

**Mapleton Local School District  
Organizational, Budget and Regular Meeting Minutes  
Mapleton HS/MS Media Center  
January 09, 2023  
4:30 P.M.**

**0816**

**I. CALL TO ORDER**

**A.** Mindy Scurlock, President Pro Tempore, called the Organizational, Budget and Regular meeting of the Board of Education to order at 4:30 p.m. at Mapleton HS/MS Media Center.

**The roll was called:** Mrs. Benner, Present; Mr. Donley, Present; Mr. Grundy, Present; Mr. McKean, Present; Mrs. Scurlock, Present.

**B. Pledge of Allegiance**

**II. ELECTION OF OFFICERS**

Any member of the Board of Education may nominate another member of the Board for office. A member may also nominate him or her self. Nominations do not require seconds. If more than one person is nominated for president or vice-president, the Treasurer shall publicly call the roll of the Board and ask members to vote their choice. (Ohio law requires a majority vote of all members to elect an officer.)

**A. Election of President of the Board (No Second Required):** The president pro-tempore will open the floor to nominations for President of the Board for 2023. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the Board President. Mrs. Benner nominated **Mr. Grundy**. Mr. McKean motioned, seconded by Mrs. Benner to close nominations for Mapleton Board President.

**Roll Call Vote:** Mr. McKean, Yes; Mrs. Benner, Yes; Mr. Donley, Yes; Mr. Grundy, Abstained; Mrs. Scurlock, Yes. Motion Carried.

**Mr. Grundy** was given the Oath of Office for President of the Mapleton Board of Education.

**B. Election of Vice-President of the Board (No Second Required):** Mrs. Scurlock nominated **Mr. McKean**. Mrs. Benner motioned, seconded by Mr. Donley to close nominations for Mapleton Board Vice-President.

**Roll Call Vote:** Mrs. Benner, Yes; Mr. Donley, Yes; Mr. McKean, Abstained; Mrs. Scurlock, Yes; Mr. Grundy, Yes. Motion Carried.

**Mr. McKean** was given the Oath of Office for Vice-President of the Mapleton Board of Education.

**III. ESTABLISH MEETING DATES/TIMES/LOCATION**

Mrs. Benner motioned, seconded by Mr. Grundy to establish the following Regular Board Meeting schedule for 2023. Meetings will be held at 4:30 p.m. in the Mapleton HS/MS Media Center. Any change in the date, time, and location will be published in the designated newspaper. Additional meetings may be scheduled by the Board of Education at a time and place properly announced.

February 13, 2023  
March 20, 2023  
April 10, 2023  
May 15, 2023

June 19, 2023  
July 17, 2023  
August 21, 2023  
September 18, 2023

October 16, 2023  
November 20, 2023  
December 11, 2023

**Vote:** Mrs. Benner, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mrs. Scurlock, Yes. Motion Carried.

**IV. APPOINT COMMITTEES AND ASSIGN REPRESENTATIVES**

Mr. Grundy motioned, seconded by Mr. McKean to appoint the following Board members to fill the Standing Committee assignments for the 2023 calendar year:

- |   |                |
|---|----------------|
| A. Ashland Co.-W. Holmes C.C. Representative: | Tom Donley     |
| B. OSBA Legislative Liaison:                  | Mindy Scurlock |
| C. OSBA Legislative Liaison Alternate:        | ShaNa Benner   |
| D. Athletic Council:                          | Tim McKean     |

**Vote:** Mr. Grundy, Yes; Mr. McKean, Yes. Mrs. Benner, Yes; Mr. Donley, Yes; Mrs. Scurlock, Yes.  
Motion Carried.

**V. CONSENT AGENDA: Items A through Q**

Mrs. Benner motioned, seconded by Mr. Grundy to adopt authorizations A-Q to allow for efficient financial management and full execution of duties by the Treasurer, Superintendent and Board of Education President.

Note: Items A through Q under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

- A. **Advances on Tax Settlement:** to authorize the Treasurer to secure advances from the auditor when funds are available and payable to Mapleton Local School District.
- B. **Investment of Inactive Funds:** to authorize the Treasurer to invest inactive funds in financial institutions at the most productive interest rate whenever inactive funds are available.
- C. **Payment of Bills:** to authorize the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received for services rendered or materials received.
- D. **Suspension/Expulsion Hearing Designee:** to appoint the Superintendent as designee to handle suspension/expulsion hearings.
- E. **Authorize Signature of the Treasurer:** to recommend the Board of Education designate the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2023.
- F. **Appoint Purchasing Agent:** to recommend the Board of Education appoint the Superintendent as the purchasing agent authorized for purchases up to \$10,000.00 without Board approval for the district for calendar year 2023.
- G. **Employment of Temporary Personnel:** to authorize the Superintendent to employ such temporary personnel as are needed for emergency situations, for calendar year 2023. Such temporary employments will be presented for approval by the Board at the next regularly scheduled meeting.
- H. **Accept/Participate in Federal, State or Local Grants and Agreements:** to authorize the Treasurer and Superintendent to enter into and/or accept/participate in federal, state or local grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.
- I. **Blanket Purchase Orders:** to authorize the Treasurer, pursuant to ORC 5705.41(D), to issue "blanket" purchase orders (certificates) not to exceed \$40,000.
- J. **Establish Service Fund:** authorize the Treasurer to establish the Board Service Fund in the General Fund in the amount of \$2,500.00 (ORC states "not to exceed \$2.00 per student or \$20,000.00, whichever is greater") for the purpose of paying expenses of the Board of Education for calendar year 2023 (ORC 3315.15).

- K. **Borrowing Authority:** motion to authorize the Treasurer and Board of Education President to borrow funds, if needed, within the limitations established by state and federal law.
  - L. **Consulting Service and Purchasing Contracts:** authorize the Treasurer and Superintendent to enter into consulting service and purchasing contracts up to the amount allowed by law.
  - M. **Designate Local Newspaper:** motion to designate the Ashland Times-Gazette as the Mapleton Local School District official newspaper.
  - N. **Acceptance of Resignations:** motion to authorize the Superintendent, on behalf of the Board, to accept the resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
  - O. **Retain Legal Counsel:** motion to approve the law firms of Pepple & Waggoner, Ltd. and Peters Kalail & Markakis Co., L.P.A. as needed for 2023.
  - P. **Approve Insurance for Board Members:** motion to approve providing health insurance for Board members, if requested. Board members will reimburse the district for the cost of this insurance.
  - Q. **Public Records Training:** approve the Treasurer as designee, or other designees as appointed by the Treasurer, to attend Public Records Training on behalf of the Board of Education members as required by ORC 109.43.
- Vote:** Mrs. Benner, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mrs. Scurlock, Yes. Motion Carried.

**VI. REVIEW OF FISCAL YEAR 2023 TAX BUDGET**

The Public Budget Hearing for Review of the Fiscal Year 2023 Tax Budget was conducted by the treasurer.

**VII. RECOGNITION OF VISITORS/PUBLIC PARTICIPATION**

- A. School Board Recognition Month – Scott Smith presented certificates
- B. Mapleton Middle School – Monica Ralph

**VIII. APPROVAL OF MINUTES OF PRIOR MEETINGS**

Mr. McKean motioned, seconded by Mrs. Scurlock to dispense with the reading of the minutes of the Regular meeting held on December 12, 2022 and in the absence of any corrections approve as written.

**Vote:** Mr. McKean, Yes; Mrs. Scurlock, Yes; Mrs. Benner, Yes; Mr. Donley, Yes; Mr. Grundy, Yes. Motion Carried.

**IX. TREASURER'S REPORT AND RECOMMENDATIONS**

**A. Financial Report** – Mr. McKean motioned, seconded by Mr. Donley to accept the December 2022 Financial Report as presented.

**Vote:** Mr. McKean, Yes; Mr. Donley, Yes; Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. Grundy, Yes. Motion Carried.

**B.** Mrs. Benner motioned, seconded by Mr. Grundy to approve the following inventory disposal:

iPhone	Tech Office	Destroyed
CCP Laptop (multiple)	Tech Office	Sold
7 HP Monitors	HS Tech Office	Sold
HP Thin Clients (multiple)	HS Tech Office	Sold

**Vote:** Mrs. Benner, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mrs. Scurlock, Yes.  
Motion Carried.

**X. REPORTS AND PRESENTATIONS**

**A. Board Reports**

1. OSBA – Nothing to report
2. Career Center – 19<sup>th</sup> Organizational Meeting, 1<sup>st</sup> round building estimates
3. Legislative – Nothing to report
4. Athletic Council – Gorman wrestling meet was Saturday, Boys basketball 5-5, Girls Basketball 2-8

**B. Administrative Reports**

1. Mapleton High School - Mr. Kline - 2/2 CCP Parent Meeting, 2/28 ACT Testing
2. Mapleton Middle School – Mr. Erwin - PBIS, test prep, dance
3. Mapleton Elementary School – Mrs. Charnigo - PBIS, Friday – game day, gifted testing, winter benchmark, PK registration opens Tuesday.

**XI. SUPERINTENDENT’S REPORT AND RECOMMENDATIONS**

Superintendent’s Consent Agenda – Items A. through E. Note: Items under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

Mrs. Benner motioned, seconded by Mr. Grundy to approve the following:

**A. Employment**

1. Approve the resignation of Jim Machin as Operations Supervisor effective January 7, 2023.
2. Approve a two-year limited contract for Scott Loescher as Head Maintenance, Custodian/Cleaner Supervisor and Class I Wastewater Treatment State Certified Operator for FY23 and FY24 effective January 9, 2023
3. Approve a two-year limited contract for Lisa Hodges as Transportation and Food Service Supervisor for FY23 and FY24 effective January 9, 2023.
4. Approve a one-year limited contract for Cassie Keener as Accounts Receivable/Payable Coordinator for FY23 effective March 3, 2023.
5. Approve a one-year limited contract for Cassie Keener as Accounts Receivable/Payable Coordinator for FY 24 effective July 1, 2023.

**B. Employment – Certified**

1. Approve Lori Slotter as a long-term substitute Kindergarten teacher for the remainder of the 2022-2023 school year effective January 3, 2023.

**C. Employment – Classified**

1. Approve the resignation of Cassie Keener as Mapleton High School Guidance/EMIS/Technology Secretary effective March 3, 2023.
2. Approve the resignation of Lisa Hodges as Mapleton Elementary School Custodian effective January 9, 2023 pending employment as Transportation and Food Service Supervisor.
3. Approve the voluntary transfer of Deb McQuate from Mapleton Elementary School Cleaner to Mapleton Elementary School Custodian effective January 9, 2023.
4. Approve a one-year limited contract for Tara Eastman as bus driver at 3.5 hours per day for the remainder of the 2022-2023 school year effective January 3, 2023.
5. Approve the retirement of Leslie Reisinger as Mapleton High School Secretary effective June 30, 2023.

**D. Employment – Supplemental**

1. Approve the following supplemental contracts for the 2022-2023 school year:  
Kara Edgell MHS Academic Challenge Advisor (3/4)  
Josh Olin Varsity Head Track Coach, Boys & Girls  
Joe Ortiz Varsity Assistant Track Coach  
Jeff Burkholder 7<sup>th</sup>/8<sup>th</sup> Grade Track Coach, Boys and Girls  
Corey Kline Volunteer Assistant Track Coach

**E. Employment – Pupil Activity**

1. Approve the following pupil activity contract for the 2022-2023 school year:  
Tom Howman Varsity Assistant Track Coach

**Vote:** Mrs. Benner, Yes; Mr. Grundy, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mrs. Scurlock, Yes.  
Motion Carried.

**XII. NEW BUSINESS:**

- A.** Mrs. Scurlock motioned, seconded by Mr. McKean to accept the following donations for December 2022:

Ohio FFA Donation	FFA Jacket	\$66.00
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**Vote:** Mrs. Scurlock, Yes; Mr. McKean, Yes; Mrs. Benner, Yes; Mr. Donley, Yes; Mr. Grundy, Yes.  
Motion Carried.

- B.** Mr. McKean motioned, seconded by Mr. Grundy to approve the agreement with KidsLink Neurobehavioral Center for consultation services for the remainder of the 2022-2023 school year.

**Vote:** Mr. McKean, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mr. Donley, Yes; Mrs. Scurlock, Yes.  
Motion Carried.

- D.** Mrs. Benner motioned, seconded by Mrs. Scurlock to approve a resolution determining to proceed with a submission of a tax levy:

**MAPLETON LOCAL SCHOOL DISTRICT  
RESOLUTION NO. 2022-1**

**RESOLUTION DETERMINING TO PROCEED  
WITH SUBMISSION OF TAX LEVY**

WHEREAS, this Board of Education at its meeting on December 13, 2021, by resolution duly adopted, determined the necessity of levying a tax in excess of the ten-mill limitation for the benefit of this School District for the purpose of avoiding an operating deficit of the School District, in the amount of \$500,000 per year for a five (5) year period, and provided that the question of levying said additional tax shall be submitted to the electors of said School District at an election to be held on May 3, 2022; and

WHEREAS, the County Auditor has certified to this Board of Education that the total current tax valuation of this School District is \$157,944,810 and that the estimated annual levy (assuming that the amount of the tax list of this School District remains throughout the life of the levy the same as the amount of the tax list for the current year) required to produce said annual amount is three and two-tenths (3.20) mills for each one dollar (\$1.00) of valuation, which amounts to thirty-two cents (\$0.32) for each one hundred dollars (\$100.00) of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Mapleton Local School District, Counties of Ashland and Lorain, Ohio:

SECTION 1. That it is hereby determined to proceed with the submission to the electors of the entire territory of the School District the question of levying the additional tax described in the preambles hereto at the election to be held on May 3, 2022, under authority of Section 5705.194 of the Ohio Revised Code.

SECTION 2. That the Treasurer of this Board of Education be and is hereby directed to certify the following to the Board of Elections: (a) the resolution of this Board of Education determining the necessity of said additional tax and said election; (b) this resolution; (c) the total current tax valuation of this School District and the amount of the average tax levy, expressed in dollars and cents for each one hundred dollars (\$100.00) of valuation as well as in mills for each one dollar (\$1.00) of valuation, as calculated and certified by the County Auditor; and (d) the number of years said levy is to run and to notify said Board of Elections to cause notice of such election to be given as required by law.

SECTION 3. That the form of ballot, upon which the question of levying said additional tax shall be submitted to the electors, shall be substantially as follows:

PROPOSED TAX LEVY (ADDITIONAL)  
MAPLETON LOCAL SCHOOL DISTRICT  
A majority affirmative vote is  
necessary for passage.

Shall a levy be imposed by the Mapleton Local School District, Counties of Ashland and Lorain, Ohio, for the purpose of **AVOIDING AN OPERATING DEFICIT OF THE SCHOOL DISTRICT**, in the sum of \$500,000 per year, and a levy of taxes to be made outside of the ten-mill limitation estimated by the County Auditor to average three and two-tenths (3.20) mills for each one dollar of valuation, which amounts to thirty-two cents (\$0.32) for each one hundred dollars of valuation, for a period of five (5) years, commencing in 2022, first due in calendar year 2023.

5	FOR THE TAX LEVY
0	AGAINST THE TAX LEVY

SECTION 4. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**Vote:** Mrs. Benner, Yes; Mrs. Scurlock, Yes; Mr. Donley, Yes; Mr. McKean, Yes; Mr. Grundy, Yes.  
Motion Carried.

### **XIII. ITEMS FOR DISCUSSION**

1. Tri-County Educational Service Center Business Advisory Council Consortium 2022 Winter Quarter Report

**XIV. EXECUTIVE SESSION:      Time In: 5:21 p.m.      Time Out: 5:50 p.m.**

Mr. McKean motioned, seconded by Mr. Grundy to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; to consider the investigation of charges or complaints against a public employee or official unless the employee or official requests a public hearing; to consider the purchase or sale of property; to conference with an attorney to discuss pending or imminent court action; to discuss collective bargaining matters; to discuss matters required to be kept confidential by federal law, regulations or state statute or to discuss security matters.

**Vote:** Mr. McKean, Yes; Mr. Grundy, Yes; Mrs. Benner, Yes; Mr. Donley, Yes; Mrs. Scurlock, Yes.  
Motion Carried.

**XV. ADJOURNMENT**

Mr. Grundy motioned, seconded by Mr. McKean, to adjourn.

**Vote:** Mr. Grundy, Yes; Mr. McKean, Yes; Mrs. Benner, Yes; Mr. Donley, Yes; Mrs. Scurlock, Yes.  
Motion Carried.

Meeting adjourned at 5:51 p.m. Next meeting is scheduled for February 13, 2023.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

Minutes Approved \_\_\_\_\_