

WATERLOO LOCAL SCHOOLS

EMIS Coordinator

DATE OF POSTING: Friday, May 12, 2023

APPLICATION DEADLINE: Wednesday May 24, 2023

Qualifications:

1. High School Graduate
2. Knowledge of computer software (Microsoft Word, Excel and Publisher)
3. Organization skills/ability to work independently
4. Letter stating clear record as determined by the Federal Bureau of Investigation (FBI)
5. EMIS experience preferred/not required
6. Knowledge of DASL Student Software

Submit:

1. Letter of Interest
2. Resume
3. Completed Classified Application

Submit To:

Angela Terella, Superintendent
Waterloo Board of Education
1464 Industry Rd.
Atwater, OH 44201

aterella@waterloovikings.org