need to attend the time frames in which they are testing. Any student who has a Study Hall between exams will be required to stay on campus during that time. Buses will operate on the normal schedule for those who ride. Those who drive or have a ride may leave after their last scheduled exam each day. A student who has four (4) written exams on Day 1 may ask for administrative approval to move one of those exams to Day 2 if possible.

### **STUDENT DRIVING**

Students are not permitted to drive between the middle school and football field or the middle school and soccer field to get to the Den after school. These areas are very busy after school with parents picking up their middle school students and with students who walk over to the Den. Students should use the elementary entrance to the west side of the tennis courts to access the Den parking lot. Failure to comply may result in loss of driving privileges or disciplinary action.

