

**Mapleton Local School District
Organizational, Budget and Regular Meeting Minutes
Mapleton HS/MS Media Center
January 08, 2024
4:30 P.M.**

0902

I. CALL TO ORDER

- A. ShaNa Benner, President Pro Tempore, called the Organizational, Budget and Regular meeting of the Board of Education to order at 4:30 p.m. at Mapleton HS/MS Media Center.

The roll was called: ShaNa Benner, Present; Kathy Goon, Present; Fred Hartzler, Present; Vince Hartzler, Present; Mindy Scurlock, Present.

- B. **Pledge of Allegiance**

II. OATH OF OFFICE TO NEW BOARD MEMBERS

- A. Kathy Goon
B. Fred Hartzler

III. ELECTION OF OFFICERS

Any member of the Board of Education may nominate another member of the Board for office. A member may also nominate him or her self. Nominations do not require seconds. If more than one person is nominated for president or vice-president, the Treasurer shall publicly call the roll of the Board and ask members to vote their choice. (Ohio law requires a majority vote of all members to elect an officer.)

A. Election of President of the Board (No Second Required): The president pro-tempore will open the floor to nominations for President of the Board for 2024. Nomination(s) will be taken, closed and followed by a roll call vote for the election of the Board President. Mindy Scurlock nominated **ShaNa Benner**. Mindy Scurlock motioned, seconded by Vince Hartzler to close nominations for Mapleton Board President.

Roll Call Vote: Mindy Scurlock, Yes; Vince Hartzler, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; ShaNa Benner, Abstain. Motion Carried.

ShaNa Benner was given the Oath of Office for President of the Mapleton Board of Education.

B. Election of Vice-President of the Board (No Second Required): ShaNa Benner nominated **Mindy Scurlock**. Vince Hartzler motioned, seconded by Kathy Goon to close nominations for Mapleton Board Vice-President.

Roll Call Vote: Vince Hartzler, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; Mindy Scurlock, Abstain; ShaNa Benner, Yes. Motion Carried.

Mindy Scurlock was given the Oath of Office for Vice-President of the Mapleton Board of Education.

IV. ESTABLISH MEETING DATES/TIMES/LOCATION

Mindy Scurlock motioned, seconded by Vince Hartzler to establish the following Regular Board Meeting schedule for 2024. Meetings will be held at 4:30 p.m. in the Mapleton HS/MS Media Center. Any change in the date, time, and location will be published in the designated newspaper. Additional meetings may be scheduled by the Board of Education at a time and place properly announced.

February 12, 2024
March 11, 2024
April 8, 2024
May 13, 2024

June 10, 2024
July 8, 2024
August 12, 2024
September 9, 2024

October 14, 2024
November 11, 2024
December 9, 2024

Vote: Mindy Scurlock, Yes; Vince Hartzler, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; ShaNa Benner, Yes. Motion Carried.

V. APPOINT COMMITTEES AND ASSIGN REPRESENTATIVES

ShaNa Benner motioned, seconded by Vince Hartzler to appoint the following Board members to fill the Standing Committee assignments for the 2024 calendar year:

- | | | |
|----|--|----------------|
| A. | Ashland Co.-W. Holmes C.C. Representative: | Fred Hartzler |
| B. | OSBA Legislative Liaison: | Mindy Scurlock |
| C. | OSBA Legislative Liaison Alternate: | Kathy Goon |
| D. | Athletic Council: | Vince Hartzler |

Vote: ShaNa Benner, Yes; Vince Hartzler, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; Mindy Scurlock, Yes. Motion Carried.

VI. CONSENT AGENDA: Items A through Q

Vince Hartzler motioned, seconded by Mindy Scurlock to adopt authorizations A-Q to allow for efficient financial management and full execution of duties by the Treasurer, Superintendent and Board of Education President.

Note: Items A through Q under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action.

- A. **Advances on Tax Settlement:** to authorize the Treasurer to secure advances from the auditor when funds are available and payable to Mapleton Local School District.
- B. **Investment of Inactive Funds:** to authorize the Treasurer to invest inactive funds in financial institutions at the most productive interest rate whenever inactive funds are available.
- C. **Payment of Bills:** to authorize the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received for services rendered or materials received.

0904

- D. **Suspension/Expulsion Hearing Designee:** to appoint the Superintendent as designee to handle suspension/expulsion hearings.
- E. **Authorize Signature of the Treasurer:** to recommend the Board of Education designate the Treasurer as the official signer (by hand or mechanical facsimile signature) of all legal documents and/or expenditures of funds on behalf of the Board of Education for calendar year 2024.
- F. **Appoint Purchasing Agent:** to recommend the Board of Education appoint the Superintendent as the purchasing agent authorized for purchases up to \$10,000.00 without Board approval for the district for calendar year 2024.
- G. **Employment of Temporary Personnel:** to authorize the Superintendent to employ such temporary personnel as are needed for emergency situations, for calendar year 2024. Such temporary employments will be presented for approval by the Board at the next regularly scheduled meeting.
- H. **Accept/Participate in Federal, State or Local Grants and Agreements:** to authorize the Treasurer and Superintendent to enter into and/or accept/participate in federal, state or local grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.
- I. **Blanket Purchase Orders:** to authorize the Treasurer, pursuant to ORC 5705.41(D), to issue “blanket” purchase orders (certificates) not to exceed \$40,000.
- J. **Establish Service Fund:** authorize the Treasurer to establish the Board Service Fund in the General Fund in the amount of \$2,500.00 (ORC states “not to exceed \$2.00 per student or \$20,000.00, whichever is greater”) for the purpose of paying expenses of the Board of Education for calendar year 2024 (ORC 3315.15).
- K. **Borrowing Authority:** motion to authorize the Treasurer and Board of Education President to borrow funds, if needed, within the limitations established by state and federal law.
- L. **Consulting Service and Purchasing Contracts:** authorize the Treasurer and Superintendent to enter into consulting service and purchasing contracts up to the amount allowed by law.
- M. **Designate Local Newspaper:** motion to designate the Ashland Times-Gazette as the Mapleton Local School District official newspaper.
- N. **Acceptance of Resignations:** motion to authorize the Superintendent, on behalf of the Board, to accept the resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.
- O. **Retain Legal Counsel:** motion to approve the law firms of Pepple & Waggoner, Ltd. and Peters Kalail & Markakis Co., L.P.A. as needed for 2024.
- P. **Approve Insurance for Board Members:** motion to approve providing health insurance for Board members, if requested. Board members will reimburse the district for the cost of this insurance.
- Q. **Public Records Training:** approve the Treasurer as designee, or other designees as appointed by the Treasurer, to attend Public Records Training on behalf of the Board of Education members as required by ORC 109.43.

Vote: Vince Hartzler, Yes; Mindy Scurlock, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; ShaNa Benner, Yes. Motion Carried.

VII. REVIEW OF FISCAL YEAR 2024 TAX BUDGET

The Public Budget Hearing for Review of the Fiscal Year 2024 Tax Budget was conducted by the treasurer.

VIII. RECOGNITION OF VISITORS/PUBLIC PARTICIPATION

- A. Mapleton Middle School – Monica Ralph – 6-8 Student Council movie night, t-shirt design, mission statement, fall dance, food drive, winter dance, Valentine’s pretzel sale, March - π Day, May formal.
- B. pK-12 CTE, STEA²M, Career Connection Programs – CTE – Mr. Kidney and Mr. Freer – pottery workshop, t-shirts “We are Mapleton”, HS Office “We are Mapleton” mural, Caitlyn Vermilya , Cleveland Institute of Art wall of fame project, May 8th – Art Show, visual arts. Mr. Freer – Service projects, wheelchair ramp, picnic tables for outdoor student dining, student projects – woodworking, forging, leatherworking, CNC Router, casting and sheet metal. STEA²M – Bryan Spade – 3rd and 4th grades Vex Go kits, 5th grade chocolate bar project, Maloree Leiby used Tinkercad for her project, made a mold and poured chocolate to make a bar.

IX. APPROVAL OF MINUTES OF PRIOR MEETINGS

Mindy Scurlock motioned, seconded by Vince Hartzler to dispense with the reading of the minutes of the Regular meeting held on December 11, 2023 and in the absence of any corrections approve as written.

Vote: Mindy Scurlock, Yes; Vince Hartzler, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; ShaNa Benner, Yes. Motion Carried.

X. TREASURER’S REPORT AND RECOMMENDATIONS

- A. **Financial Report** – Vince Hartzler motioned, seconded by Mindy Scurlock to accept the December 2023 Financial Report as presented.

Vote: Vince Hartzler, Yes; Mindy Scurlock, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; ShaNa Benner, Yes. Motion Carried.

- B. Mindy Scurlock motioned, seconded by Vince Hartzler to approve the Activity Statements of Purpose and Budgets for FY24.

Vote: Mindy Scurlock, Yes; Vince Hartzler, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; ShaNa Benner, Yes. Motion Carried.

XI. REPORTS AND PRESENTATIONS

A. Board Reports

1. OSBA – Nothing to report
2. Career Center – Nothing to report
3. Legislative – SB91 Public Funds, HB68 Safe Act., Military children
4. Athletic Council – Donations to get gym scorer's table, shot clock on each backboard, 7-2 BB, Girls Middle School undefeated

B. Administrative Reports

1. Mapleton High School - Mr. Kline – end of semester, graduation, Principal Council
2. Mapleton Middle School – Mr. Runkle – Spelling Bee, end of semester, reward day
3. Mapleton Elementary School – Mrs. Charnigo and Mrs. Swanson – concert on Tuesday, Robotics team has done well, reward PBIS party and read-a-thon, new books for library and summer reading. Student council will be opening up a school store.

XII. SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

Superintendent's Consent Agenda – Items A. through D. Note: Items under the Consent Agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board Member requests an item be clarified or even removed from the Consent Agenda for separate action. Vince Hartzler motioned, seconded by ShaNa Benner to approve the following:

A. Employment

1. Approve Cassie Swanson as interim principal at Mapleton Elementary School effective January 1, 2024.

B. Employment – Certified

1. Approve extended leave for Maria Daniel effective January 5, 2024 through February 19, 2024.
2. Approve Austin Sanders as a long-term certified substitute from approximately January 5, 2024 through February 19, 2024.
3. Approve the resignation of Cassie Swanson as a certified 5-12 Literacy Coach effective January 1, 2024 to become the interim principal at Mapleton Elementary School for the remainder of the 2023-2024 school year.

C. Employment – Classified

1. Approve extended leave for Michelle McKean effective January 3, 2024 through June 30, 2024.

2. Approve a temporary voluntary transfer of Emily Gordon from a paraprofessional (study hall) position to secretary at Mapleton High School from January 8, 2024 through June 30, 2024.
3. Approve the resignation (retirement) of Carrie Taylor, bus driver, effective May 1, 2024.
4. Approve the resignation (retirement) of Sue Boerwinkle, paraprofessional, effective June 1, 2024.

D. Employment – Pupil Activity

1. Approve Shawn Grundy as a volunteer strength and conditioning coach for the 2023-2024 school year.

Vote: Vince Hartzler, Yes; ShaNa Benner, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; Mindy Scurlock, Yes. Motion Carried.

XIII. NEW BUSINESS:

- A.** Mindy Scurlock motioned, seconded by Kathy Goon to accept the following donations for December 2023:

| | | |
|------------------------------------|----------------------|----------|
| Gale and Mark Andress | Mapleton STEAM Team | \$200.00 |
| Greenwich Tri-Community Fire Dept. | School Liaison Acct. | \$350.00 |
| AMVETS Post 149 Auxiliary | School Liaison Acct. | \$300.00 |
| Ohio FFA Foundation, Inc. | Mapleton FFA | \$585.00 |

Vote: Mindy Scurlock, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; Vince Hartzler, Yes; ShaNa Benner, Yes. Motion Carried.

- B.** Vince Hartzler motioned, seconded by Mindy Scurlock to approve the second reading and adoption of Mapleton Board of Education Policy 6.15 Graduation/Diploma Requirements.

Vote: Vince Hartzler, Yes; Mindy Scurlock, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; ShaNa Benner, Yes. Motion Carried.

- C.** Vince Hartzler motioned, seconded by ShaNa Benner to approve Mapleton Local School District 2024-2025 Academic Calendar

Vote: Vince Hartzler, Yes; ShaNa Benner, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; Mindy Scurlock, Yes. Motion Carried.

- D.** Vince Hartzler motioned, seconded by Mindy Scurlock to approve the purchase of a van from Bus Service Incorporated in the amount of \$73,937.00 through bids received by the Ohio Schools Council.

Vote: Vince Hartzler, Yes; Mindy Scurlock, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; ShaNa Benner, Yes. Motion Carried.

- E.** Vince Hartzler motioned, seconded by Kathy Goon, to approve the Memorandum of Understanding with the Mapleton Teachers' Association related to the interim principal position at Mapleton Elementary School effective January 8, 2024.

Vote: Vince Hartzler, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; Mindy Scurlock, Yes; ShaNa Benner, Yes. Motion Carried.

- F.** Vince Hartzler motioned, seconded by Mindy Scurlock to approve Oakstone Renovators, Inc. to provide exterior masonry cleaning and repair to the balcony outside of the Mapleton High School gymnasium in the amount of \$21,185.00 using permanent improvement funds.

Vote: Vince Hartzler, Yes; Mindy Scurlock, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; ShaNa Benner, Yes. Motion Carried.

XIV. ITEMS FOR DISCUSSION

Meeting to discuss negotiations and levy.

XV. ADJOURNMENT

Vince Hartzler motioned, seconded by Mindy Scurlock, to adjourn.

Vote: Vince Hartzler, Yes; Mindy Scurlock, Yes; Kathy Goon, Yes; Fred Hartzler, Yes; ShaNa Benner, Yes. Motion Carried.

Meeting adjourned at 6:11 p.m. Next meeting is scheduled for February 8, 2024.

President

Treasurer

Minutes Approved _____