# LIFE AND CAREER FOUNDATIONS

Build basic skills and a bright future

Shape your skills and let your abilities shine. Start building communication, teamwork and time management skills – the keys to future success. Focus on completing tasks and following step-by-step directions. Join discussions, collaborate with your peers, solve problems and explore a variety of jobs in the classroom, building and community.











#### **Units of Study**

- Introduction to Transferable Skills (Workplace Readiness)
- · Kitchen Safety
- Nutrition
- Daily Living Procedures and Lessons (cooking)
- Safety/Hazards in the Workplace
- Employee/Employer Rights and Responsibilities
- Hygiene and Social Practices for the Workplace
- Job Exploration
- Job Preparation Skills and Tools
- Introduction to Budgeting



## How You Can **SUCCED**

#### **Classroom Support**

As a Locally Approved Course, this course was created to meet the needs of students who thrive with additional support and flexibility. This is done through:

- smaller student-to-teacher ratio
- a classroom aide

#### **Course Alignment**

Locally Approved Courses are aligned to:

- · CDOS credentials
- viable employment options

#### Work-Based Learning

Students in Locally Approved Courses can gain work experiences as part of the course through organizations such as:

- · Meals on Wheels
- Monroe 2-Orleans BOCES
- NYS Parks and Trails
- Saint Joseph's Kitchen



### Where You Can

#### **CTE Courses and Programs**

After successful completion of this course, students can participate in another CTE course and/or program such as:

- Food Services
- Building and Grounds Maintenance
- Introduction to Construction Trades
- Introduction to Transportation Trades

#### **Job Opportunities**

Students gain skills applicable to a variety of entry-level jobs through this course including:

 Janitors and Building Cleaners 14% projected growth in New York State from 2016-2026

New York State Annual Salary Estimate Entry Level: \$22,510

Experienced: \$40,390

<u>Education Requirements</u> Formal education is not required; most learn on the job.



Now You Can **KNOW** 

Learning daily living skills, such as budgeting and time management, can increase an individual's chances of living independently by up to 95%.



#### Monroe 2-Orleans BOCES Career and Technical Education

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