

**MAPLETON LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING AGENDA
635 Co. Rd. 801
Ashland, Ohio 44805
Mapleton HS/MS Media Center
Organizational, Budget, and Regular Meeting
January 08, 2024
4:30 p.m.**

1. CALL TO ORDER

A. ROLL CALL:

Benner_____ Goon_____ F. Hartzler_____ V. Hartzler_____ Scurlock_____

B. PLEDGE OF ALLEGIANCE

2. OATH OF OFFICE TO NEW BOARD MEMBERS

A. Kathy Goon

Do you, Kathy Goon, being duly sworn, say that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Mapleton Local School District to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified? If so, answer "I do".

B. Fred Hartzler

Do you, Fred Hartzler, being duly sworn, say that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Mapleton Local School District to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified? If so, answer "I do".

3. ELECTION OF OFFICERS

Any member of the Board of Education may nominate another member of the Board for office. A member may also nominate him or herself. Nominations do not require seconds. If more than one person is nominated for president or vice-president, the Treasurer shall publicly call the roll of the Board and ask members to vote their choice. (Ohio law requires a majority vote of all members to elect an officer.)

A. Election of President of the Board (No Second Required)

The president pro-tempore will open the floor to nominations for President of the Board for 2024. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the Board President.

Nomination of _____ by _____
Nomination of _____ by _____

Moved by _____, Seconded by _____ to close nominations for Mapleton Board President.

Roll Call:

Benner _____ Goon _____ F. Hartzler _____ V. Hartzler _____ Scurlock _____

Vote for Board President:

Benner _____ Goon _____ F. Hartzler _____ V. Hartzler _____ Scurlock _____

The Mapleton School Board President is _____

Oath of Office for President of the Mapleton Board of Education

Do you, _____, being duly sworn, say that you will support the Constitution of the United States and Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as President of the Board of Education of the Mapleton Local School District to the best of your ability and in accordance with the laws now in effect and hereafter to be enacted during your continuance in said office and until your successor is elected and qualified? If so, answer I do.

B. Election of Vice-President (No Second Required)

The Board President will open the floor to nominations for Vice-President of the Board for 2024. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the Vice-President.

Nomination of _____ by _____
Nomination of _____ by _____

Moved by _____, Seconded by _____ to close nominations for Mapleton Board Vice-President.

Roll Call:

Benner _____ Goon _____ F. Hartzler _____ V. Hartzler _____ Scurlock _____

Vote for Board Vice-President:

Benner _____ Goon _____ F. Hartzler _____ V. Hartzler _____ Scurlock _____

The Mapleton School Board Vice-President is _____

Oath of Office for Vice-President of the Mapleton Board of Education

Do you, _____, being duly sworn, say that you will support the Constitution of the United States and Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as Vice-President of the Board of Education of Mapleton Local School District to the best of your ability and in accordance with the laws now in effect and hereafter to be enacted during your continuance in said office and until your successor is elected and qualified? If so, answer I do.

4. ESTABLISH MEETING DATES/TIMES/LOCATION

Motion to approve the following Regular Board Meeting schedule for 2024. Meetings will be held at 4:30pm in the HS/MS Media Center. Any change in the date, time and location will be published in the designated newspaper. Additional meetings may be scheduled by the Board of Education at a time and place properly announced.

February 12, 2024	June 10, 2024	October 14, 2024
March 11, 2024	July 8, 2024	November 11, 2024
April 8, 2024	August 12, 2024	December 9, 2024
May 13, 2024	September 9, 2024	

Moved by _____ Seconded by _____

Benner _____ Goon _____ F. Hartzler _____ V. Hartzler _____ Scurlock _____

5. APPOINT COMMITTEES AND ASSIGN REPRESENTATIVES

The Board should give consideration to, and nominate its members to fill the Standing Committee assignments and representatives for the 2024 calendar year.

- | | |
|--|-------|
| A) Ashland County-West Holmes Career Center Representative | _____ |
| B) OSBA Legislative Liaison | _____ |
| C) OSBA Legislative Liaison - Alternate | _____ |
| D) Athletic Council | _____ |

Moved by _____ Seconded by _____

Benner _____ Goon _____ F. Hartzler _____ V. Hartzler _____ Scurlock _____

6. CONSENT AGENDA: Items A – Q

Motion to adopt the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, Superintendent and Board of Education President.

Note: Items A through Q under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

- A. **Advances on Tax Settlement:** to authorize the Treasurer to secure advances from the auditor when funds are available and payable to Mapleton Local School District.
- B. **Investment of Inactive Funds:** to authorize the Treasurer to invest inactive funds in financial institutions at the most productive interest rate whenever inactive funds are available.
- C. **Payment of Bills:** to authorize the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received for services rendered or materials received.
- D. **Suspension/Expulsion Hearing Designee:** to appoint the Superintendent as designee to handle suspension/expulsion hearings.
- E. **Authorize Signature of the Treasurer:** to recommend the Board of Education designate the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2024.
- F. **Appoint Purchasing Agent:** to recommend the Board of Education appoint the Superintendent as the purchasing agent authorized for purchases up to \$10,000.00 without Board approval for the district for calendar year 2024.
- G. **Employment of Temporary Personnel:** to authorize the Superintendent to employ such temporary personnel as are needed for emergency situations, for calendar year 2024. Such temporary employments will be presented for approval by the Board at the next regularly scheduled meeting.
- H. **Accept/Participate in Federal, State or Local Grants and Agreements:** to authorize the Treasurer and Superintendent to enter into and/or accept/participate in federal, state or local grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.
- I. **Blanket Purchase Orders:** to authorize the Treasurer, pursuant to ORC 5705.41(D), to issue “blanket” purchase orders (certificates) not to exceed \$40,000.
- J. **Establish Service Fund:** authorize the Treasurer to establish the Board Service Fund in the General Fund in the amount of \$2,500.00 (ORC states “not to exceed \$2.00 per student or \$20,000.00, whichever is greater”) for the purpose of paying expenses of the Board of Education for calendar year 2024 (ORC 3315.15).
- K. **Borrowing Authority:** motion to authorize the Treasurer and Board of Education President to borrow funds, if needed, within the limitations established by state and federal law.

- L. **Consulting Service and Purchasing Contracts:** authorize the Treasurer and Superintendent to enter into consulting service and purchasing contracts up to the amount allowed by law.
- M. **Designate Local Newspaper:** motion to designate the Ashland Times-Gazette as the Mapleton Local School District official newspaper.
- N. **Acceptance of Resignations:** motion to authorize the Superintendent, on behalf of the Board, to accept the resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- O. **Retain Legal Counsel:** motion to approve the law firms of Pepple & Waggoner, Ltd., and Peters Kalail & Markakis Co., L.P.A. as needed for 2024.
- P. **Approve Insurance for Board Members:** motion to approve providing health insurance for Board members, if requested. Board members will reimburse the district for the cost of this insurance.
- Q. **Public Records Training:** approve the Treasurer as designee, or other designees as appointed by the Treasurer, to attend Public Records Training on behalf of the Board of Education members as required by ORC 109.43.

Item(s), if any, to be removed for separate consideration from the Consent Agenda:

Consent Agenda Approval – Items A – Q

Moved by _____ Seconded by _____

Benner _____ Goon _____ F. Hartzler _____ V. Hartzler _____ Scurlock _____

7. **REVIEW OF FISCAL YEAR 2023 TAX BUDGET**

The Public Budget Hearing for Review of the Fiscal Year 2024 Tax Budget will be conducted by the Treasurer. (**Exhibit 1**)

8. **RECOGNITION OF VISITORS/PUBLIC PARTICIPATION**

- A. Mapleton Middle School
- B. pK-12 CTE, STEA²M, Career Connection Programs

9. APPROVE MINUTES OF PRIOR MEETING

Moved by _____; seconded by _____ to dispense with the reading of the minutes of the Regular Meeting held on December 11, 2023 and in the absence of any corrections approve as written. **(Exhibit 2)**

Benner _____ Goon _____ F. Hartzler _____ V. Hartzler _____ Scurlock _____

10. TREASURER'S REPORT AND RECOMMENDATIONS

1. Financial Report

- A. The Treasurer recommends accepting the December 2023 Financial Report as presented. (Exhibit 3)**

Moved by _____ Seconded by _____

Benner _____ Goon _____ F. Hartzler _____ V. Hartzler _____ Scurlock _____

- 2. Recommends approval of the Activity Statements of Purpose and Budgets for FY24. (Exhibit 4)**

Moved by _____ Seconded by _____

Benner _____ Goon _____ F. Hartzler _____ V. Hartzler _____ Scurlock _____

11. REPORTS AND PRESENTATIONS

A. Board Reports

1. OSBA
2. Career Center
3. Legislative
4. Athletic Council

B. Administrative Reports

- | | |
|-------------------------------|--------------------------------|
| 1. Mapleton High School | Mr. Kline |
| 2. Mapleton Middle School | Mr. Runkle |
| 3. Mapleton Elementary School | Mrs. Charnigo and Mrs. Swanson |

12. SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

Superintendent's Consent Agenda – Items A - D.

Note: Items under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

Moved by _____ Seconded by _____

Approval of personnel items pending criminal record checks and the meeting of all district, local and state requirements for the designated position.

A. Employment

1. Approve Cassie Swanson as interim principal at Mapleton Elementary School effective January 1, 2024. **(Exhibit 5)**

B. Employment – Certified

1. Approve extended leave for Maria Daniel effective January 5, 2024 through February 19, 2024.
2. Approve Austin Sanders as a long-term certified substitute from approximately January 5, 2024 through February 19, 2024.
3. Approve the resignation of Cassie Swanson as a certified 5-12 Literacy Coach effective January 1, 2024 to become the interim principal at Mapleton Elementary School for the remainder of the 2023-2024 school year.

C. Employment – Classified

1. Approve extended leave for Michelle McKean effective January 3, 2024 through June 30, 2024.
2. Approve a temporary voluntary transfer of Emily Gordon from a paraprofessional (study hall) position to secretary at Mapleton High School from January 8, 2024 through June 30, 2024.
3. Approve the resignation (retirement) of Carrie Taylor, bus driver, effective May 1, 2024.
4. Approve the resignation (retirement) of Sue Boerwinkle, paraprofessional, effective June 1, 2024.

D. Employment – Pupil Activity

1. Approve Shawn Grundy as a volunteer strength and conditioning coach for the 2023-2024 school year.

Superintendent's Consent Agenda Approval – Items A – D.

Benner_____ Goon_____ F. Hartzler_____ V. Hartzler_____ Scurlock_____

13. NEW BUSINESS

- A.** Approve the following donations for December 2023 as follows:

Gale and Mark Andress	Mapleton STEAM Team	\$200.00
Greenwich Tri-Community Fire Dept.	School Liaison Acct.	\$350.00
AMVETS Post 149 Auxiliary	School Liaison Acct.	\$300.00
Ohio FFA Foundation, Inc.	Mapleton FFA	\$585.00

Moved by_____ Seconded by_____

Benner_____ Goon_____ F. Hartzler_____ V. Hartzler_____ Scurlock_____

- B.** Approve the second reading and adoption of Mapleton Board of Education Policy 6.15 Graduation/Diploma Requirements. **(Exhibit 6)**

Moved by_____ Seconded by_____

Benner_____ Goon_____ F. Hartzler_____ V. Hartzler_____ Scurlock_____

- C.** Approve the Mapleton Local School District 2024-2025 Academic Calendar. **(Exhibit 7)**

Moved by_____ Seconded by_____

Benner_____ Goon_____ F. Hartzler_____ V. Hartzler_____ Scurlock_____

- D.** Whereas the Mapleton Local School District is a member of the Ohio Schools Council, and on November 3, 2023, the Ohio Schools Council received bids for vans on behalf of its members, approve the purchase of a van from Bus Service Incorporated in the amount of \$73,937.00. **(Exhibit 8)**

Moved by_____ Seconded by_____

Benner_____ Goon_____ F. Hartzler_____ V. Hartzler_____ Scurlock_____

- E. Approve the Memorandum of Understanding with the Mapleton Teachers' Association related to the interim principal position at Mapleton Elementary School effective January 8, 2024. **(Exhibit 9)**

Moved by_____ Seconded by_____

Benner_____ Goon_____ F. Hartzler_____ V. Hartzler_____ Scurlock_____

- F. Approve Oakstone Renovators, Inc. to provide exterior masonry cleaning and repair to the balcony outside of the Mapleton High School gymnasium in the amount of \$21,185.00 using permanent improvement funds. **(Exhibit 10)**

Moved by_____ Seconded by_____

Benner_____ Goon_____ F. Hartzler_____ V. Hartzler_____ Scurlock_____

14. ITEMS FOR DISCUSSION

15. ADJOURNMENT: Time: _____

Moved by_____ Seconded by_____

Benner_____ Goon_____ F. Hartzler_____ V. Hartzler_____ Scurlock_____