

School District of Borough of Brentwood

January 13 & 27, 2025

The information listed below is a *summary* of action taken at the January 13, 2025 Agenda Planning Meeting, and the January 27, 2025 General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

January 13, 2025 – Agenda Planning Meeting

1. The Board approved bill payments for the period October 22 thru November 18, 2024.
2. The Board approved the addition to the substitute list.
3. The Board accepted with regret the resignation of Ms. Miranda Kirby, as a paraprofessional, effective January 3, 2025, and authorize the Superintendent to post the position.
4. The Board accepted with regret the resignation of Mrs. Patricia Bubacz, as a paraprofessional and the head coach of the middle school girls' volleyball, effective January 10, 2025, and authorize the Superintendent to post the positions.
5. Erin Meckler was hired as the English Language Arts teacher at Step 1 Masters.

January 27, 2025 – General Purpose Meeting

- Pastor Matthew and representatives from Zion Lutheran presented a donation to the Brentwood Borough School District.
 - Ms. Nancy Rounsley presented an update on the Brentwood Elementary School project.
 - Ms. Lily Briggs presented a food service update.
 - Mr. Bob Coon presented the district's financial audit from the 2023-2024 school year.
1. The minutes from the December 3, 2024 Organization Meeting, the December 3, 2024 Agenda Planning Meeting, and the December 9, 2024, General Purpose Meeting were approved.
 2. The Board approved the General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending November 30, 2024, and December 31, 2024; approved bill payments for the period January 14, 2025 through January 27, 2025; approved budget transfers for the month of January 2025; and the Board acknowledged receipt of the bank letter for December 2024 and January 2025 and the tax collector's report for November 2024.
 3. The Board approved a resolution that the school district will not raise property taxes by more than the adjusted index of 5.7% for 2025-2026. With this resolution, the school district foregoes the preliminary budget process and is instead only subject to the traditional May proposed budget timelines.
 4. The Board approved a tax equity supplement resolution for the 2024-2025 school year.
 5. The Board approved the recommendations from the local independent audit regarding the Unassigned and Assigned portions of the Fund Balance subsequent to June 30, 2024, as determined by the Annual Financial Report.
 6. The Business Manager was authorized to transfer the committed fund balance of \$700,000 to the Capital Reserve Fund.

Board NOTES

Dr. Amy M. Burch
Superintendent of Schools

Board of School Directors

Robert Kircher, President
Richard Briner, Vice President
Donna Werner, Secretary
Gary Topolosky, Asst. Secretary

Kristie Krauter
David Schaap
Jennifer George
Antonia Focer-Brown
Roger Newman

Next Month's Meetings

Agenda Planning Meeting
February 10, 2025

General Purpose Meeting
February 24, 2025

7. The first reading of the following policies:

Policy #	Status	Title	Section
005	Revised	Organization	Procedures
105	Revised	Curriculum	Programs
106	Revised	Guides for Planned Instruction	Programs
107	Revised	Adoption of Planned Instruction	Programs
108	Revised	Adoption of Textbooks	Programs
109	Revised	Resource Materials	Programs
607	Revised	Tuition Income	Finances
610	Revised	Purchases Subject to Bid/Quotation	Finances
611	Revised	Purchases Budgeted	Finances
805.2	Revised	School Security Personnel	Operations

8. The Board approved the disposal of obsolete lane markers for the swimming pool.
9. The Board approved the review of the Health and Safety Plan, as required by PDE.
10. Mr. Joey Leuch was hired as the head varsity girls’ softball coach.
11. Mrs. Kiersten McGee was hired as the assistant varsity girls’ softball coach.
12. The Board accepted, with regret, Dr. Christine Winiarski’s resignation, for the purpose of retirement, effective September 5, 2025, and authorize the superintendent to post the position.
13. The Board accepted, Ms. Rebecca Dirling resignation as the assistant track and field coach, and authorize the Superintendent to post the position.
14. Mr. David Schaap was nominated to run for a three-year term (July 2025-June 2028) to serve on the Allegheny Intermediate Unit (AIU) Board of Directors.
15. The Board approved the following:
- Mrs. Stephanie DeLuca’s attendance at the SXSW EDU conference to be held in Austin, Texas from March 3-March 6, 2025.
 - Mrs. Jennifer Zunic and Dr. Amy Burch’s attendance at the AASA National Education Conference in New Orleans, Louisiana from March 4-March 8, 2025.
 - Mr. Jeremy Bogdanski’s attendance at the Penn SSI Board Meeting and Conference in Mechanicsburg, Pennsylvania from March 26-March 27, 2025.
16. The Board approved the continuation of the after-school program with the YMCA at Moore and Elroy for the 2025-2026 and 2026-2027 school years.
17. The Board approved the District’s participation in the Pennsylvania Student Teacher Support Program offered through the Pennsylvania Higher Education Assistance Agency.
18. Ms. Sydney Yanchik’s tenure was approved.

The February Board meeting dates are as follows:

Agenda Planning Meeting
 General Purpose Meeting

February 10, 2025 at 7:00 PM in the Board Room
 February 24, 2025 at 7:00 PM in the Board Room

