



## SCHOOL DISTRICT OF BOROUGH OF BRENTWOOD

3601 Brownsville Road  
Brentwood, Pittsburgh, PA 15227

### AGENDA PLANNING MEETING December 5, 2022 @ 7:00 PM

- I. **Call to Order** (*Agenda meeting will immediately follow the Organization Meeting*)
- II. **Roll Call**
- III. **Pledge of Allegiance**
- IV. **Secretary's Report – Mrs. Donna Werner**  
Discuss approving the minutes from the November 7, 2022 Agenda Planning Meeting and the November 14, 2022 General Purpose Meeting.
- V. **Recognition of Public/Comments**
- VI. **Recommendations of the Superintendent**  
The Superintendent is recommending discussion of the following items of business.
  - A. **Budget and Finance – Mrs. Kristie Kraeuter, Chairperson Presenting**
    1. Discuss a motion to approve the General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending December 31, 2022.
    2. Discuss a motion to approve bill payments for the period November 22 thru December 12, 2022.
    3. Discuss a motion to approve a resolution that the school district will not raise property taxes by more than the adjusted index of 5.8% for 2023-2024. With this resolution, the school district foregoes the preliminary budget process and is instead only subject to the traditional May proposed budget timeline.
    4. Discuss a motion to approve budget transfers resulting from local independent audit reclassifications subsequent to June 30, 2022 as determined by the Annual Financial Report and as authorized at the June 21, 2022 Board meeting.
    5. Discuss a motion to approve the recommendations from the local independent audit regarding the Unassigned, Assigned, and Committed portions of the Fund Balance subsequent to June 30, 2022 as determined by the Annual Financial Report.
    6. Discuss a motion authorizing the Business Manager to open a capital reserve checking account with the Pennsylvania Local Government Investment Trust (PLGIT).
    7. Acknowledge receipt of the bank letter and tax collector's report.

#### B. **Policy and Planning – Mr. Brian Rea, Chairperson Presenting**

1. Discuss the second reading of the following revised policies:

Policy #	Status	Title	Section
325	Revised	Dress and Grooming	Administration
425	Revised	Dress and Grooming	Professional
525	Revised	Dress and Grooming	Support Professionals

*The above policies were made available for public review on November 15, 2022 in all school offices, the Superintendent's office, and on the website.*

2. Discuss the first reading of the following revised policy:

Policy #	Status	Title	Section
011	Revised	Principles for Governance and Leadership	Procedures

*The above policies will be made available for public review on December 13, 2022 in all school offices, the Superintendent's office, and on the website.*

- C. Community Services – Mrs. Donna Werner, Chairperson Presenting**
  - D. Public Relations – Mr. David Tinker, Chairperson Presenting**
  - E. Buildings and Grounds – Mr. Roger Gaughan, Chairperson Presenting**
  - F. Renovation / Construction – Mr. Roger Gaughan, Chairperson Presenting**
  - G. Curriculum and Technology – Mr. David Schaap, Chairperson Presenting**
    - 1. Discuss a motion to pilot a new English Language Arts series at the elementary level in the early months of 2023.
  - H. Health / Safety / Transportation – Mr. Richard Briner, Chairperson Presenting**
  - I. Special and Private Schools – Mr. David Schaap, Chairperson Presenting**
  - J. Athletics – Mr. Roger Gaughan, Chairperson Presenting**
  - K. Personnel – Mr. Gary Topolosky, Chairperson Presenting**
    - 1. **Discuss and ratify** a motion adding Heather Lowe to the custodian substitute list.
- All other motions will be discussed in Executive Session.*
- L. Negotiations – Mr. Gary Topolosky, Chairperson Presenting**
  - M. Legislative – Mr. David Schaap, Chairperson Presenting**
  - N. Executive – Mr. Robert Kircher, President Presenting**
    - 1. Discuss a motion to adopt the 2023 School Board Meeting Schedule that includes Agenda, Organization, Committee, and General Purpose meetings. The School Board may take action or conduct business for any particular or general purpose at any of these meetings (see attached).
    - 2. Discuss a motion authorizing the administration to advertise for school art supply and industrial arts supply bids for the 2023-2024 school year.
    - 3. Discuss a motion to enter into an agreement with Global Wordsmiths Language Services effect from November 21, 2022 through December 31, 2024, service rate as presented.
    - 4. **Discuss and ratify** a motion to enter into a Title I Non-Public School Agreement between the Brentwood Borough School District and the Allegheny Intermediate Unit to provide remedial reading and math instructional services in line with the Title I Program at Mother of Mercy Academy.

**VII. Other Items for Discussion – Dr. Amy Burch**

**VIII. Solicitor's Report**

**IX. Adjournment**