



SCHOOL DISTRICT OF BOROUGH OF BRENTWOOD

**3601 Brownsville Road
Brentwood, Pittsburgh, PA 15227**

**AGENDA PLANNING MEETING
January 13, 2025 @ 7:00 PM**

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Secretary’s Report – Mrs. Donna Werner

Discuss a motion to approve the minutes from the December 3, 2024 Organization Meeting, the December 3, 2024 Agenda Planning Meeting, and the December 9, 2024 General Purpose Meeting.

V. Recognition of Public/Comments on Agenda Items

VI. Recommendations of the Superintendent

The Superintendent is recommending for discussion, approval or ratification of the following items of business.

A. Budget and Finance – Mr. Richard Briner, Chairperson Presenting

1. **Discuss and approve** bill payments from December 10, 2024 through January 13, 2025.
2. Discuss a motion to approve the General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the periods ending November 30, 2024 and December 31, 2024.
3. Discuss a motion to approve bill payments from January 14, 2025 through January 27, 2025.
4. Discuss a motion to approve budget transfers for the month of January 2025.
5. Discuss acknowledging receipt of the bank letters for December 2024 and January 2025 and the tax collector’s reports for December 2024 and January 2025.
6. Discuss a motion to approve a resolution that the school district will not raise property taxes by more than the adjusted index of 5.7% for 2025-2026. With this resolution, the school district foregoes the preliminary budget process and is only subject to the traditional May proposed budget timelines.

B. Policy and Planning – Mrs. Donna Werner, Chairperson Presenting

1. Discuss the first reading of the following policies:

Policy #	Status	Title	Section
005	Revised	Organization	Procedures
105	Revised	Curriculum	Programs
106	Revised	Guides for Planned Instruction	Programs
107	Revised	Adoption of Planned Instruction	Programs
108	Revised	Adoption of Textbooks	Programs
109	Revised	Resource Materials	Programs
607	Revised	Tuition Income	Finances
610	Revised	Purchases Subject to Bid/Quotation	Finances
611	Revised	Purchases Budgeted	Finances
805.2	Revised	School Security Personnel	Operations

The above policies will be made available for public review on January 28, 2025, in all school offices, the Superintendent’s office, and on the website.

- C. **Community Services – Mrs. Donna Werner, Chairperson Presenting**
- D. **Public Relations –Ms. Antonia Focer-Brown, Chairperson Presenting**
- E. **Buildings and Grounds – Mr. Roger Newman, Chairperson Presenting**
 - 1. Discuss a motion to approve the disposal of obsolete lane markers for the swimming pool.
- F. **Renovation / Construction – Mr. Robert Kircher, Chairperson Presenting**
- G. **Curriculum and Technology – Mr. David Schaap, Chairperson Presenting**
- H. **Health / Safety / Transportation – Mrs. Jennifer George, Chairperson Presenting**
 - 1. Discuss a motion to review the Health and Safety Plan, as presented.
- I. **Special and Private Schools – Mr. David Schaap, Chairperson Presenting**
- J. **Athletics – Mrs. Kristie Kraeuter, Chairperson Presenting**
- K. **Personnel – Mr. Gary Topolosky, Chairperson Presenting**
 - 1. **Discuss and ratify** adding Audra Lewis (Certifications: K6; ESL PK12) to the substitute list.
 - 2. **Discuss and ratify** accepting, with regret, the resignation of Ms. Miranda Kirby, as a paraprofessional, effective January 3, 2025, and authorize the Superintendent to post the position.
 - 3. **Discuss and ratify** accepting with regret, the resignation of Mrs. Patricia Bubacz, as a paraprofessional and the head coach of the middle school girls' volleyball, effective January 10, 2025, and authorize the Superintendent to post the positions.
 - 4. **Discuss and ratify** hiring Erin Meckler as the English Language Arts teacher at Step 1 Masters.

All other motions will be discussed in the executive session.

- L. **Negotiations – Mr. Gary Topolosky, Chairperson Presenting**
- M. **Legislative – Mr. David Schaap, Chairperson Presenting**
- N. **Executive – Mr. Robert Kircher, President Presenting**
 - 1. Discuss a motion to approve Mrs. Stephanie DeLuca's attendance at the SXSW EDU conference to be held in Austin, Texas from March 3-March 6, 2025. The cost of the conference will be primarily paid for through the Moonshot and AASA Learning 2025 grants. The remainder of the expenses will be paid as outlined in Policy 331 Job Related Expenses.
 - 2. Discuss a motion to approve Mrs. Jennifer Zunic and Dr. Amy Burch's attendance at the AASA National Education Conference in New Orleans, Louisiana from March 4-March 8, 2025. The conference and travel will primarily be paid for through the AASA Learning 2025 grant. The remainder of the conference will be paid as outlined in Policy 331 Job Related Expenses.
 - 3. Discuss a motion to approve continuation of the after-school program with the YMCA at Moore and Elroy for the 2025-2026 and 2026-2027 school years.

All other motions will be discussed in the executive session.

VII. Other Items for Discussion – Dr. Amy Burch

All other motions will be discussed in the executive session.

VIII. SHASDA Update - Mrs. Donna Werner

Informational: The school board is invited to attend the first SHASDA event of the year tentatively scheduled for Thursday, February 20, 2025, at Upper St. Clair Highschool (additional information to follow).

IX. Solicitor's Report

X. Other Business/ Public Comment on Non-Agenda Items

XI. Adjournment