# SCHOOL DISTRICT OF THE BOROUGH OF BRENTWOOD
**3601 Brownsville Road**
**Brentwood, Pittsburgh, PA 15227**

## AGENDA PLANNING MEETING
**August 10, 2026 @ 7:00 PM**

**I. Call to Order – Mr. Robert Kircher, President**

**II. Roll Call – Mrs. Donna Werner, Secretary**

**III. Pledge of Allegiance – Mr. Robert Kircher, President**

**IV. Secretary's Report – Mrs. Donna Werner, Secretary**
Discuss a motion to approve the minutes from the July 20, 2026 Combined Agenda Planning/General Purpose Meeting.

**V. Recognition of Public/Comments on Agenda Items**

**VI. Recommendations of the Superintendent**
The Superintendent is recommending discussion, approval, or ratification of the following items of business.

**A. Budget and Finance – Mr. Richard Briner, Chairperson Presenting**

1. Discuss a motion to approve the General Fund 10, Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending July 31, 2026.
2. Discuss a motion to approve bill payments for the period of July 21 thru August 17, 2026.
3. Discuss acknowledging receipt of the bank letter and the tax collector's summary report.

**B. Policy and Planning – Mrs. Donna Werner, Chairperson Presenting**

**C. Community Services – Mrs. Donna Werner, Chairperson Presenting**

**D. Public Relations – Ms. Antonia Focer-Brown, Chairperson Presenting**

**E. Buildings and Grounds – Mr. Roger Newman, Chairperson Presenting**

1. **Discuss and ratify** the installation of a new Carrier 18,000 BTU high efficiency, high heat mini split heat and pump system at a cost of $9,315, as presented.
2. Discuss a motion to approve a ride on floor scrubber from Fagan Sanitary Supply in the amount of $18,289.47.

**F. Renovation / Construction – Mr. Robert Kircher, Chairperson Presenting**

1. Discuss a motion to approve change order TC#2 from Horizon for project #4393 in the amount of $2,998.20 for additional data cables, patch codes, and faceplates as listed as well as installing 12strand OM4 from the MDF to two storage rooms. The contract balance goes from $343,200 to $318,698.20 after all credits and deductions.
2. Discuss a motion to approve change order PC#2 from Vrabel Plumbing on project #4393. This is a deduct from the overall contract in the amount of $8,619.96. The contract balance goes from $2,248,200 to $2,286,025.04 after credits and deductions.

**G. Curriculum and Technology – Mr. David Schaap, Chairperson Presenting**

1. **Discuss and ratify** a motion accepting the quote from Horizon to install a new 2U fiber run at the Middle/High School, at a cost of $17,780, as presented. The project falls under the COSTARS 003-E22-588 IT Hardware Contract.

**H. Health / Safety / Transportation – Mrs. Jennifer George, Chairperson Presenting**

1. **Discuss and approve** a parent transportation contract for one student to Environmental Charter School for the 2026-2027 school year.

2. **Discuss and approve** a motion for additional transportation contracts for the 2026-2027 school year.
3. Discuss a motion to approve a parent transportation contract for one student to LIFE Male STEAM Academy (public charter school) for the 2026-2027 school year.

**I. Special and Private Schools – Mr. David Schaap, Chairperson Presenting**

**J. Athletics – Mr. Michael Gruntz, Chairperson Presenting**

1. Discuss a motion to approve the updated pay rates for sporting events as presented effective for the 2026-2027 school year.

**K. Personnel – Mrs. Kristie Kraeuter, Chairperson Presenting**

1. Discuss a motion to approve the posting of the following:

**2026-2027 and 2027-2028 School Years**

- Elementary Grade Level Leaders for Grades K, 1, 2, 3, 4, 5
- Elementary Mathematics Content Leader
- School Counselor Mentor
- Department Chairs for Health/PE, Science, Mathematics, and Special Education
- Music Mentor

**2026-2027 School Year**

- School Counselor Mentor
- Middle School Team Leaders for Grades 6, 7, 8

2. Discuss a motion to post Canvas Mentor positions one per building to be paid for with Title II funds.

**All other motions will be discussed in executive session.**

**L. Negotiations – Mr. Roger Newman, Chairperson Presenting**

**M. Legislative – Mr. David Schaap, Chairperson Presenting**

**N. Executive – Mr. Robert Kircher, President Presenting**

1. **Discuss and approve** a resolution authorizing the superintendent to apply for the Pennsylvania Public School Facility Improvement Grant in the amount of $2,140,500, as well as to authorize the superintendent and the board president to sign documents and agreements, as per the resolution attached.
2. Discuss a motion to approve an educational services agreement with the Watson Institute for one student for the 2026-2027 school year at a total cost of $69,148.
3. Discuss a motion to approve a revised District calendar for the 2026-2027 school year, as presented.
4. Discuss a motion to approve a resolution for the restatement of the 403(b) retirement plan.
5. Discuss a motion to approve Dr. Burch's attendance at the ACSHIC workshop to be held in Erie, Pennsylvania from September 29- October 2, 2026. There is no cost to the district for expenses. The ACSHIC consortium covers all costs.
6. Discuss a motion to approve Dr. Burch's attendance at the AIU Superintendent workshop to be held in Erie from October 7-9, 2026, Travel expenses to be paid as outlined in policy 331 Job Related expenses.

**All other motions will be discussed in executive session.**

**VII. Other Items for Discussion – Dr. Amy Burch**

*Informational Item:* Erate is at risk of being defunded, this would be the equivalent of almost one mil ($337,028). We sent a letter requesting that funding be continued.

**All other items will be discussed in executive session.**

**VIII. Other Business/Public Comment on Non-Agenda Items**

**IX. Solicitor's Report – Mr. John Vogel**

**X. Adjournment**