

Board NOTES

Dr. Amy M. Burch
Superintendent of Schools

Board of School Directors

Robert Kircher, President
Richard Briner, Vice President
Donna Werner, Secretary
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Kristie Kraeuter
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Next Month's Meetings

Combined
Agenda Planning/ General
Purpose Meeting
July 21, 2025 @ 7:00 PM

School District of Borough of Brentwood June 9 & 16, 2025

The information listed below is a *summary* of action taken at the June 9, 2025 Agenda Planning Meeting and the June 16, 2025 General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

June 9, 2025 – Agenda Planning Meeting

- Mr. Dave Radcliffe, Mrs. Lynne Golvash, and Mrs. Diana Kleinhampl presented on the first Brentwood Middle School's Annual Day of Giving.
 - Mrs. Stephanie DeLuca presented curriculum updates.
 - Ms. Lily Briggs presented a food service update.
 - Mrs. Nancy Rounsley provided an update on the Brentwood Elementary Project.
1. The Board approved a backstop repair in the Blue Gym as per the quote from Eichenlaub Co.
 2. A five-year agreement with CDW for Go Guardian was approved.
 3. An agreement with Incident IQ for the iiQ Platform with Assets was approved.
 4. A settlement agreement was approved.
 5. The Board approved cancelling the July 14, 2025, Agenda Planning Meeting. There will be a combined Agenda Planning and General Purpose meeting on July 21, 2025.

June 16, 2025 – General Purpose Meeting

- Dr. Winiarski presented an update on Special Education and ESL programming.
 - Director Jeremy Bogdanski provided an update on school safety during Executive session, as required by Act 55.
1. The minutes from the May 12, 2025 Agenda Planning Meeting, the May 19, 2025 General Purpose Meeting were approved.
 2. The Board approved the Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending May 31, 2025; approved bill payments for the period May 20 thru June 16, 2025; and approved budget transfers for the month of June 2025. In addition, the Board acknowledged receipt of the bank letter.
 3. The 2025-2026 budget was approved with real estate taxes of 39.1977 mills, earned income tax of ½%, real estate transfer tax of ½%, and local services tax of \$5.00.
 4. The Board authorized all necessary budget transfers resulting from local independent audit reclassifications subsequent to June 30, 2025 with a report of these budget transfers to be provided at a subsequent Board meeting.
 5. The Board approved the homestead and farmstead exclusion real estate tax assessment reduction resolution for the school year beginning July 1, 2025.
 6. The first reading of the following policy:

Policy #	Status	Title	Section
718	Revised	Service Animals in Schools	Property
 7. The Board ratified a change order PC-01-Plumbing Changes (Vrabel) on project# 4393 to add a grease line and heat trace as required by the Allegheny County Health Department and to add a required six inch meter to an eight inch meter pit as per the Water Authority for a total increased cost of \$46,445.00.
 8. The Board rejected all the bids submitted on May 14, 2025 for the HVAC Unit Improvements for the Band Room & Five Adjacent Offices (#4764).

9. The Board accepted the base bid and alternate bid H-2 for HVAC Unit Improvements for the Band Room & Five Adjacent Offices (#4764) from East West Manufacturing & Supply Co., Inc. in the amount of \$277,200.
10. The Board rejected the following alternate bids for HVAC Unit Improvements for the Band Room & Five Adjacent Offices (#4764) from East West Manufacturing & Supply Co., Inc., as presented:
 - H-1, H-4
11. The purchase of Account Tree's SaaS Software for Student Activity Fund Tracking was approved.
12. Disposal of the obsolete books, materials, and technology equipment was approved.
13. The Board approved the following curriculum:
 - A pilot for grades 6-12 English Language Arts (ELA) My Perspectives by Savvas at a total cost of \$3,500 for professional development and materials for the first semester of the 2025-2026 school year.
 - A pilot for grades 6-8 ELA Amplify at a total cost of \$4,737.60 for professional development and materials for the second semester of the 2025-2026 school year.
 - OpenSciEd Elementary (K-5) curriculum. There is no cost for the curriculum.
 - Science materials for K-5, ECA kit one for one year at a cost of \$15,207.
 - Amplify curriculum and materials for grades 6-8 at a total cost of \$22,376.48.
 - Illinois Biology Storylines curriculum for the high school Biology course. There is no cost for the curriculum.
14. The Board approved the purchasing of the following:
 - 418 MAXCases Extreme Shell for grades 7, 8, 10, and 11 for Microsoft Laptops, purchased on the PEPPM agreement through CDW.
 - 250 Gumdrop DropTech Cases for grades 6 and 9 Chromebooks, purchased on the PEPPM agreement through CDW.
15. The Board authorized the Superintendent to accept student teachers, student observers, and nursing student preceptorships in the Brentwood Borough School District during the 2025-2026 school year from colleges and universities.
16. The Board approved a 261-day work year for the 12-month employees for the 2025-26 school year.
17. The Board authorized the Superintendent to post positions and hire staff, including extracurricular and coaching staff, (as needed) for the 2025-26 school year with ratification at the next regularly scheduled Board meeting.
18. The Board approved the following staff for the Districtwide kindergarten camp to be held at the beginning of August: Mrs. Suzanne Ailes, Mr. Jeff Wastchak, Mrs. Alyssa Brutscher, Mrs. Lisa Gaughan (nurse), and Mrs. Cristy Stipetic (nurse).
19. The Board approved the marching band directors, assistant directors, and band camp instructors for the summer, as follows:

Name	Position	New or Returning
Galen McKinney	Director	Returning
Mara Letterlee	1 st Assistant	Returning
Susan Hawrylak	2 nd Assistant	Returning
Scott Weber	3 rd Assistant	Returning
Katy Rodriguez	4 th Assistant	Returning
Aubrey Garvin	Woodwinds	Returning
Ethan Zawacki	Brass Instructor	New

20. Dr. Howard Pittle was re-appointed as the school physician for the 2025-2026 school year.
21. Dr. Courtney Uselton as the school dentist for the 2025-2026 school year.
22. The Board accepted with regret the resignation of Ms. Isabella Mileo as a paraprofessional and authorized the Superintendent to post the position.

23. The Board authorized Bielau, Tierney and Coon to perform the financial audit for the year ending June 30, 2025, fees not to exceed \$23,000.
24. An agreement with ACLD Tillotson School for the extended school year for one student was approved.
25. The Board granted preliminary approval for the biennial band trip to Florida occurring from February 19-26, 2026.
26. The following insurance renewals were approved:
 - McIlrath Insurance Agency (Renewal July 1, 2025):
 - Building and Liability Package (including automobile)
 - Umbrella Policy
 - School Leaders Legal Liability, PSBA Insurance Trust
 - Cyber Insurance
 - Engle, Hambright, & Davies, Inc. (Renewal July 1, 2025)
 - Workers Compensation, UPMC Work Partners
27. The Board ratified the Owners and Contractors Protective Liability Insurance effective on June 15, 2025 to June 15, 2027 at with Colony Insurance Company.
28. The Board approved Director Bogdanski to attend the PASRO Conference in Harrisburg, PA from June 22-June 25, 2025.
29. The Board approved an MOU with the Brentwood Borough Police Department and the District, as presented and required by PDE.
30. The Board accepted a settlement agreement with HHSDR, as presented.

The July Board meeting dates are as follows:

Monday, July 21, 2025 Combined Agenda Planning Meeting / General Purpose Meeting @ 7 pm in the Board Room

