



**SCHOOL DISTRICT OF BOROUGH OF BRENTWOOD**

**3601 Brownsville Road  
Brentwood, Pittsburgh, PA 15227**

**AGENDA PLANNING MEETING  
February 12, 2024 @ 7:00 PM**

**I. Call to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Secretary’s Report – Mrs. Donna Werner**

Discuss a motion to approve the minutes from the January 8, 2024 Agenda Planning Meeting and the January 22, 2024 General Purpose Meeting.

**V. Recognition of Public/Comments on Agenda Items**

**VI. Recommendations of the Superintendent**

The Superintendent is recommending discussion, approval, or ratification of the following items of business.

**A. Budget and Finance – Mr. Richard Briner, Chairperson Presenting**

1. Discuss a motion to approve the General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending January 31, 2024.
2. Discuss a motion to approve bill payments for the period of January 23, 2024 through February 26, 2024.
3. Discuss a motion to approve budget transfers for the month of February 2024.
4. Discuss a motion to approve exoneration of the Tax Collector from the remainder of her duplicate, representing taxes, which were unable to be collected and referral of such taxes to the solicitor for collection. Such exoneration applies to the Tax Collector only and does not exonerate the taxpayer from payment.
5. Discuss a motion to approve the School District Financial Statements and Independent Auditor’s Report for the year ending June 30, 2023 as prepared by Bielau, Tierney, Coon and Company.
6. Discuss acknowledging receipt of the bank letter and the tax collector’s summary report.

**B. Policy and Planning – Mr. Brian Rea, Chairperson Presenting**

1. Discuss the first reading of the following revised and new policies.

Policy #	Status	Title	Section
204	Revised	Attendance	Pupils
815	New	Acceptable Use of Internet, Computers and Network Resources	Procedures

**C. Community Services – Mrs. Donna Werner, Chairperson Presenting**

**D. Public Relations –Ms. Antonia Focer-Brown, Chairperson Presenting**

**E. Buildings and Grounds – Mrs. Donna Werner, Chairperson Presenting**

1. Discuss a motion to accept the bids from the Shiloh Industrial Contractors in the following amounts:
  - Pool lining and Deck Flooring Construction in the amount of \$262,770.00
  - Pool Water Heater Construction in the amount of \$88,730
  - Pool Filter Repairs in the amount of \$34,970.00

**F. Renovation / Construction – Mr. Robert Kircher, Chairperson Presenting**

1. **Discuss and approve** a resolution to adopt a maximum building construction cost of \$28,735,630 and a maximum total project cost of \$40,058,927 for the Brentwood Borough Elementary School Project. A public hearing on such project will be held on March 7, 2024, at 7:00 pm at the Brentwood Middle High School Auditorium pursuant to and in accordance with the requirements of Act 34 and School Code.

**G. Curriculum and Technology – Mr. David Schaap, Chairperson Presenting**

1. Discuss a motion to approve a network service agreement with DQE at a rate of \$850/year, as presented.
2. Discuss a motion to approve a Qmlativ Transition Plan with Skyward. This will be a two-step process; the student system will transition first, followed by the business financial system totaling \$12,760.00.
3. Discuss a motion to accept a quote from Dell Technologies in the amount of \$113,753.50 to purchase 350 student computers and Google Chrome licenses, as presented. This will be paid for through ESSER III Funding.
4. Discuss a motion to approve the addition of a Digital Arts course, as presented.
5. Discuss a motion to approve adding the novel *The Elephant in the Room* to the list of district approved novels.

**H. Health / Safety / Transportation – Mrs. Jennifer George, Chairperson Presenting**

1. **Motion to ratify** a transportation run for one student to The Watson Institute Friendship Academy beginning February 6, 2024, at a cost of \$199.72/day with Sun Coach Lines.

**I. Special and Private Schools – Mr. David Schaap, Chairperson Presenting**

**J. Athletics – Mrs. Kristie Kraeuter, Chairperson Presenting**

**K. Personnel – Mr. Gary Topolosky, Chairperson Presenting**

1. **Discuss and ratify** the hiring of Ms. Kathryn Montgomery as the long-term substitute secondary school counselor, effective January 22, 2024.
2. Discuss a motion to approve posting for a mentor position for the long-term substitute school counselor.

*All other motions will be discussed in executive session.*

**L. Negotiations – Mr. Gary Topolosky, Chairperson Presenting**

**M. Legislative – Mr. David Schaap, Chairperson Presenting**

**N. Executive – Mr. Robert Kircher, President Presenting**

1. **Discuss and approve** the Act 93 agreement beginning on July 1, 2024 and lasting through June 30, 2029, as presented.
2. **Discuss and approve** an MOU between the Brentwood Borough School District, the Brentwood Education Association, and the Brentwood Education Support Professionals Association, as presented.
3. Discuss a motion to approve an out of state conference, Skyward for Mrs. Melissa Fulmer from March 5, 2024 through March 8, 2024, as presented. The costs of the trip will be covered as per Policy 331 Job Related Expenses.
4. Discuss a motion to approve Mr. Jeffrey George and Mrs. Jennifer Pesanka to attend the PASBO conference in Hershey, PA from March 5-7, 2024, as presented. The costs of the trip will be covered as per Policies 331 and 531 Job Related Expenses.
5. Discuss a motion to approve Mr. Jeremy Bogdanski to attend the Pennsylvania School Safety Institute Summit being held on March 19, 2024, in Mechanicsburg, PA. Due to Director Bogdanski's position on the Board of Advisors the district will not be responsible for accommodations or fees associated with the Summit. Other expenses will be reimbursed as outlined in Policy 331 Job Related Expenses.

6. Discuss a motion to approve an out of state conference for Ms. Jess Downey, Ms. Jamie Dobson, and Mrs. Stephanie DeLuca for the National Science Teachers Association conference from May 20-24, 2024. The only reimbursement needed will be for food and that will be reimbursed as outlined in Policies 531 and 431 Job Related Expenses.
7. Discuss a motion to approve an updated Memorandum of Understanding with The Allegheny Intermediate Unit Head Start and Pre-K Counts Program, as presented, for the 2023-2024 and 2024-2025 school years.
8. Discuss a motion to approve continuation of the after-school program with the YMCA at Moore and Elroy for the 2024-2025 and 2025-2026 school years.
9. Discuss a motion to approve a stipulated adjudication for one middle school student.
10. Discuss a motion to approve the 2024-2025 school calendar, as presented.

**VII. Other Items for Discussion – Dr. Amy Burch**

**VIII. SHASDA Update - Mrs. Donna Werner**

**IX. Solicitor’s Report**

**X. Other Business/ Public Comment on Non-Agenda Items**

**XI. Adjournment**