

MAPLETON LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING AGENDA
635 Co. Rd. 801
Ashland, Ohio 44805
Mapleton HS/MS Media Center
Organizational, Budget, and Regular Meeting
January 09, 2023
4:30 p.m.

1. CALL TO ORDER

A. ROLL CALL:

Benner _____ Donley _____ Grundy _____ McKean _____ Scurlock _____

B. PLEDGE OF ALLEGIANCE

2. ELECTION OF OFFICERS

Any member of the Board of Education may nominate another member of the Board for office. A member may also nominate him or herself. Nominations do not require seconds. If more than one person is nominated for president or vice-president, the Treasurer shall publicly call the roll of the Board and ask members to vote their choice. (Ohio law requires a majority vote of all members to elect an officer.)

A. Election of President of the Board (No Second Required)

The president pro-tempore will open the floor to nominations for President of the Board for 2023. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the Board President.

Nomination of _____ by _____

Nomination of _____ by _____

Moved by _____, Seconded by _____ to close nominations for Mapleton Board President.

Roll Call:

Benner _____ Donley _____ Grundy _____ McKean _____ Scurlock _____

Vote for Board President:

Benner _____ Donley _____ Grundy _____ McKean _____ Scurlock _____

The Mapleton School Board President is _____

Oath of Office for President of the Mapleton Board of Education

Do you, _____, being duly sworn, say that you will support the Constitution of the United States and Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as President of the Board of Education of the Mapleton Local School District to the best of your ability and in accordance with the laws now in effect and hereafter to be enacted during your continuance in said office and until your successor is elected and qualified? If so, answer I do.

B. Election of Vice-President (No Second Required)

The Board President will open the floor to nominations for Vice-President of the Board for 2023. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the Vice-President.

Nomination of _____ by _____
Nomination of _____ by _____

Moved by _____, Seconded by _____ to close nominations for Mapleton Board Vice-President.

Roll Call:
Benner _____ Donley _____ Grundy _____ McKean _____ Scurlock _____

Vote for Board Vice-President:
Benner _____ Donley _____ Grundy _____ McKean _____ Scurlock _____

The Mapleton School Board Vice-President is _____

Oath of Office for Vice-President of the Mapleton Board of Education

Do you, _____, being duly sworn, say that you will support the Constitution of the United States and Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as Vice-President of the Board of Education of Mapleton Local School District to the best of your ability and in accordance with the laws now in effect and hereafter to be enacted during your continuance in said office and until your successor is elected and qualified? If so, answer I do.

3. ESTABLISH MEETING DATES/TIMES/LOCATION

Motion to approve the following Regular Board Meeting schedule for 2023. Meetings will be held at 4:30pm in the HS/MS Media Center. Any change in the date, time and location will be published in the designated newspaper. Additional meetings may be scheduled by the Board of Education at a time and place properly announced.

February 13, 2023	June 19, 2023	October 16, 2023
March 20, 2023	July 17, 2023	November 20, 2023
April 10, 2023	August 21, 2023	December 11, 2023
May 15, 2023	September 18, 2023	

Moved by _____ Seconded by _____

Benner _____ Donley _____ Grundy _____ McKean _____ Scurlock _____

4. APPOINT COMMITTEES AND ASSIGN REPRESENTATIVES

The Board should give consideration to, and nominate its members to fill the Standing Committee assignments and representatives for the 2023 calendar year.

- A) Ashland County-West Holmes Career Center Representative _____
- B) OSBA Legislative Liaison _____
- C) OSBA Legislative Liaison - Alternate _____
- D) Athletic Council _____

Moved by _____ Seconded by _____

Benner _____ Donley _____ Grundy _____ McKean _____ Scurlock _____

5. CONSENT AGENDA: Items A – Q

Motion to adopt the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, Superintendent and Board of Education President.

Note: Items A through Q under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

- A. **Advances on Tax Settlement:** to authorize the Treasurer to secure advances from the auditor when funds are available and payable to Mapleton Local School District.
- B. **Investment of Inactive Funds:** to authorize the Treasurer to invest inactive funds in financial institutions at the most productive interest rate whenever inactive funds are available.

- C. **Payment of Bills:** to authorize the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received for services rendered or materials received.
- D. **Suspension/Expulsion Hearing Designee:** to appoint the Superintendent as designee to handle suspension/expulsion hearings.
- E. **Authorize Signature of the Treasurer:** to recommend the Board of Education designate the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2023.
- F. **Appoint Purchasing Agent:** to recommend the Board of Education appoint the Superintendent as the purchasing agent authorized for purchases up to \$10,000.00 without Board approval for the district for calendar year 2023.
- G. **Employment of Temporary Personnel:** to authorize the Superintendent to employ such temporary personnel as are needed for emergency situations, for calendar year 2023. Such temporary employments will be presented for approval by the Board at the next regularly scheduled meeting.
- H. **Accept/Participate in Federal, State or Local Grants and Agreements:** to authorize the Treasurer and Superintendent to enter into and/or accept/participate in federal, state or local grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.
- I. **Blanket Purchase Orders:** to authorize the Treasurer, pursuant to ORC 5705.41(D), to issue “blanket” purchase orders (certificates) not to exceed \$40,000.
- J. **Establish Service Fund:** authorize the Treasurer to establish the Board Service Fund in the General Fund in the amount of \$2,500.00 (ORC states “not to exceed \$2.00 per student or \$20,000.00, whichever is greater”) for the purpose of paying expenses of the Board of Education for calendar year 2023 (ORC 3315.15).
- K. **Borrowing Authority:** motion to authorize the Treasurer and Board of Education President to borrow funds, if needed, within the limitations established by state and federal law.
- L. **Consulting Service and Purchasing Contracts:** authorize the Treasurer and Superintendent to enter into consulting service and purchasing contracts up to the amount allowed by law.
- M. **Designate Local Newspaper:** motion to designate the Ashland Times-Gazette as the Mapleton Local School District official newspaper.
- N. **Acceptance of Resignations:** motion to authorize the Superintendent, on behalf of the Board, to accept the resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.

- O. **Retain Legal Counsel:** motion to approve the law firms of Pepple & Waggoner, Ltd., and Peters Kalail & Markakis Co., L.P.A. as needed for 2023.
- P. **Approve Insurance for Board Members:** motion to approve providing health insurance for Board members, if requested. Board members will reimburse the district for the cost of this insurance.
- Q. **Public Records Training:** approve the Treasurer as designee, or other designees as appointed by the Treasurer, to attend Public Records Training on behalf of the Board of Education members as required by ORC 109.43.

Item(s), if any, to be removed for separate consideration from the Consent Agenda:

Consent Agenda Approval – Items A – Q

Moved by _____ Seconded by _____

Benner _____ Donley _____ Grundy _____ McKean _____ Scurlock _____

6. REVIEW OF FISCAL YEAR 2023 TAX BUDGET

The Public Budget Hearing for Review of the Fiscal Year 2023 Tax Budget will be conducted by the Treasurer. **(Exhibit 1)**

7. RECOGNITION OF VISITORS/PUBLIC PARTICIPATION

- A. School Board Recognition Month
- B. Mapleton Middle School
- C. pK-12 STEAM Programs

8. EXECUTIVE SESSION: Time In: _____ Time Out: _____

The Board may adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; to consider the investigation of charges or complaints against a public employee or official unless the employee or official requests a public hearing; to consider the purchase or sale of property; to conference with an attorney to discuss pending or imminent court action; to discuss collective bargaining matters; to discuss matters required to be kept confidential by federal law, regulations or state statute or to discuss security matters.

Moved by _____ Seconded by _____

Benner _____ Donley _____ Grundy _____ McKean _____ Scurlock _____

9. APPROVE MINUTES OF PRIOR MEETING

Moved by _____; seconded by _____ to dispense with the reading of the minutes of the Regular Meeting held on December 12, 2022 and in the absence of any corrections approve as written. **(Exhibit 2)**

Benner_____ Donley_____ Grundy_____ McKean_____ Scurlock_____

10. TREASURER’S REPORT AND RECOMMENDATIONS

1. Financial Report

A. The Treasurer recommends accepting the December 2022 Financial Report as presented. **(Exhibit 3)**

Moved by_____ Seconded by_____

Benner_____ Donley_____ Grundy_____ McKean_____ Scurlock_____

B. Recommends the following inventory disposal: **(Exhibit 4)**

iPhone	Tech Office	Destroyed
CCP Laptop (multiple)	Tech Office	Sold
7 HP Monitors	HS Tech Office	Sold
HP Thin Clients (multiple)	HS Tech Office	Sold

Moved by_____ Seconded by_____

Benner_____ Donley_____ Grundy_____ McKean_____ Scurlock_____

11. REPORTS AND PRESENTATIONS

A. Board Reports

1. OSBA
2. Career Center
3. Legislative
4. Athletic Council

B. Administrative Reports

- | | |
|-------------------------------|---------------|
| 1. Mapleton High School | Mr. Kline |
| 2. Mapleton Middle School | Mr. Erwin |
| 3. Mapleton Elementary School | Mrs. Charnigo |

12. SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

Superintendent's Consent Agenda – Items A - E.

Note: Items under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

Moved by _____ Seconded by _____

Approval of personnel items pending criminal record checks and the meeting of all district, local and state requirements for the designated position.

A. Employment

1. Approve the resignation of Jim Machin as Operations Supervisor effective January 7, 2023.
2. Approve a two-year limited contract for Scott Loescher as Head Maintenance, Custodian/Cleaner Supervisor and Class I Wastewater Treatment State Certified Operator for FY23 and FY24 effective January 9, 2023. **(Exhibit 5)**
3. Approve a two-year limited contract for Lisa Hodges as Transportation and Food Service Supervisor for FY23 and FY24 effective January 9, 2023. **(Exhibit 6)**
4. Approve a one-year limited contract for Cassie Keener as Accounts Receivable/Payable Coordinator for FY23 effective March 3, 2023. **(Exhibit 7)**
5. Approve a one-year limited contract for Cassie Keener as Accounts Receivable/Payable Coordinator for FY 24 effective July 1, 2023. **(Exhibit 8)**

B. Employment – Certified

1. Approve Lori Slotter as a long-term substitute Kindergarten teacher for the remainder of the 2022-2023 school year effective January 3, 2023.

C. Employment – Classified

1. Approve the resignation of Cassie Keener as Mapleton High School Guidance/EMIS/Technology Secretary effective March 3, 2023.
2. Approve the resignation of Lisa Hodges as Mapleton Elementary School Custodian effective January 9, 2023 pending employment as Transportation and Food Service Supervisor.
3. Approve the voluntary transfer of Deb McQuate from Mapleton Elementary School Cleaner to Mapleton Elementary School Custodian effective January 9, 2023.

4. Approve a one-year limited contract for Tara Eastman as bus driver at 3.5 hours per day for the remainder of the 2022-2023 school year effective January 3, 2023.

D. Employment – Supplemental

1. Approve the following supplemental contracts for the 2022-2023 school year:

Kara Edgell	MHS Academic Challenge Advisor (3/4)
Josh Olin	Varsity Head Track Coach, Boys & Girls
Joe Ortiz	Varsity Assistant Track Coach
Jeff Burkholder	7 th /8 th Grade Track Coach, Boys and Girls
Corey Kline	Volunteer Assistant Track Coach

E. Employment – Pupil Activity

1. Approve the following pupil activity contract for the 2022-2023 school year:

Tom Howman Varsity Assistant Track Coach

Superintendent’s Consent Agenda Approval – Items A – E.

Benner_____ Donley_____ Grundy_____ McKean_____ Scurlock_____

13. NEW BUSINESS

- A.** Approve the following donations for December 2022 as follows:

Ohio FFA Donation	FFA Jacket	\$66.00
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Moved by_____ Seconded by_____

Benner_____ Donley_____ Grundy_____ McKean_____ Scurlock_____

- B.** Approve the agreement with KidsLink Neurobehavioral Center for consultation services for the remainder of the 2022-2023 school year. **(Exhibit 9)**

Moved by_____ Seconded by_____

Benner_____ Donley_____ Grundy_____ McKean_____ Scurlock_____

C. Approve a resolution determining to proceed with a submission of a tax levy: **(Exhibit 10)**

Moved by _____ Seconded by _____

Benner _____ Donley _____ Grundy _____ McKean _____ Scurlock _____

MAPLETON LOCAL SCHOOL DISTRICT

RESOLUTION NO. _____

RESOLUTION PROPOSING THE LEVY OF AN ANNUAL TAX FOR SCHOOL DISTRICT PURPOSES ON THE EARNED INCOME OF INDIVIDUALS AND DETERMINING TO PROCEED WITH SUBMISSION OF SAID LEVY

WHEREAS, this Board of Education at its meeting on the 12th day of December, 2022 by resolution duly adopted, determined the necessity of raising an additional \$1,002,992 per year for School District purposes, and further provided that application be made to the Tax Commissioner of the Ohio Department of Taxation to estimate the property tax rate that would have to be imposed by the School District in the current year to produce said additional annual amount and to estimate the income tax rate that would have had to have been in effect for the current year as a School District income tax to produce said additional annual amount; and

WHEREAS, the Tax Commissioner of the Ohio Department of Taxation has certified to this Board of Education that the estimated property tax rate that would have to be imposed by the School District in the current year to produce said additional annual amount is 6.35 mills and that the estimated income tax rate that would have had to have been in effect for the current year as a School District income tax to produce said additional annual amount is .75% percent;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Mapleton Local School District:

SECTION 1. That pursuant to Section 5748.02 of the Ohio Revised Code as amended (the "Act") a levy of an annual tax for the purpose of current expenses on the taxable income of individuals as defined in division (E)(1)(b) of Section 5748.01 of the Ohio Revised Code is hereby proposed and it is hereby determined to proceed with the submission to the electors of the School District the question of levying for five (5) years an income tax of three-quarters of one percent (.75%) per annum on the School District income of individuals for the purpose of current expenses at the election to be held on May 2, 2023. Said tax, if approved by the electors, shall be effective January 1, 2024.

SECTION 2. That the Treasurer of this Board of Education be and is hereby directed to immediately certify the following to the Board of Elections: (a) this resolution and (b) the estimated property tax rate that would have to be imposed in the current year to produce said additional annual amount and the estimated income tax rate that would have had to have been in effect for the current year as a School District income tax to produce said additional annual amount, as calculated and certified by the Tax Commissioner of the Ohio Department of Taxation, and to notify said Board of Elections to cause notice of such election to be given as required by law.

SECTION 3. That the form of ballot, upon which the question of levying said additional tax shall be submitted to the electors, shall be substantially as follows:

PROPOSED TAX LEVY

MAPLETON LOCAL SCHOOL DISTRICT

A majority affirmative vote is
necessary for passage.

Shall an annual income tax of three-quarters per centum (.75%) on the earned income of individuals residing in the School District be imposed by the Mapleton Local School District, for five years, beginning January 1, 2024, FOR THE PURPOSE OF CURRENT EXPENSES?

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

SECTION 4. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section I21.22 of the Ohio Revised Code.

14. ITEMS FOR DISCUSSION

1. Tri-County Educational Service Center Business Advisory Council Consortium 2022 Winter Quarter Report

15. ADJOURNMENT: Time: _____

Moved by _____ Seconded by _____

Benner _____ Donley _____ Grundy _____ McKean _____ Scurlock _____