

Board NOTES

Dr. Amy M. Burch
Superintendent of Schools

Board of School Directors

Robert Kircher, President
Richard Briner, Vice President
Donna Werner, Secretary
Gary Topolosky, Asst. Secretary

Kristie Kraeuter
David Schaap
Jennifer George
Antonia Focer-Brown
Roger Newman

Next Month's Meetings

Agenda Planning Meeting
November 10, 2025

General Purpose Meeting
November 17, 2025

School District of Borough of Brentwood October 13 & 20, 2025

The information listed below is a *summary* of action taken at the October 13, 2025, Agenda Planning Meeting, and the October 20, 2025, General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

October 13, 2025 – Agenda Planning Meeting

1. The Board ratified Sun Coach Bus Driver and professional Limousine for the 2025-2026 school year.
2. The Board approved a contract with Professional Limousine for transportation for one student to Elroy Elementary School at a rate of \$300/day beginning October 13, 2025 through June 3, 2026.
3. Additions to the substitute list were approved.
4. Ms. Maleah Neiport was hired as a paraprofessional.
5. Mrs. Shannon Schubert was approved as the First-Grade Mentor for the 2025-2026 and 2026-2027 school years.
6. Dr. Burch's attendance to the ACSHIC consortium meeting and the Allegheny Intermediate Unit Superintendent Professional Development Workshop was ratified.
7. An agreement between the District and Wesley Family Services was ratified.
8. The Board elected the following PSBA Officer candidates for 2025:
President Elect (1-year term): Holly Arnold* - Tunkhannock Area School District
Vice President (1-year term): Matt Vannoy* - Sharon City School District
W-3 Sectional Advisor (two-year term) - Antonio Paris (Riverview School District)
PSBA Insurance Trustees (3 Year Term, ending December 31, 2028) –
Kathy K. Swope and Roberta M. Marcus

October 20, 2025 – General Purpose Meeting

- Ms. Nancy Rounsley presented an update on the Brentwood Elementary School project.
 - Ms. Lily Briggs presented a food service update.
 - Mr. Anthony Iacone, of the Brentwood Historical Society, discussed the plans to create a photographic historical survey of Elroy and Moore Elementary Schools.
1. The minutes from the September 8, 2025 Agenda Planning Meeting and the September 15, 2025 General Purpose Meeting were approved.
 2. The General Fund 10, the Statement of Cash Receipts, Disbursements and Cash Balances for the period ending September 30, 2025 were approved; and approved bill payments for the period September 16 thru October 20, 2025. In addition, the Board acknowledged receipt of the bank letter and tax collector's summary report.
 3. The first reading of the following policies:

Policy #	Status	Title	Section
102	Revised	Academic Standards	Program
105	Revised	Curriculum	Programs
122	Revised	Extracurricular Activities	Programs
122.1	New	Nonschool-Sponsored Student Group	Programs
123	Revised	Interscholastic Athletics	Programs
209.2	Revised	Diabetes Management	Pupils
815.2	New	Generative Artificial Intelligence in Education	Operations
823	Revised	Opioid Antagonist	Operations
918	Review	Title I Parental and Family Engagement	Community

4. The Board approved marketing and communications addendum with the AIU at a cost not to exceed \$50,840, as presented.
5. The Brentwood Historical Society was approved to create a photographic historical survey of Elroy and Moore elementary schools.
6. A no cost change order from East West Manufacturing to extend the completion date of project # 4764 HVAC to November 26, 2025 was approved.
7. The Board accepted with regret the resignation of Ms. Alexis Bubacz, as the Assistant Middle School Volleyball Coach and authorized the Superintendent to post the position.
8. Ms. Taylor Davis was hired as the Head Middle School Volleyball Coach, effective immediately.
9. Mr. Joseph Carter was hired as the Assistant Baseball Coach, pending receipt of all appropriate paperwork.
10. Dr. Ian Shortt was hired as the Head Track and Field Coach, effective immediately.
11. The Board accepted the resignation of Dr. Ian Shortt, as the Assistant Track and Field Coach and authorized the Superintendent to post the position.
12. Mr. Mike Cramer was hired as the Boys' Middle School Basketball Assistant Coach, effective immediately.
13. The Board approved the hiring of Mrs. Katy Rodriguez and Mr. Michael Henninger as the Play- Art Director and Play-Tech Director. They will split the two positions and salary equally.
14. Mrs. Jennifer Ditoro was hired as the High School Fall Intramurals Activity Sponsor, effective immediately.
15. Mr. Chris Chatham was hired as the High School Winter Intramurals, effective immediately.
16. The Board accepted with regret Mr. Ted Ulmer's resignation, effective at the end of the day, October 30, 2025, and authorized the Superintendent to post this position.
17. The Board approved Mr. Kenneth Solomon's resignation for the purpose of retirement, per a settlement agreement and release and authorized the Superintendent to post the position.
18. Dr. Amy Burch was approved to attend The Forum for Western Pennsylvania School Superintendents from December 10-December 12 at the Hershey Hotel.
19. Mrs. Jennifer Pesanka and Mrs. Melissa Fulmer's were approved to participation in the Skyward ICon Conference in St. Petersburg, Florida, from February 25, 2026 through February 27, 2026.
20. Mrs. Jennifer Pesanka, Mrs. Kristin Alex, and Mr. Jeffrey George were approved to attend the PASBO Annual Conference in Pittsburgh, PA from March 24-27, 2026.

Informational Items:

- *Brentwood Safety Night will be on November 19, 2025, from 6-8 pm in the Middle High School Auditorium.*
- *SHASDA Student Conference will be on April 11, 2026, at 9am.*

The November Board meeting dates are as follows:

Agenda Planning Meeting
General Purpose Meeting

November 10, 2025, at 7:00 PM in the Board Room
November 17, 2025, at 7:00 PM in the Board Room

